

NHamp

352.0742

R68

1978

1978

ROCKINGHAM COUNTY ANNUAL REPORT



UNIVERSITY OF NEW HAMPSHIRE
LIBRARY

TABLE OF CONTENTS

Constitution and County Officers	1
Procedures for Submitting Court	2
Rockingham County Budget - 1978	3
Rockingham County Estimated Income - 1978	4
Minutes	
Executive Committee Meeting - January 10, 1978	5
Public Hearing - January 16, 1978	6
Rockingham County Convention - January 22, 1978	7
Public Hearing - March 1, 1978	8
Executive Committee Meeting - March 7, 1978	9
Executive Committee Meeting - March 27, 1978	10
Rockingham County Delegation - March 28, 1978	11
Executive Committee Meeting - April 25, 1978	12
Public Hearing - April 27, 1978	13
Rockingham County Delegation - April 28, 1978	14
Executive Committee Meeting - May 1, 1978	15
Executive Committee Meeting - May 1, 1978	16
Rockingham County Delegation - May 2, 1978	17
Executive Committee Meeting - May 2, 1978	18
Executive Committee Meeting - May 2, 1978	19
Public Hearing - May 2, 1978	20
Report of Rockingham County Commission	21
Rockingham County Board	22
Amendment	23
Letter of Transmittal	24
Notes to Financial Statements	25
Financial Information	
Exhibit A-1	26
Exhibit A-2	27
Exhibit A-3	28
Exhibit A-4	29
Exhibit A-5	30
Exhibit A-6	31
Exhibit A-7	32
Exhibit A-8	33
Exhibit A-9	34
Exhibit A-10	35
Treasury	
Exhibit B-1	36
Exhibit B-2	37
Exhibit B-3	38
Exhibit B-4	39
Exhibit B-5	40
Exhibit B-6	41
Exhibit B-7	42
Exhibit B-8	43
Exhibit B-9	44
Exhibit B-10	45
Exhibit B-11	46
County Notes	
Exhibit C	47
State of Virginia Court	
Exhibit D-1	48
Exhibit D-2	49

THE 1978 ROCKINGHAM COUNTY ANNUAL REPORT

TABLE OF CONTENTS

Commissioners and County Officers	1
Representatives to General Court	2
Rockingham County Budget - 1978	5
Rockingham County Estimated Income - 1978	5
Minutes	
Executive Committee Meeting - January 16, 1978	6
Public Hearing - January 16, 1978	11
Rockingham County Convention - January 21, 1978	16
Public Hearing - March 3, 1978	22
Executive Committee Meeting - March 7, 1978	25
Executive Committee Meeting - March 25, 1978	28
Rockingham County Delegation - March 25, 1978	29
Executive Committee Meeting - April 21, 1978	32
Public Hearing - June 27, 1978	34
Rockingham County Delegation - July 15, 1978	40
Executive Committee Meeting - July 28, 1978	44
Executive Committee Meeting - October 25, 1978	46
Rockingham County Delegation - December 9, 1978	48
Executive Committee Meeting - December 9, 1978	50
Executive Committee Meeting - December 15, 1978	51
Public Hearing - December 16, 1978	53
Report of Rockingham County Commissioners	55
Rockingham County Audit	56
Auditor's Opinion	57
Letter of Transmittal	58
Notes to Financial Statements	62
Financial Information	
Exhibit A-1	63
Exhibit A-2	65
Exhibit A-3	66
Exhibit A-4	70
Exhibit A-5	72
Exhibit A-6	74
Exhibit A-7	76
Exhibit A-8	77
Exhibit A-8a	78
Treasurer	
Exhibit B-1	79
Exhibit B-2	83
Exhibit B-3	84
Exhibit B-4	85
Exhibit B-4a	86
Exhibit B-5	87
Exhibit B-6	88
Exhibit B-7	89
Exhibit B-8	90
Exhibit B-9	91
Exhibit B-10	92
Exhibit B-11	93
County Home	
Exhibit C	94
Clerk of Superior Court	
Exhibit D-1	96
Exhibit D-2	97

Register of Deeds	98
Exhibit E	
Sheriff's Department	99
Exhibit F	
Trust Funds	100
Exhibit G	
Surety Bonds	102
Exhibit H	
Rockingham Nursing Home Annual Report	105
Farm Inventory	107
Patients Annual Statistics	108
Apportionment of County Tax	109
Board and Care of Children Old Age Assistance	110
Summary of Direct Relief	111
Report of Register of Deeds	112
Report of Register of Probate	113
Statistics of the Probate Office	114
Report of the Clerk of Superior Court	
January Term	115
April Term	116
September Term	117
Report of The County Attorney	118
Report of The Sheriff's Department	120
Report of The County Jail/House of Correction	121
Rockingham County Cooperative Extension Service	
Annual Report	122
Financial Statement	123
Advisory Council	124
Rockingham County Cooperative Extension Service Audit	125
Letter of Transmittal	126
Certificate of Audit	127
Notes to The Financial Statements	128
Comparative Balance Sheets	
Exhibit A	129
Comparative Statement of Budgetary Accounts and Expenditures	
Exhibit B	130
Comparative Statement of Treasurer's Account	
Exhibit C	132
Summary Statement of Expenditures	
Exhibit D	133
Report of Rockingham/Strafford Employment and Training Consortium	136

**COMMISSIONERS
AND
COUNTY OFFICERS**

DISTRICT 1:

John C. Driscoll, Clerk, Portsmouth Office

Greenland	Hampton	Hampton Falls	New Castle
Newington	North Hampton	Portsmouth	Rye

DISTRICT 2:

Thomas M. Prentiss, Chairman, Exeter Office

Auburn	Brentwood	Candia	Danville
Deerfield	East Kingston	Epping	Exeter
Fremont	Kensington	Kingston	Newfields
Newmarket	Newton	Northwood	Nottingham
Plaistow	Raymond	Sandown	Seabrook
South Hampton	Stratham		

DISTRICT 3:

Ernest P. Barka, Vice Chairman, Derry Office

Atkinson	Chester	Derry	Hampstead
Londonderry	Salem	Windham	

TREASURER

Winston H. Lothrop, Exeter

COUNTY ATTORNEY

Carleton Eldridge, Stratham

CLERK OF SUPERIOR COURT

Unwar J. Samaha, Brentwood

HIGH SHERIFF

George Sampson, Brentwood

JUDGE OF PROBATE

William W. Treat, Hampton

REGISTER OF DEEDS

Edith Holland, Exeter

REGISTER OF PROBATE

Edward J. Howard, Exeter

**REPRESENTATIVES
TO
GENERAL COURT**

DISTRICT NO. 1
(Deerfield, Northwood, Nottingham)

Roger C. King

John H. Stimmell

DISTRICT NO. 2
(Auburn, Candia, Chester)

Richardson D. Benton
Helen F. Wilson

Roy W. Davis

DISTRICT NO. 3
(Londonderry)

William P. Boucher
Robert H. Day

Rowland H. Schmidtchen

DISTRICT NO. 3A
(Windham)

Juanita E. Kashulines

Patricia M. Skinner

DISTRICT NO. 4
(Derry)

Kenneth M. Bisbee
Kenneth H. Gould
Benjamin C. Newell

Paul A. Gibbons
Virginia K. Lovejoy
Conrad L. Quimby

DISTRICT NO. 5
(Salem)

Marilyn R. Campbell
Michael A. Collins
Beatrice M. Laycock
Joseph L. Parolise
Freda Smith
Elsie Vartanian

Eleanor F. Carpenito
Beverly A. Gage
Anne Leslie
Phyllis J. Pucci
Donna P. Sytek

DISTRICT NO 6
(Atkinson, Hampstead, Sandown)

Alfred Ellyson
Delight H. Reese

Natalie S. Flanagan

DISTRICT NO. 7
(Brentwood, Danville, Fremont)

Gertrude I. Butler

Patricia L. Cote

DISTRICT NO. 8
(Epping, Raymond)

Ralph L. Blake
Calvin Warburton

John Hoar, Jr.

DISTRICT NO. 9
(Kingston, Plaistow)

Selma R. Jackson
K. Michael Tavitian

Annie Mae Schwaner
Robert A. Vlack

DISTRICT NO. 10
(East Kingston, Kensington, Newton)

Ralph E. Nelson

Myrtle B. Rogers

DISTRICT NO. 11
(Seabrook, South Hampton)

Charles H. Felch, Sr.

Paul T. Keenan

DISTRICT NO. 12
(Hampton, Hampton Falls)

Stephen C. Dunfey
Ednapearl F. Parr
Louisa K. Woodman

Joseph C. Flynn
Roberta C. Pevear

DISTRICT NO. 13
(Exeter)

Carl W. Gage
John J. Kane
Arthur Tufts

Daniel W. Jones
Frank J. Kozacka

DISTRICT NO. 14
(Newmarket)

Patti Blancnette

Edward J. Wojnowski

DISTRICT NO. 15
(North Hampton, Stratham)

William P. Cahill
Franklin G. Wolfsen

W. Douglas Scamman, Jr.

DISTRICT NO. 16
(Greenland, Newfields, Newington)

Norman W. Myers

Clifton H. Stickney, Jr.

DISTRICT NO. 17
(New Castle, Rye)

John L. Appel, Jr.
Margaret M. Hartford

Elizabeth A. Greene

DISTRICT NO. 18
(Portsmouth - Ward 1)

Lea H. Aeschliman

Rick G. Newman

DISTRICT NO. 19
(Portsmouth - Ward 2)

Ruth L. Griffin

John E. Splaine

DISTRICT NO. 20
(Portsmouth - Ward 3)

Mary E. Cotton
Joseph A. McEachern

Joseph A. MacDonald

DISTRICT NO. 21
(Portsmouth - Ward 4)

Thomas P. Connors, Sr.

Jack LoFranco

DISTRICT NO. 22
(Portsmouth - Ward 5)

Elaine S. Krasker

Frank E. Peterson

DISTRICT NO. 23
(Portsmouth - Ward 6)

Robert J. Landry

Laura Pantelakos

ROCKINGHAM
COUNTY
BUDGET - 1978

1. Commissioners Dept	\$ 120,698.38
2. Treasurer & Deputy	7,348.00
3. Auditor	7,500.00
4. County Attorney - Med. Referee	134,912.00
5. Register of Deeds	313,677.46
6. Register of Probate	59,634.18
7. Probate Court	2,950.00
8. Superior Court	530,712.30
9. Sheriff -- RS \$391,620	488,687.58
10. Maintenance	774,743.00
11. Farm	119,243.00
12. County Home	4,527,021.19
13. County Jail	408,312.02
14. Old Age Assistance.. \$30,000 Anti Rec	250,000.00
15. Board of Care Children	110,000.00
16. Direct Relief	72,000.00
17. Interest on Temporary Loan	114,125.00
18. Interest on Loans	96,500.00
19. Payment on Loan	193,000.00
20. County Extension Service	122,350.15
21. Delegation	12,000.00
22. Printing County Report	1,000.00
23. Insurance	21,000.00
24. Matching Funds	15,000.00
25. Retirement	14,200.00
26. Spec. Ret. Fund-Group II	1.00
27. SPECIALS - Non County	121,403.00

SPECIALS: COUNTY:

Cruisers (6) RS	37,000.00
County Home 78 RS \$12,000.00	69,000.00
Maintenance Spec	48,300.00
Capital Reserve Fund	172,000.00
Farm Special RS \$41,000.00	69,000.00
Copier - Comm. 78 RS	3,380.00
Arch. Plan for Jail & Court House	10,000.00
TOTAL	\$ 9,046,698.26

ESTIMATED
INCOME

County Home	\$ 3,327,166.00
Register of Deeds	373,000.00
Sheriff's Dept.	140,000.00
Commissioner's Dept.	24,070.00
Interest on C.D.	45,000.00
Maintenance	551,905.00
Farm	85,530.00
Rent-Probation	6,000.00
Public Assistance	7,000.00
Superior Court	155,362.00
Water Pollution	51,361.00
Revenue Sharing	485,000.00
Tel. & Misc.	600.00
County Jail	45,394.00
U.S. Anti Rec - T-II	30,000.00
Work. Compensation	1,744.00
NET BUDGET SURPLUS	858,249.69
TOTAL:	\$ 6,187,381.69

5

AMOUNT TO BE RAISED BY COUNTY TAX: \$2,859,316.57

MINUTES
EXECUTIVE
COMMITTEE
AND
SUB-COMMITTEE
CHAIRMAN
JANUARY 16, 1978
10:30 A.M.

A scheduled meeting of the Executive Committee and sub-committee chairmen was held this date at the Rockingham Nursing Home, Hilton Auditorium, Brentwood, New Hampshire. In attendance were: The Honorable Representatives: Norton, Gage, Quimby, Erler, Skinner, Schwaner, Cummings, Pucci, Wilson, Griffin, Connors, Blanchette and Ganley.

The meeting commenced at 10:33 A.M. with the Executive Committee hearing reports from sub-committee chairmen regarding their reports and recommendations. The following transpired:

BUILDING COMMITTEE

Chairman: Honorable Charles E. Cummings

Rep. Cummings spoke to the Executive Committee relative to a previous scheduled meeting with the Governor's Commission on Crime and Delinquency regarding LEAA funding. He noted what transpired at that meeting, stating that a June 1st. deadline date for funding results, was set. He noted that a Facilities Planner has been hired to work on futuristic needs of Rockingham County, stating that he would be working in conjunction with the Building Committee.

The Executive Committee accepted the report of Representative Cummings, Chairman of the Building Committee. Rep. Boucher spoke to the priorities of a time sequence basis for facilities planning.

COMMISSIONERS COMMITTEE

Chairman: Honorable Peter C. Gaskill

Rep. Gaskill spoke to the Executive Committee regarding the Commissioners budget. He stated that a previous meeting was scheduled, whereas the committee met, and reviewed the entire budget.

The Executive Committee accepted the report from Representative Gaskill, Chairman of the Commissioners Sub-Committee.

MAINTENANCE COMMITTEE

Chairman: Honorable Leonard F. Sanborn

Reporting: Honorable Ashton J. Norton

Rep. Norton spoke to the Executive Committee relative to the Maintenance Sub-Committee. He noted that three additional requests for funding would be incorporated into the Maintenance Department budget, noting the following:

a. Water Supplies Improvement Project	\$15,000.00
b. Facilities Plan	6,000.00
c. Auxiliary motor to pump water at well	9,000.00

Rep. Norton also spoke to the services of an over ground transmisson line for the Rockingham Nursing Home. He stated that such a system would have to be hooked to the Brentwood fire truck. This system could be used to pump water from ponds. He asked for consideration for funding such into the 1978 budget. Commissioner Prentiss spoke to a request regarding a good source of water. He stated that drilling for a new well would be in order, asking for consideration.

The Executive Committee accepted the recommendations of Rep. Norton regarding the Maintenance Department Sub-Committee.

MEDICAL REFEREE COMMITTEE

Chairman: Honorable Richardson D. Benton

Representative Benton reported to the Executive Committee regarding previous meetings of the Medical Referee Sub-Committee. He gave the Executive Committee members a brief run down of the Medical referee report, which he submitted previously to the Chairman of the Executive Committee. He noted that this same report was given at the last Public Hearing regarding the 1978 budget. He noted that reports from the County Attorney's Office will be forthcoming on a periodic basis regarding medical Referee activity. These reports, he added, would keep a up-to-date status of the medical referee.

The Executive Committee accepted the report of Honorable Richardson D. Benton, Chairman of the Medical Referee Sub-Committee.

REGISTRY OF DEEDS COMMITTEE

Chairman: Honorable Richard F. Niebling

Rep. Niebling reported that the amount budgeted for revenue for 1977 for the Registry of Deeds was \$289,000.00, and that the actual revenue received for 1977 was \$370,000.00. He noted that it was the recommendations of the Registry of Deeds Sub-Committee to increase the Registry of Deeds salary within the range of \$17,000.00 - \$25,000.00. Rep. Neibling noted that staff salaries were up, due to the new job classification system, stating that social security had also risen. He also noted the replacement of two (2) machines and a rental machine, which will now be purchased. Rep. Neibling concluded his report.

The Executive Committee accepted Representative Neibling's report as submitted.

REGISTRY OF PROBATE COMMITTEE

Chairman: Honorable Beverly A. Gage

Representative Gage reported regarding the Registry of Probate. She informed Executive Committee members that the only increase within the 1978 budget was due to salaries. She did state that the Judge of Probate had requested an increase within his budget.

The Executive Committee accepted the report of the Registry of Probate, as given by Representative Beverly A. Gage, Chairman.

ROCKINGHAM COUNTY FARM COMMITTEE

Chairman: Honorable Marilyn R. Campbell

Representative Campbell reported regarding her written report of the Rockingham County Farm Committee. The Executive Committee reviewed this report, as submitted.

The Executive Committee accepted the report of the Rockingham County Farm Sub-Committee, as submitted by the Chairman, Representative Marilyn R. Campbell.

ROCKINGHAM NURSING HOME COMMITTEE

Chairman: Honorable Helen F. Wilson

Representative Wilson spoke to the Rockingham Nursing Home Committee, stating that the committee recommended the Nursing Home budget as presented. Questions regarding energy consumption were

asked. Commissioner Prentiss responded to this stating that efforts are being made regarding conservation of energy within the Rockingham Nursing Home.

The Executive Committee accepted the recommendations of the Rockingham Nursing Home Committee, as presented by Representative Helen F. Wilson, Chairman.

SALARIES COMMITTEE

Chairman: Honorable Patricia M. Skinner

Representative Skinner spoke to the Executive Committee regarding salaries, and the Committee's recommendations. She noted the new job classification system, and noted that as a result of these new job classifications, increases in salaries have been done. Rep. Skinner spoke to the new pay scale, in conjunction with the classification system.

Representative Norton spoke in opposition to the new classification system. He stated that there have been many problems created in other facilities due to the merit system. He noted that such systems have a tendency to get out of hand, and that it sometimes works in reverse.

Rep. Skinner spoke to the new classification system being modernized. She stated that such a system would give employees incentive. She then distributed copies of the Explanation and Use of Classification Level Criteria to each member of the Executive Committee.

Commissioner Prentiss spoke to the new job classification system and Personnel Rules and Regulations. He noted the process regarding the merit system. He also answered questions regarding cost of living raises within the new system. Commissioner Prentiss stated that this increase is compounded within the increase of merit.

The Executive Committee reviewed the recommendations put forth by the Salary Sub-Committee. The recommendations of the salary sub-committee were accepted.

SHERIFF'S DEPARTMENT & JAIL COMMITTEE

Chairman: Honorable Ruth L. Griffin

Representative Griffin reported regarding the Sheriff's Department and Jail Sub-Committee. She stated that within the budget, a request was made for an assistant for the radio technician. She spoke to the abilities of the radio technician, stressing the need for an assistant. She also spoke to the position of the assistant juvenile officer for the Sheriff's Department. She stated that the person currently doing that job, will now become a matron at the Jail Facilities for females, but has asked that she remain in her work, working with juveniles. Questions pertaining to a clergy person being included within the budget were raised. Rep. Griffin spoke to this, stating that there has never been a request for a clergy person within the Sheriff's Department budget.

Representative Boucher spoke to the hiring process of the Sheriff's Department. Commissioner Prentiss spoke to this process of handling personnel.

The Executive Committee accepted the recommendations of the Sheriff's Department and Jail Sub-Committee as presented by Representative Griffin, Chairman.

BICENTENNIAL COMMITTEE

Chairman: Honorable Ednapearl F. Parr

Representative Parr spoke to the report of the Bicentennial Committee. She stated that she submitted her report to the Commissioners, as well as the Chairman of the Executive Committee. Rep. Parr reviewed the report submitted, detailing all of the expenses incurred.

The Executive Committee reviewed the report as presented by Representative Ednapearl F. Parr. The report was accepted. Congratulations were extended to Representative Ednapearl F. Parr for an excellent job well done.

BLUE RIBBON SALARY COMMITTEE

Chairman: Honorable Charles E. Cummings

Rep. Cummings stated that the following representatives comprised the Blue Ribbon Salary Committee: Honorable William P. Boucher, Honorable Patricia M. Skinner, Honorable Barbara T. Ganley and Honorable Ashton J. Norton. He stated that the committee met previously to discuss executive salaries of Rockingham County. He noted that the Registry of Probate's salary was set by statue, and that the Clerk of Court's salary was appointed, as was the position. He noted that the salaries of the County Commissioners was discussed, and that recommendations were put forth as follows: County Commissioners salaries be increased to \$10,000.00 per year with an additional increase to the Chairman of \$1,000.00 and an additional increase to the Clerk of \$500.00. The Committee also recommended that the salary of the Register of Deeds be \$24,000.00, noting that this salary increase was so voted unanimously by the Committee. The Committee made no recommendations regarding salary adjustments. An increase of \$10,000.00 was voted for the Sheriff's salary. It was stated that his current salary of \$21,000.00 was increased to \$31,000.00. The Committee took no action regarding the budget of the Probate Judge. Commissioner Prentiss spoke to the total amount as recommended for the Sheriff's salary. He specifically pointed out the administrative procedure of breaking down the salary to that of Sheriff and Jailer. Discussion followed pertaining to the Judge of Probate, whereupon Rep. Griffin moved, seconded by Rep. Skinner to have the Executive Board review the Judge of Probate's budget for 1978. It was noted that a budget was submitted for the Judge of Probate. This motion was not voted upon.

COOPERATIVE EXTENSION SERVICE COMMITTEE

Chairman: Honorable Kenneth Gould

Representative Gould stated that although the Committee never met formally, he had met with the Cooperative Extension Service, reviewing their budget.

The Executive Committee accepted the recommendations of the Cooperative Extension Service Committee, as recommended by Representative Gould.

RETIREMENT COMMITTEE

Chairman: Honorable John H. Stimmell

Rep. Stimmell spoke to the Retirement Committee, and their recommendations. He noted a previous problem regarding retirement involving two employees of the Superior Court. He stated that this situation

has been taken up with the County Attorney. Rep. Griffin spoke to this problem, stating that in a previous meeting, the problem of reimbursement was noted, and that such problems could be alleviated by extracting the required sums necessary for reimbursement to these two people from a designated fund in the Superior Court, which Mr. Samaha had related to. It was requested that the Superior Court/County Attorney Sub-Committee investigate the fund which Mr. Samaha spoke to. After further discussion, Rep. Wilson moved, seconded by Rep. Boucher to respectfully request the Superior Court/County Attorney Sub-Committee investigate the fund that Mr. Samaha referred to, which if utilized, could reimburse the two employees of the Superior Court. It was noted for record that this investigation would be done to satisfy questions as this fund did not appear in the 1977 or 1978 budget for the Superior Court.

Commissioner Prentiss spoke to a letter received from Attorney Francis Fraiser regarding two employees of the Sheriff's Department regarding retirement. He stated that he is awaiting information from the State Retirement System, and once it is received, he will notify Rep. Stimmell, Ch. of the Retirement Committee to act upon such.

SUPERIOR COURT/COUNTY ATTORNEY COMMITTEE

Chairman: Honorable Elaine S. Krasker

Rep. Krasker spoke regarding the Committee's meeting with the Clerk of Court, Mr. Unwar Samaha. She noted that the committee reviewed salaries of the employees of the Clerk of Courts Office. She stated that increases were a result of additional people being hired. She stated that another person would possibly be hired as a legal secretary. Rep. Krasker spoke to the charge of the Superior Court/County Attorney Committee regarding reviewing a designated fund within the Superior Court. She stated that her committee would report back to the Executive Committee with its findings.

Rep. Krasker also spoke to the County Attorney's budget. She stated that the committee has reviewed this budget and unanimously approved it.

The Executive Committee accepted the recommendations of the Superior Court/County Attorney Committee, as recommended by Representative Krasker.

TREASURER'S COMMITTEE

Chairman: Honorable Roger King

It was stated that this committee did not meet, and had nothing to report.

There being no further business to come before the meeting a motion was made to recess the meeting, duly seconded and was so voted in the affirmative. The meeting recessed at 1:18 P.M. It stated that the meeting would reconvene at 2:30 P.M. for the purpose of reviewing the proposed Revenue Sharing usage for 1978.

JANUARY 16, 1978

Rep. Wilson opened the meeting for the purpose of reviewing the proposed Revenue Sharing usage for 1978. The meeting commenced at 2:30 P.M. In addition to the Executive Committee, also present were: Board of Rockingham County Commissioners; department heads; members of the general public and the press.

Distributed to Executive Committee members, as well as others present, were copies of the 1978 Revenue Sharing. The following was noted:

SHERIFF'S DEPARTMENT:

Wages and operating expenses		\$391,620.00
6 New Cruisers		37,000.00

COUNTY HOME

50 Bedside Cabinets	\$6,500.00	
6 Wheelchairs	\$2,400.00	
30 Overbed Tables	\$3,100.00	12,000.00

FARM:

1 1978 Back Hoe with Bucket (Trade in Tractor with Bucket)	20,000.00	
1 1978 Truck with Flat Bed, Dump and Plow	21,000.00	41,000.00

COMMISSIONER'S OFFICE:

Copier		3,380.00
<u>TOTAL:</u>		<u>\$485,000.00</u>

Commissioner Prentiss spoke to the Executive Committee regarding efforts to obtain federal funding from LEAA. He noted that concerned efforts to obtain federal funding have been made, noting short term facilities plans for the county facilities and long term plans for the detention facilities for the new Rockingham County Jail/House of Correction.

Other questions were raised relative to prices of wheelchairs, as requested for purchase from revenue sharing for the Rockingham Nursing Home. Rep. Boucher spoke to this, stating that these prices were in a reasonable range cost.

There being no further business to come before the meeting, the meeting was recessed at 2:53 P.M. It was stated that the meeting would reconvene at 2:55 P.M. for the purpose of the Executive Committee making their recommendations on the proposed budget for 1978.

The meeting convened at 2:55 P.M. The presence of a quorum having already been established, Rep. Wilson proceeded with the order of business by reviewing the expenditures for the 1978 proposed budget for Rockingham County. The following transpired:

The figure for Commissioners Expense - \$115,539.38 - was reviewed. A motion was then made by Rep. Griffin, seconded by Rep. Schwaner to accept this figure, with the exception of salary increases. This motion was so voted in the affirmative. Treasurer & Deputy: The figure of \$7,384.00 was excepted on a motion made by Rep. Erler, seconded by Rep. skinner. This motion was so voted in the affirmative. Auditors: The figure of \$7,500.00 was accepted on a motion made by Rep. Skinner, seconded by Rep. Blanchettee and was so voted in the affirmative.

The County Attorney's budget was then reviewed - \$103,172.00. A motion was then made by Rep. Erler, seconded by Rep. Pucci to accept the County

Attorney's budget. Discussion followed, Rep. Griffin then moved, seconded by Rep. Connors to amend the motion to include the Medical Referee budget of \$31,740.00 within the County Attorney's budget. A call for a vote on the amended motion was recorded in the negative. Rep Erler then moved, seconded by Rep. Pucci to accept the figure of \$103,172.00 for the County Attorney's budget. The motion was so voted in the affirmative. Rep. Griffin wished to be recorded voting in the negative.

The figure of \$316,384.46 was reviewed for the Registry of Deeds budget. A motion was then made by Rep. Ganley, seconded by Rep. Connors to accept this figure. The motion was recorded in the affirmative. Registry of Probate - \$59,634.18 - A motion was made by Rep. Skinner, seconded by Rep. Pucci to accept this figure. This motion was so voted in the affirmative. Probate Court: \$2,950.00 - Rep. Erler moved, seconded by Rep. Norton to accept the figure of \$2,950.00 for the Probate Court. This motion was so voted in the affirmative. Rep. Skinner and Griffin wished to be recorded in the negative. Superior Court: \$523,712.30. A motion was made by Rep. Schwaner, duly seconded by Rep. Skinner to accept the Superior Court budget. This motion was so voted in the affirmative. Sheriff: \$490,217.58 - Rep. Griffin moved, seconded by Rep. Erler to approve the Sheriff's budget. A call for a vote on the motion was recorded in the affirmative. Maintenance: \$774,743.00 - It was noted that this figure includes three additional requests that Rep. Norton reported. A motion was then made by Rep. Erler, seconded by Rep. Griffin to accept the figure of \$774,743. for the Maintenance Department budget for 1978. This motion was so voted in the affirmative. Farm: \$119,243.00 - Rep. Skinner moved, duly seconded by Rep. Blanchette to accept the figure of \$119,243.00 for the 1978 Farm budget. This motion was so voted in the affirmative. County Home: \$4,527,021.19 - Rep. Quimby moved, duly seconded by Rep. Ganley to accept the budget of the County Home. An affirmative vote was recorded.

The figure of \$402,350.02 was moved by Rep. Griffin to be adopted for the 1978 budget for the County Jail. This motion was seconded by Rep. Connors. Discussion followed. Rep. Erler then moved, seconded by Rep. Maynard to amend the motion to include \$5,000.00 to the Jail budget for pastoral counseling. Considerable discussion followed Rep. Erler's amended motion. A call for a vote on the amended motion was recorded in the negative. Rep. Erler wished to be recorded in the affirmative. A motion was then made by Rep. Griffin, duly seconded by Rep. Connors to accept the Jail budget of \$402,350.02. The motion was so voted in the affirmative.

Old Age Assistance - \$250,000.00 - Board and Care of Children - \$110,000.00 - Direct Relief - \$72,000.00 - A motion was made by Rep. Boucher, seconded by Rep. Connors to accept the sums for Old Age Assistance, Board and Care of Children and Direct Relief for the 1978 budget. This motion was so voted in the affirmative. Interest on Temporary Loans - \$114,125.00 - Interest on Loans - \$96,500.00 - Payment on Loans \$193,000.00 - A motion was then made by Rep. Erler, duly seconded by Rep. Norton to accept the sums for interest on Temporary Loans, Interest on Loans and Payments on Loans for the 1978 budget. This motion was so voted in the affirmative.

County Extension Service: \$122,350.15 - A motion was made by Rep. Blanchette, duly seconded by Rep. Connors to accept the figure of \$122,350.15 for the County Extension Service. This motion was so voted in the affirmative. Delegation: \$12,000.00 - Rep. Schwaner moved, seconded

by Rep. Blanchette to accept the Delegation budget for 1978. This motion was so voted unanimously in the affirmative. Printing County Report: \$1,000.00 - Rep. Skinner moved, seconded by Rep. Connors to accept the figure of \$1,000.00 to print the county report. This motion was so voted in the affirmative. Rep. Skinner spoke to the motion stating that it was hopeful that the County Printing Program would be in operation, and that the county report could be printed there, rather than bidding the process out. Insurance: \$21,000.00 - A motion was made by Rep. Schwaner to approve the figure of \$21,000.00 for insurance. This motion was seconded by Rep. Quimby. Questions were raised relative to the increase in insurance. Com. Prentiss spoke to this increase, stating that a re-evaluation was done, which increased the insurance for the County. A vote on the motion was recorded in the affirmative. Matching Funds: \$15,000.00 - A motion was made by Rep. Griffin, seconded by Rep. Ganley to accept the figure of \$15,000.00 for Matching Funds. This motion was so voted in the affirmative. Medical Referee: \$31,740.00. A motion was made by Rep. Schwaner, duly seconded by Rep. Pucci to accept the figure of \$31,740.00 for the Medical Referee budget. There being no discussion following the motion, the motion was recorded in the affirmative. Retirement: \$14,200.00 - A motion was made by Rep. Griffin to accept the sum of \$14,200.00 for retirement. This motion was seconded by Rep. Quimby. The motion was recorded in the affirmative. Special Retirement Group 2: \$1.00 - Rep. Griffin moved to designate \$1.00 for Special Retirement Group 2. This motion was seconded by Rep. Quimby. Discussion followed the motion. The motion was recorded in the affirmative.

SPECIAL - NON-COUNTY

Fire Training: \$1,500.00 - Rep. Skinner moved to accept the figure of \$1,500.00 for Fire Training. This motion was seconded by Rep. Connors and was so voted in the affirmative. Rockingham Conservation District: \$8,331.00 - A motion was made by Rep. Blanchette, seconded by Rep. Ganley to accept the sum of \$8,331.00 for the Rockingham Conservation District. This motion was so voted in the affirmative. Portsmouth Rehab: \$10,000.00 - Rep. Boucher moved to not fund the Portsmouth Rehab. This motion was seconded by Rep. Pucci. Discussion followed the motion relative to the program of the Portsmouth Rehab. A roll call was requested by Rep. Maynard, seconded by five (5). A vote by roll call was recorded eight (8) in the affirmative and five (5) in the negative. The motion not to fund was voted in the affirmative. Rockingham County Community Action Program: \$5,000.00 - Rep. Griffin moved, seconded by Rep. Norton not to recommend funding the Rockingham County Community Action Program. Discussion followed this motion. Several questions were proposed regarding this special budget request. A roll call was requested by Rep. Ganley, duly seconded by five (5). A vote was recorded as twelve (12) in the negative and one (1) in the affirmative. The vote on not funding Rockingham County Action Program was recorded in the negative. Rep. Skinner then moved, duly seconded by Rep. Pucci to allow \$5,000.00 for RCCAP. A roll call for a vote on the motion was recorded in the affirmative. Rep. Griffin wished to be recorded voting in the negative. Rockingham County Child Care: \$34,000.00 - Rep. Blanchette moved, seconded by Rep. Smith to accept the sum of \$34,000.00 for Rockingham County Child Care. This motion was so voted in the affirmative. Child and Family Care: \$7,000. Rep. Blanchette moved, seconded by Rep. Connors to accept the sum of \$7,000.00 for Child and Family Care. This motion was so voted in the affirmative. Retired Senior Volunteer: \$5,000.00 - Rep. Griffin moved to

accept the budget figure of \$5,000.00 for the Retired Senior Volunteers. This motion was seconded by Rep. Connors and was unanimously in the affirmative. Youth Service Center: \$5,000.00 - Rep. Blanchette moved to allow the sum of \$5,000.00 for the Youth Services Center, noting the decrease from the proposed figure. She suggested several alternatives for the Youth Service Center in obtaining funding. This motion was seconded by Rep. Ganley. The vote on the motion to allow the Youth Services Center the sum of \$5,000.00 was so voted in the affirmative. Family Planning: \$15,000.00 - Rep. Ganley moved to accept the figure of \$15,000.00. This motion was seconded by Rep. Connors. The motion was voted in the affirmative. It was noted for record that Rep. Blanchette took Rule 16 on this motion. Area Home/VNA: \$23,000.00 - Rep. Blanchette moved, duly seconded by Rep. Skinner to accept the budget for the Area Home/VNA of \$23,000.00. This motion was so voted in the affirmative. Great Bay School: \$7,572.00 - This figure was accepted on a motion made by Rep. Griffin, duly seconded by Rep. Smith and was so voted in the affirmative. Rockingham County Human Services Coordinating Council: \$5,000.00 - Rep. Quimby moved to approve the sum of \$5,000.00 for the Rockingham County Human Services Coordinating Council. This motion was seconded by Rep. Griffin. Rep. Quimby spoke to his motion stating that he felt that the sub-committee of Special Budget Requests act as a liaison for the Rockingham County Human Services Coordinating Council, acting in coordination. Rep. Erler spoke against the motion, stating that he felt there was need for a CETA position, that could handle this county-wide service. He noted that this service was useful for selectmen and other officials, noting that it could come under the umbrella of county government with supplemental support from CETA. Rep. Blanchette spoke to an overseeing mechanism for the accounting process of this agency. Rep. Skinner spoke in favor of funding the Council. After much discussion, Rep. Pucci moved the question. This motion was seconded by Rep. Griffin and (5). A call for a vote on the motion to accept the figure of \$5,000.00 for the Rockingham County Human Services Coordinating Council was made. Rep. Griffin requested a roll call. This motion was seconded by five (5). A vote on the motion was recorded eleven (11) in the affirmative and three (3) in the negative. The motion was an affirmative vote. Newmarket Information Center: \$5,000.00 - Rep. Blanchette moved, duly seconded by Rep. Connors to accept the figure of \$5,000.00 for the Newmarket Information Center. Discussion followed the motion. A roll call was requested by Rep. Blanchette, seconded by (5). A vote on the motion was recorded as follows: six (6) in the affirmative and seven (7) in the negative. The motion lost.

SPECIALS - COUNTY

Cruisers: \$37,000.00 - Rep. Griffin moved, seconded by Rep. Connors to accept the sum of \$37,000.00 for cruisers. This motion was so voted in the affirmative. County Home: \$69,000.00 - Rep. Quimby moved, seconded by Rep. Boucher to accept the sum of \$69,000.00 of which \$12,000.00 of that sum is revenue sharing. This motion was so voted in the affirmative. Maintenance Spec.: \$48,300.00 - Rep. Norton moved, duly seconded by Rep. Griffin to accept the sum of \$48,300.00 for Maintenance Spec. This motion was voted in the affirmative. Capital Reserve Fund: \$172,000.00 - Rep. Boucher moved, seconded by Rep. Skinner to accept the figure of \$172,000.00. This motion was so voted in the affirmative.

Farm Spec.: \$69,000.00 - Rep. Boucher moved, seconded by Rep. Connors to accept the sum of \$69,000.00 of which \$41,000.00 is revenue sharing for

the Farm Spec. This motion was so voted in the affirmative. Copier - Comm.: A figure of \$3,380.00 was accepted on a motion made by Rep. Norton, seconded by Rep. Connors and was so voted in the affirmative. It was noted that this sum was 1978 Revenue Sharing.

Rep. Blanchette then moved, seconded by Rep. Connors to accept the recommendations of the Special Budget Request Committee as follows: 1. That agencies be asked to collect their county appropriation only when it is needed to be used for match, or as the start of their fiscal year. 2. That Mr. Gregorio meet with the heads of agencies that have been funded to discuss any problems and possible improvements of the budget request form. 3. That the Committee be allowed to resume the practice of on-sight evaluation of the agencies. 4. That a formal written request be sent to both of the Homemaker Services asking them to submit a joint budget request for the future with a breakdown for each of the agencies. 5. That a letter be sent to the Child Care Association specifying that the cut made by this committee was strictly due to the lack of information from the Raymond Center, and requesting that monies be allocated according to that decision. A vote on the motion to accept the recommendations of the Special Budget Request was so voted in the affirmative.

The Commissoners then reviewed the proposal from Mr. Donald Sumner, Architect for Rockingham County. The following was reviewed by the Executive Committee for their consideration: a. \$2,500.00 for services in connection with the renovations at Exeter and b. \$7,500.00 for sevicees in connection with the preparation of schematic design studies for the County Detention Facilities at Brentwood. It was stated that before a vote of the Executive Committee could be recorded, the Building Committee of the Rockingham Delegation should act upon such, and bring their recommendations to the Executive Committee for a final vote of approval. It was stated that the Building Committee would meet to act upon such.

The meeting then went into Executive Session, whereby a vote was recorded to accept the recommendations of the Blue Ribbon Committee regarding salaries for elected officials of Rockingham County. This motion was adopted in the affirmative.

The final recommendations of the budget were noted as \$9,046,698.26 for the total of the 1978 proposal budget for Rockingham County, including figures for salary increases. It was noted that the amount to be raised by taxes is \$2,859,316.57.

Their being no further business to come before the meeting, the meeting was adjourned at 4:30 P.M.

Respectfully submitted,

Annie Mae Schwaner, Clerk
Rockingham County Delegation

**ROCKINGHAM
COUNTY
CONVENTION
ADOPTION OF
COUNTY BUDGET
ROCKINGHAM
NURSING HOME**

**JANUARY 21, 1978
10:00 A.M.**

PRESENT: Representatives: Aeschilliman, Benton, Blanchette, Boucher Campbell, Chapman, Collins, Cummings, Danforth, Davis, Day, Erler, Flanagan, Gage B., Gage C., Ganley, Gaskill, Gould, Griffin, Hoar, Kane, King, Krasker, McEachern D., Maynard, Nelson, Nielbing, Parolise, Parr, Pucci, Richards, Rogers, Scamman, Schwaner, Skinner, Smith, Splaine, Stimmell, Sytek, Tavitian, Webster, Wilson. 42 members of the Convention were present.

OTHERS: Commissioners: Prentiss, Driscoll, Barka; Winston H. Lothrop, Treas.; Madelyn Walker, Deputy Treas.; Gladys Sanborn., Business Manager; Edward J Howard, Register of Probate; George Sampson, High Sheriff; Karl Wuerker, Dir. of Public Works; Edward Upham, Argicultural Extension Service; The Press; Interested members of the general public.

Rep. Wilson, Vice Chairman of the County Convention chaired the meeting, in the absence of the Chairman, Rep. Wilfred R. Cunningham. Rep. Wilson opened the meeting at the above mentioned place at 10:05 A.M. She stated the purpose of the meeting to be the adoption of the County Budget for 1978. The Clerk was requested to call the roll. The 42 members listed above answered the call. A quorum was declared.

BUDGET

Commissioners - \$115,539.38 - Rep. Gaskill moved to increase the Commissioners budget from \$115,539.38 to \$120,039.38, to include a 17% increase for the Chairman of the Commissioners, as well as the Clerk. Rep. Wilson stated that increases in salaries of elected officials would be considered as a separate item. Rep. Gaskill then withdrew his motion. Rep. Gaskill then moved, seconded by Rep. Benton to approve the Commissioners budget. Motion carried.

Treasurer & Deputy - \$7,348.00 - Rep. Skinner moved, duly seconded by Rep. McEachern to accept this budget. The motion was carried.

Auditors - \$7,500.00 - Rep. Pucci moved, seconded by Rep. Parr to accept this budgeted figure for auditors. The motion was voted in the affirmative.

County Attorney - \$103,172.00 - Rep. Krasker moved to accept this budget. This motion was seconded by Rep. Parr. Motion carried.

Registry of Deeds - \$311,384.46 - Rep. Niebling moved, seconded by Rep. Parr to decrease this budget figure \$5,000.00. Lengthy discussion followed the motion. Rep. Maynard moved, seconded by Rep. Boucher to accept the figure of \$311,384.46 for the Registry of Deeds budget. The motion was so voted in the affirmative.

Registry of Probate - \$59,634.18 - Rep. Parr moved, duly seconded by Rep. Niebling to accept the Registry of Probates budget. The motion carried.

Probate Court - \$2,950.00 - Rep. Parr moved, seconded by Rep. Beverly Gage to accept this budget. The motion was carried. Rep. Griffin and Boucher wished to be recorded as voting in the negative.

Superior Court - \$530,712.30 - Rep. Krasker moved, duly seconded by Rep. Boucher to increase the Superior Court budget by \$7,000.00 for an additional person for staff. The motion was carried.

Sheriff - \$490,217.58 - Rep. Griffin moved to accept the budget figure of \$490,217.58. This motion was seconded by Rep. Parr. Lengthy discussion followed pertaining to budgetary increases. Sheriff Sampson spoke to increases within his budget. Rep. Splaine moved to request a roll call. This motion was seconded by five (5). On a vote by roll call, the motion was accepted in the affirmative - 34 yeas - 5 nays.

Maintenance - \$774,743.00 - Rep. Flanagan moved, seconded by Rep. Skinner to accept this budget. The motion was carried.

Farm - \$119,243.00 - Rep. Campbell moved, duly seconded by Rep. Beverly Gage to accept the budget of the Farm. The motion was so voted in the affirmative.

County Home - \$4,527,021.19 - Rep. Parr moved, seconded by Rep. Smith to accept the budget for the County Home. Motion carried.

County Jail - \$402,350.02 - Rep. Griffin moved to accept the County Jail budget. This motion was seconded by Rep. Parr. The vote was recorded in the affirmative. Rep. Splaine wished to be recorded voting in the negative.

Old Age Assistance - \$250,000.00 - Rep. Parr moved, seconded by Rep. Erler to accept this sum for Old Age Assistance. The motion was carried.

Board & Care of Children - \$110,000.00 - Rep. Skinner moved, seconded by Rep. Pucci to accept the sum of \$110,000.00 for Board & Care of Children. Motion carried.

Direct Relief - \$72,000.00 - Rep. Blanchette moved, seconded by Rep. Schwaner to accept the sum of \$72,000.00 for Direct Relief. This motion was voted in the affirmative.

Rep. Skinner moved to accept the next three items of the budget as, Interest on Temporary Loans, Interest on Loans and Payment on Loans. This motion was seconded by Rep. Parr and was so voted in the affirmative.

Interest on Temp. Loans	\$114,125.00
Interest on Loans	\$ 96,500.00
Payment on Loans	\$193,000.00

County Extension Service - \$122,350.15 - Rep. Skinner moved, duly seconded by Rep. Stimmell to accept the budget of the County Extension Service. The motion carried.

Delegation - \$12,000.00 - Rep. Pucci moved, duly seconded by Rep. Parr to accept the budget for the Delegation. Rep. Parr spoke to increases for Delegation members. Rep. Chapman spoke to increasing mileage for Delegation members. Much discussion followed. Rep. Parr then moved that Delegation members receive \$20.00 per day. This motion was seconded by Rep. Griffin. Rep. Boucher and Ganley spoke against this

motion. Rep. Erler moved to amend the motion to state that such increases would not come into effect until 1979. Rep. Smith seconded this motion. Rep. Blanchette moved the question. This was seconded by five (5). A call for a vote on the amendment was voted in the affirmative. A vote on the original motion was recorded in the negative. Rep. Boucher then moved, seconded by Rep. Blanchette to accept the sum of \$12,000.00 for the Delegation budget. This motion was so voted in the affirmative.

Printing County Report - \$1,000.00 - Rep. Skinner moved, seconded by Rep. Parr to approve the sum of \$1,000.00. This motion was so voted in the affirmative.

Insurance - \$21,000.00 - Rep. Blanchette moved, seconded by Rep. Skinner to accept this sum for insurance. The motion carried.

Matching Funds - \$15,000.00 - Rep. Pucci moved, seconded by Rep. Skinner to accept this sum to be used for Matching Funds. The motion carried.

Medical Referee - \$31,740.00 - Rep. Parr moved, seconded by Rep. Benton to accept the Medical Referee budget. Discussion followed the motion. Rep. Benton, Ch. of the Medical Referee Committee, spoke to this budget. Rep. Griffin then moved to amend the motion to place the Medical Referee budget in with the County Attorney's budget. Discussion followed. Rep. Blanchette then moved to amend the amendment to state that the line item state both figures - Medical Referee and County Attorney. This motion was seconded by Rep. Schwaner. Rep. Benton spoke to the separation of the two budgets. A vote on the amended amendment was carried. A call for a vote on the original motion was accepted in the affirmative.

Retirement - \$14,200.00 - Rep. Blanchette moved, seconded by Rep. Skinner to accept the sum of \$14,200.00 for Retirement. Motion carried.

Special Retirement Fund Group 2 - \$1.00 - Rep. Griffin moved, duly seconded by Rep. Parr to place \$1.00 in the Special Retirement Fund Group 2. The motion carried.

SPECIALS

Fire Training - \$1,500.00 - Rep. Ganley moved, seconded by Rep. Blanchette to accept the sum of \$1,500.00 for Fire Training. The motion carried.

Rockingham Conservation District - \$8,331.00 - Rep. Parr moved, duly seconded by Rep. Blanchette to accept this sum. The motion was so voted in the affirmative.

Portsmouth Rehab. - \$-0- Rep. Boucher moved, seconded by Rep. Skinner to not fund the Portsmouth Rehab. Discussion followed this motion in length. Rep. Wilson called for a vote on the motion. The motion was challenged by Rep. Griffin, who requested a roll call. This request was voted by five (5). A vote by roll call was recorded 30 in the affirmative and 9 in the negative. The motion to not fund was carried.

Rockingham County Community Action - \$5,000.00 - Rep. Blanchette moved, seconded by Rep. Flanagan to approve the sum of \$5,000.00. This motion was so voted in the affirmative.

Rockingham County Child Care - \$34,000.00 - Rep. Blanchette moved, seconded by Rep. Parr to approve the sum of \$34,000.00 for Rockingham County Child Care. This motion was so voted in the affirmative.

Child & Family - \$7,000.00 - Rep. Blanchette moved, duly seconded by Rep. Niebling to approve the sum of \$7,000.00. This motion was carried.

Ret. Sr. Vol. - \$5,000.00 - Rep. Skinner moved, seconded by Rep. Blanchette to accept the sum of \$5,000.00. This motion was so voted in the affirmative.

Youth Services Center - \$5,000.00 - Rep. Griffin moved, duly seconded by Rep. Skinner to accept the sum of \$5,000.00. The motion carried.

Family Planning - \$15,000.00 - Rep. Griffin moved, seconded by Rep. Ganley to approve the sum of \$15,000.00 for Family Planning. The motion carried. Rep. Blanchette took Rule 16.

Area Home/VNA - \$23,000.00 - Rep. Krasker moved, seconded by Rep. Erler to approve this sum. The motion carried.

Great Bay School - \$7,572.00 - Rep. Smith moved, seconded by Rep. Hoar to approve the sum of \$7,572.00 for the Great Bay School. Discussion followed the motion. Rep. Hoar then moved to amend the motion to state that the Great Bay School be voted a sum not to exceed \$5,000.00 which will be a 60/40% match with Strafford County. This motion was seconded by Rep. Niebling. Lengthy discussion followed. Rep. Niebling moved the question. This motion was seconded by Rep. Kane. A vote to limit debate was voted. A call for a vote on the amendment was done. Rep. Parr moved, seconded by Rep. Campbell for a divided vote. The vote by division was recorded 13 in the affirmative and 22 in the negative. The motion was voted in the negative. Rep. Erler then moved for a quorum count. This motion was seconded by Rep. Smith. A quorum count was recorded as 40. Rep. Wilson then called for a vote on the original motion to approve the sum of \$7,572.00 for the Great Bay School was so voted in the affirmative. Rep. Splaine took Rule 16.

Rockingham County Human Services Coord. Council - \$5,000.00 - Rep. Pucci moved, seconded by Rep. Smith to fund the R.C. Human Services Coord. Council in the amount of \$5,000.00. Lengthy discussion followed the motion. Rep. Skinner moved the question. This motion was seconded by Rep. Parr. A call for a vote to limit debate was recorded in the affirmative. A call for a vote on the motion was recorded in the affirmative.

Newmarket Information Center - \$5,000.00 - Rep. Boucher moved, seconded by Rep. Hoar to approve the sum of \$5,000.00 for the Newmarket Information Center. Rep. Boucher spoke to his motion. It was noted for the record that the correct title was "Newmarket Information Center" not "Newmarket Health Center". Rep. Parr moved for a divided vote. This motion was seconded by Rep. Flanagan. A call for a vote was recorded 26 in the affirmative and 12 in the negative. The motion carried.

The meeting recessed at 1:06 P.M. for lunch.

The meeting reconvened at 2:00 P.M. with the County Convention then taking up SPECIALS - COUNTY.

Cruisers - \$37,000.00 - Rep. Beverly Gage moved, seconded by Rep. Griffin to approve the sum of \$37,000.00 from Revenue Sharing for the purchase of six crusiers for the Sheriff's Department. This motion was carried.

County Home - \$69,000.00 - Rep. Blanchette moved, seconded by Rep. Griffin to approve the sum of \$69,000.00 of which \$12,000.00 is Revenue Sharing for the County Home. The motion carried.

Maintenance Spec. - \$48,300.00 - Rep. Campbell moved, seconded by Rep. Beverly Gage to accept the amount of \$48,300.00. This motion was so voted in the affirmative.

Capital Reserve Fund - \$172,000.00 - Rep. Boucher moved, duly seconded by Rep. Ganley to accept the sum of \$172,000.00 for the Capital Reserve Fund. The motion carried.

Farm Spec. - \$69,000.00 - Rep. Campbell moved, seconded by Rep. Skinner to accept the amount of \$69,000.00 of which \$41,000.00 is Revenue Sharing. This motion was so voted in the affirmative.

Copier Comm. - \$3,380.00 - Rep. Parr moved, seconded by Rep. Blanchette to approve the sum of \$3,380.00 for the purchase of a copier for the Commissioner's office. It was noted that this amount is from Revenue Sharing. The motion carried.

Blue Ribbon Sal. Comm. Recommendations - (\$24,741.48) - Rep. Pucci moved, seconded by Rep. Smith to not accept the recommendations of the Blue Ribbon Salary Recommendations. Rep. Boucher spoke to the recommendations of the Blue Ribbons Salary Recommendations. Lengthy discussions followed. Rep. Parolise moved to amend the motion to state that all salaries of elected officials considered within the Blue Ribbon Salary Committee Recommendations be frozen for the year 1978.

This motion was not seconded. Questions were made relative to the report of the Blue Ribbon Salary Committee. Several representatives spoke in favor of the Committees recommendations. After a very lengthy discussion relative to the recommendations of the Blue Ribbon Salary Committee, Rep. Wilson called for a vote on the motion. The motion was stated as not accepting the recommendations of the Blue Ribbon Salary Committee. Rep. Kane requested a quorum call. This was done, and 39 representatives were counted in attendance. A vote on the motion was recorded in the affirmative. Rep. Campbell moved, seconded by Rep. Hoar to give elected officials a 10% cost of living raise and have an in-depth study done of job descriptions and salaries. Once this is done, report back with a new proposal. Discussion followed. Rep. Parr moved the question. This motion was seconded by five (5). A call to limit debate was so voted in the affirmative. A call for a vote on the motion was recorded in the negative. Rep. Gaskill moved, seconded by Rep. Pucci that the budget proposal for the Commissioners for the 1978 budget be amended to \$120,039.38, to include a 17% increase for the Chairman of

the Commissioners, as well as the Clerk. (This increase was broken down as \$500.00 for the Chairman and \$250.00 for the Clerk). Rep. Richards then amended the motion to increase the Chairman's salary by \$1,000.00 and the Clerk's by \$500.00, which follows the salary recommendations set forth by the Blue Ribbon Salary Committee. Rep. Collins moved the question. This motion was seconded by five (5). A call to limit debate was so voted in the affirmative. A roll call was requested by Rep. Collins, seconded by five (5). A vote on the motion was recorded 16 in the affirmative and 21 in the negative. The amended motion lost. A call for the original motion made by Rep. Gaskill was recorded in the negative. Lengthy discussion followed. Rep. Griffin then moved, seconded by Rep. Campbell to re-commit the committee report of the Blue Ribbon Salary Committee, abiding by the Rules of the House relative to salaries of elected officials. Rep. Kane moved to amend this motion to include that a functional approach be considered by the Blue Ribbon Salary Committee. This motion was seconded by Rep. Parr. Discussion followed. Rep. Parr moved the question. This motion was seconded by five (5). A call for a vote on the amended motion was recorded in the negative. Rep. Griffin then moved to amend her original motion to have the Blue Ribbon Salary Committee report back to the Delegation within 60 days for final action. This motion was seconded by Rep. Parr and was so voted in the affirmative.

Rep. Cummings, Chairman of the Building Committee, requested that the Convention consider a proposal submitted by Mr. Donald Sumner, Architect for Rockingham County for the following: \$2,500.00 for services in connection with the renovations at Exeter and \$7,500.00 for services in connection with the preparation of schematic design studies for the County-Detention Facilities at Brentwood. After he fully explained such, Rep. Boucher moved to approve a total of \$10,000.00 for services in connection with the renovations at Exeter and for preparations of schematic design studies for the County-Detention Facilities at Brentwood. This motion was seconded by Rep. Niebling and was so voted in the affirmative.

Rep. Ganley then moved, seconded by Rep. Boucher to authorize the Commissioners contract for, receive and expend funds from the federal and state governments, consistent with the law, in conjunction with CETA and other grant programs. This motion was so voted in the affirmative.

Commissioner Prentiss then stated that the total budget was \$9,034,814.26. The total 1978 Revenues was stated as \$6,187,381.69. The amount to be raised by taxes was stated as \$2,847,432.57.

Rep. Scamman then moved, seconded by Rep. Boucher to raise and appropriate the sum of \$2,847,432.57. The motion carried.

A motion to adjourn was duly made by Rep. Scamman, seconded by Rep. Parr and was so voted in the affirmative. The meeting adjourned at 4:10 P.M.

Respectfully submitted,
Annie Mae Schwaner, Clerk

PURPOSE: To consider and make recommendations to the Executive Committee on the salaries of the elected officials of Rockingham County.

Vice Chairman, William P. Boucher of the Blue Ribbon Salary Committee, called the meeting to order at 7:15 P.M. and stated the purpose of the meeting was to consider and make recommendations to the Executive Committee on salaries of the elected officials of Rockingham County. He asked for input from the public regarding their recommendations. He asked for alternative courses of action that could be taken, and suggested the public submit testimony regarding recommendations for Rockingham County elected official salaries.

Mrs. T. Ann Webster Marvel of Raymond, N.H. questioned the number of sheriffs in New Hampshire who are jailers and sheriffs. The following counties in New Hampshire have positions of sheriff and jailer combined: Hillsboro County - Sheriff: \$16,200.00, Jailer: \$11,500.00; Belnap County - Sheriff: \$16,302.00, Jailer: \$15,334.00; Merrimack County - Sheriff: \$18,700.00, Jailer: \$14,500.00; Rockingham County - Sheriff: \$12,600.00 - Jailer: \$8,400.00.

Mr. Bedford Caddy of Newmarket, N.H. spoke in favor of accepting the Blue Ribbon Salary recommendations. Mr. Neil Parker of Kingston, N.H. spoke to the increase proposed for the sheriff, stating that he deserved this salary increase. He asked to go on record in favor on the increase suggested by the Blue Ribbon Salary Committee. Mrs. Evelyn Marconi of Portsmouth, N.H. spoke to the salary increases, as proposed by the Blue Ribbon Salary Committee. She asked to go on record in favor of the Committee's recommendations, and read a letter from Mr. Michael Marconi, also in favor on the Committee's recommendations. Mr. John Flanders of Kingston, N.H. spoke in regards with working with the sheriff. He stated that the sheriff has saved the taxpayers money through Crime Commission grants, which have been utilized in Rockingham County, in the Sheriff's Department. He asked to be recorded as in favor of accepting the recommendations proposed by the Blue Ribbon Salary Committee for the Sheriff's salary.

Rep. Pucci asked for clarification, stating that it was not the person who was being taken into account, but rather the office, in speaking in regards to the salary for the Sheriff's Department. Rep. Pucci spoke to senior citizens in Salem, N.H. who wished to go on record as opposed to the Blue Ribbon Salary Committee's recommendations. Rep. Pucci stated that, as a member of the Salem Council on Aging, she was submitting documentation stating their opposition. Also submitted from the Town of Salem, was the opposition of the Legislative Delegation of Salem, regarding the recommendations of the Blue Ribbon Salary Committee.

Mr. John Karakostis of Hampstead, N.H. spoke to his concerns that the increases involved, were a great amount of money. He questioned whether these increases were to much to ask. He questioned when the last salary increase was given to the Sheriff. Rep. Ganley of Exeter spoke to his question, stating that it had been a seven year period since the Sheriff's position had a raise. Rep. Pucci questioned this length of time. It was stated for record that the sheriff never asked for a raise, and that it was the recommendations of the Blue Ribbon Salary Committee. Rep. Skinner spoke to the reclassification of employees through the new

system which was implemented by Rockingham County. Mrs. T. Ann Webster Marvel of Raymond, N.H. questioned what the salary increase for the sheriff would compute to over a 7 year period for each taxpayer in Rockingham County. It was stated that this would compute out to such a low sum, it would be minute.

Mr. Robert Carey of Exeter, N.H. asked to go on record in favor of the Blue Ribbon Salary Committee's recommendations. He stated that he believed these increases were in line with industry and in professional business. A question was raised from Mr. Edward Gustafson of Exeter regarding the jurisdiction of the jailer position. He questioned the compensation of a salary increase and stated that a division should be made of the salary of the sheriff and jailer. He stated that he was in opposition of a 7% increase. Rep. John Hoar of Epping, N.H. questioned whether the salary increases, when made, are retroactive. He asked to go on record as opposed to any elected official, during their term in office, receiving any salary increase. He stated that if any salary increases are to be made, they be made at the end of the term. Rep. Blanchette of Newmarket, N.H. spoke strongly in favor of not giving any raise to an elected official while they are holding an office. She stated that the person running for an elected office should evaluate the position. She added that the person running for office should know well in advance, what they will be receiving for a salary while in that office. She added that salary increases should be looked at a regular basis. Rep. Blanchette stated that the salary of jailer should not be discussed, as it was not an elected position.

Mrs. Francis Kane of Exeter spoke in favor of not discussing the salary of the jailer, as she also felt that, since it was not an elected position, it should not be discussed. Mr. Richard Marcella of East Kingston asked to go on record in favor of the sheriff receiving a salary increase. Mr. Edward Hebert of Windham, N.H. stated that he was generally in favor of the salary increases as proposed by the Blue Ribbon Salary Committee. He compared these salary increases to private industry, stating that these elected positions hold a lot of responsibility. Mr. Edward Castle of Exeter, N.H. spoke in favor of a salary increase, but did not agree with the amount as was proposed for the Sheriff. Mrs. Jean Hilliard of Exeter spoke to the possibility of separating the two positions, since they are both very responsible positions. Mr. Peter Bond of Exeter spoke to competitive salaries, and that he was in favor of the Blue Ribbon Salary Committee's recommendations. Mr. Robert Marvel of Raymond, N.H. stated that he worked in conjunction with the Sheriff in the implementation of the polygraph operators/program. He stated that this program alone, has saved the taxpayers of Rockingham County a substantial amount of money. Rep. Gaskill spoke to the Commissioners salaries. He suggested that their salaries be increased to \$10,000.00 with an additional increase of \$1,000.00 for the Chairman and \$500.00 for the Clerk. He stated that it was his feeling that the job descriptions for elected officials should be studied in great length. Rep. Campbell spoke to the proposal submitted by the legislative Delegation from Salem, N.H. and the Salem Senior Citizens. She suggested that the separation of Sheriff and Jailer be done. Rep. Douglas Scamman of Stratham spoke in favor of the Blue Ribbon Salary Committee's recommendations. He added that the salaries of the Sheriff and Jailer should be separated with designation that as long as one person holds two jobs, it should be considered as two salaries. He stated that he wanted these pay increases effective this year, noting the

statue which states that pay raises are to be considered every other year. Rep. Joseph Parolise questioned why the Blue Ribbon Committee recommended salary increases for elected officials, when the elected officials in question, did not request such. Mr. Edward Gustafson of Exeter, N.H. of Exeter, asked to go on record in favor of the proposal submitted by the Salem Legislative Delegation and the Salem Senior Citizens. Mr. Gustafson asked the chair the charge of the committee, whereupon Rep. Boucher read the charge. Mr. Gustafson stated that he challanged the original charge of the committee regarding the salary of the Sheriff.

Mr. Peter Laughlin of Portsmouth spoke in favor of the Blue Ribbon Salary Committee's recommendations regarding the Register of Deeds. He stated that, as a lawyer, he spends alot of time in the Registry of Deeds. This salary increase, he stated, will help insure qualified people for this position. He noted the amount of responsibility of the position, stating that there would be many problems if it was not run so efficiently. He asked to go on record in favor of the Blue Ribbon Salary Committee's recommendations concerning the Registry of Deeds. Mr. Donald LaFave of Stratham asked to go on record in favor of endorsing the Blue Ribbon Salary Committee's recommendations. Rep. John Kane of Exeter, N.H. stated that he hoped the committee did some work on job analysis for elected positions. He questioned who determines the hours per day of elected positions. He noted areas of responsibility, suggesting that the committee look at these areas. He stated that it was his feeling that any raises should become effective after the election. Mrs. T. Ann Webster Marvel of Raymond, N.H. noted the responsibility of the Sheriff and Jailer. She underlined that there must be team work within the Sheriff's Department, in conjunction with a gut level confidence between deputies, and the other people who work with the Sheriff.

Ch. Boucher stated that since it was the duty of the Blue Ribbon Salary Committee to act upon the salaries of elected officials, the Blue Ribbon Salary Committee would not consider the jailer position, since it is not an elected office.

The Chair asked for anyone else, who wished to submit testimony regarding their recommendations of elected officials salaries in Rockingham County. Distributed to those attending the Public Hearing, were designated sheets. Those attending were asked if they would sign their name under the position they felt most strongly in favor of. The following sheets were designated as: FOR THE BLUE RIBBON SALARY COMMITTEE RECOMMENDATIONS; FOR SEPARATE SHERIFF AND JAILER POSITION; AGAINST BLUE RIBBON REPORT. There being no further business, the meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Honorable William P. Boucher, Vice Chairman
Blue Ribbon Salary Committee and Clerk Pro-Term

PURPOSE: To receive the report of the Blue Ribbon Salary Committee

**MINUTES
EXECUTIVE
COMMITTEE
MEETING**

**MARCH 7, 1978
10:00 A.M.**

The meeting to receive the report of the Blue Ribbon Salary Committee was held this date in the Commissioners Conference Room of the Rockingham Nursing Home, Brentwood, New Hampshire. The Executive Committee answered the roll call by the Clerk as follows: Wilson, Maynard, Norton, Blanchette, Boucher, Pucci, Skinner, Smith, Quimby, Schwaner, Gage, Griffin. Others in attendance were: Commissioners: Prentiss, Driscoll and Barka, Mrs. Patricia J. Harry, Public Information Officer for Rockingham County; Mrs. Carrolle A. Hueter, Secretary, Rockingham County Commissioners; Ms. Sandra Goldsmith of the Haverhill Gazette; Ms. Martha Hamilton of the Portsmouth Herald and Mr. Harold Daniels of Foster's Daily Democrat.

The meeting commenced at 10.00 A.M. Vice Chairman Helen F. Wilson proceeded with discussion regarding the Blue Ribbon Salary Committee, by turning the meeting over to Rep. Boucher, Vice Chairman of that committee. Rep. Boucher spoke to the Public Hearing, and the input received from the meeting. He informed Executive Committee members regarding the March 6th meeting of the Blue Ribbon Salary Committee, and the recommendations made at that meeting. The Blue Ribbon Salary Committee considered for action, response from the Public Hearing regarding the Blue Ribbon Salary Committee and the date and time of the implementation, if any action was taken. Rep. Boucher in length, reviewed the March 6th meeting of the Blue Ribbon Salary Committee, for the benefit of the Executive Committee members. He underlined the fact that the Blue Ribbon Salary Committee did not discuss the salary of the jailer in there consideration of the salary for the position of Sheriff. He stated that, since the position of Jailer is an appointed position, the Blue Ribbon Salary Committee only acted upon their original charge. A motion was then made by Rep. Boucher to accept the Blue Ribbon Salary Committee report of March 6th 1978. Motion seconded by Rep. Pucci. Discussion followed by Rep. Quimby relative to his feelings regarding the report of the Blue Ribbon Salary Committee. He stated that he was not happy with the report, stating that he could support a modest increase, and that he would support a cost of living increase. He spoke regarding the magnitude of the increase of Sheriff as being unreasonable. He stated that he would support an amendment that would provide for this increase following the next election for the next office holder. Conversation followed regarding when such salary increases would go into effect, as stated by State Statutes.

A question was raised relative to the position of Jailer. Commissioner Prentiss spoke to this question, stating that the Commissioners are satisfied with the Sheriff in his duties as Jailer. Commissioner Prentiss informed Executive Committee members regarding a job description which is written for the position of Jailer, stating that this position is a grade IX position with a minimum salary range of \$12,750.40 and a maximum salary range of \$15,096.00. Copies of this job description were distributed to Executive Committee members. Rep. Quimby spoke to a point that was brought up in the beginning of the meeting, regarding whether the Executive Committee could reduce the salary of the Sheriff. He noted that Chapter 23, section 7 states that this could be done. The only stipulation was noted that such salary could not be reduced to be lower than what it was on December 31, 1972. (New Hampshire State

Statutes Chapter 23, section 7) He stated that, because of this statute, these salary increases could be made effective November 1, 1978. Rep. Blanchette stated that it was her feeling that she would like to see the Executive Committee act in two ways. Firstly, to act upon the raises on an individual basis and secondly, to vote on the effective date of such raises. Several questions were raised relative to the length of time involved in looking into the complete aspect of such salaries. Rep. Boucher stated that the Blue Ribbon Salary Committee was working under a time element, in getting their recommendations to the Executive Committee, as per the charge. Rep. Pucci questioned through the Chair, the functions of the Sheriff. Commissioner Prentiss responded to this question, giving a full account of the duties and benefits of the position of Sheriff. After much discussion, Rep. Blanchette moved to amend the motion made by Rep. Boucher to divide the question into the different categories for salaries so that they might be taken up in an individual order. This amended motion was seconded by Rep. Quimby. Discussion followed. A call for a vote on the amended motion was recorded in the affirmative.

A motion was then made by Rep. Griffin to state that the salary of the Treasurer be at the maximum level of social security allowances (\$4,000.00) and in the event the federal government increase the maximum allowances for retirement of people on social security, the salary of the Treasurer be increased to that amount. This motion was seconded by Rep. Skinner. There being no discussion, the call of the vote was recorded unanimously in the affirmative. Rep. Quimby then moved the adoptions of the Blue Ribbon Salary Committee's recommendations, increasing the salary of the Register of Deeds from \$19,000.00 to \$24,000.00. This motion was seconded by Rep. Skinner. A roll call vote was recorded as six in the affirmative and five in the negative. The Chair declared the motion passed. Rep. Norton then moved, seconded by Rep. Skinner to accept the Blue Ribbon Salary Committee's recommendations regarding the salary increases for the Commissioners, noting the increase from \$7,250. to \$10,000. with an addition of \$1,000. for the Chairman and \$500. for the Clerk. Rep. Pucci then amended this motion to concur with the recommendation of the Salem Delegation, giving the Commissioners an increase from \$7,250. to \$8,000. with an additional \$1,000. for Chairman and \$500. for Clerk. A call for a vote on the amended motion was recorded in the negative. The Chairman then called for a vote on the original motion. The motion was recorded in the affirmative, with two voting in the negative.

Regarding the Sheriff's salary, Rep. Quimby moved to increase the salary of the Sheriff by \$5,000.00. This motion was seconded by Rep. Smith. On a roll call vote, the motion was recorded as a tie, as the vote was 6 in the affirmative and five in the negative, with the Chairman voting to tie the vote. It was noted that the motion failed due to the lack of a majority vote. A motion was then made by Rep. Quimby, duly seconded by Rep. Schwaner to raise the salary of the Sheriff by \$6,000.00. A roll call vote was recorded as eight in the negative and three in the affirmative. The motion lost. A motion was then made by Rep. Blanchette that the Executive Committee make no recommendations regarding the salary of Sheriff, and that they leave it up to the Delegation to vote upon such. This motion was seconded by Rep. Quimby. There being no discussion, a roll call vote was recorded as four in the affirmative and seven in the negative.

The motion failed. A motion was then made by Rep. Boucher, duly seconded by Rep. Skinner to accept the Blue Ribbon Salary Committee's

report regarding the salary increase for Sheriff, from the present \$12,600.00 to \$21,000.00, as was voted at the March 6th meeting of the Blue Ribbon Salary Committee. Discussion followed relative to the position of Sheriff. Rep. Schwaner spoke to the fact that the public questions how one man can do two jobs, and do them as efficiently as is done. More discussion followed, whereupon Rep. Quimby moved to amend the original motion to state that the salary of \$21,000.00 be paid to the office holder, performing only the function of Sheriff of Rockingham County, and no other function, and that the incumbent be disassociated with any other functions he may have, at the time he receives the salary increase. This motion was seconded by Rep. Smith. Rep. Quimby then spoke to the intent of his motion. Lengthy discussion followed the motion. After considerable consideration regarding his motion, Rep. Quimby withdrew his motion. Rep. Smith withdrew her second. A call for a vote on the original motion made by Rep. Boucher. The vote by roll call was recorded in the affirmative. A motion was then made by Rep. Blanchette, duly seconded by Rep. Quimby that no raises would come into effect until after the election. A roll call was then recorded as six in the affirmative and five in the negative, with the Chairman voting in the negative, to tie the vote. It was noted that the motion failed due to the lack of a majority vote. A motion was then made by Rep. Griffin, duly seconded by Rep. Norton that the salary increases take effect upon passage. There being no discussion, a roll call vote was recorded as five in the affirmative and six in the negative. The Chair wished to be recorded as voting in the affirmative, thus making the vote a tie. It was noted that the motion failed, due to the lack of a majority vote. After considerable discussion a motion was then made by Rep. Boucher, duly seconded by Rep. Skinner to accept the report of the Blue Ribbon Salary Committee of March 6th, with such salary increases to be effective January 1, 1978. As there was no discussion, the vote by hand was recorded as five in the affirmative, six in the negative. The motion lost. Lengthy discussion followed relative to a motion that would prevail. A motion was then made by Rep. Quimby, duly seconded by Rep. Maynard to state that if such salary increases become approved, they become effective July 1, 1978. There being no further discussion, the vote was recorded seven in the affirmative and four in the negative. The motion was declared passed.

Rep. Wilson stated that she has charged the Salary Sub-Committee with looking into the position of Jailer and the salary for that position. It was noted that the Salary Sub-Committee would meet, and present their recommendations to the Executive Committee at 9:30 A.M. Saturday, March 11, 1978 in the Commissioners Conference Room before the Executive Committee brings their recommendations before the full Delegation. A motion was then made by Rep. Boucher, duly seconded by Rep. Skinner that the Executive Committee discuss and set the salary of Jailer at this time. A vote on the motion was recorded in the negative.

A motion was made by Rep. Norton, seconded by Rep. Boucher to adjourn the meeting. The motion passed. The meeting adjourned at 11:45 A.M.

Respectfully submitted,
Honorable Annie Mae Schwaner, Clerk
Rockingham County Delegation

**MINUTES
EXECUTIVE
COMMITTEE
ROCKINGHAM
NURSING
HOME**

MARCH 25, 1978

The Executive Committee met this date, March 25, 1978 for the purpose of receiving the report from the sub-committee on Salaries. In attendance were: Honorable Representatives: Griffin, Ganley, Schwaner, Skinner, Wilson, Pucci, Smith, Maynard, Boucher, Blanchette, Gage C., Norton, Randall, Erler.

The meeting commenced at 9:00 A.M. with the Vice Chairman turning the meeting over to the Chairman of the Salary Sub-Committee, Rep. Skinner. Rep. Skinner spoke to the Salary Sub-Committee meeting of March 13, 1978, noting the vote of the sub-committee and the implementation of such pay raise. Discussion followed, A motion was then made by Rep. Skinner, seconded by Rep. Boucher to accept the recommendations of the Salary Sub-Committee regarding the salary of jailer, adopting the job classification for the position of jailer, as provided by the County Commissioner at level IX, which is the salary range of \$12,750.00 - \$15,496.00. Discussion followed. Rep. Skinner informed Executive Committee members regarding the salaries paid to jailers in other counties throughout the State of New Hampshire. A vote on the motion was recorded 9 in the affirmative and 5 in the negative. The motion carried.

Rep. Skinner then moved, duly seconded by Rep. Quimby that if the same person holds both jobs, that the jailer will be paid 50% of whatever the step recommendation for jailer is. Rep. Skinner spoke to her motion, stating that this motion is not a mandate to the County Commissioners. Rep. Schwaner suggested that a resolution be made to the County Commissioners regarding the position of jailer, and the salary for that position. A roll call was requested for a vote on the motion. This request was voted by 5. A call for a vote on the motion was recorded as 9 in the affirmative and 5 in the negative. The motion carried.

Rep. Pucci then moved, seconded by Rep. Smith, that this salary increase become effective December 31, 1978. Rep. Griffin spoke to the motion made at the Executive Committee meeting of March 7th regarding the compromise date of July 1, 1978 for salary increases. Much discussion followed this motion. Rep. Pucci then withdrew her motion, whereby Rep. Smith withdrew her second.

There being no further business to come before the Executive Committee, a motion was made by Rep. Boucher to adjourn. This motion was seconded and was so voted. The meeting adjourned at 9:51 A.M.

Respectfully submitted,

Annie Mae Schwaner, Clerk
Rockingham County Delegation

The Rockingham County Delegation met this date, March 25, 1978 for the purpose of completing unfinished budgetary matters for the finalization of the 1978 Rockingham County Budget, vote upon salary increases for elected officials of Rockingham County and vote their effective date of implementation.

PRESENT: Representatives: Aeschiliman, Akerman, Appel, Benton, Bisbee, Blake, Blanchette, Boucher, Campbell, Carpenito, Chapman, Collins, Cotton, Davis, Dunfey, Erler, Flanagan, Gage C., Gage B., Gaskill Gibbons, Gould, Grieco, Griffin, Hartford, Hoar, Kane, Kashulines, Krasker, Laycock, MacDonald, McEachern D., McEachern J., Maynard, Nelson, Niebling, Norton, O'Keefe, Parolise, Parr, Pucci, Quimby, Randall, Richards, Rogers, Rossley, Scamman, Schwaner, Skinner, Smith, Splaine, Stimmell, Sytek, Tavitian, Vlack, Webster, Wilson, Wojnowski, Wolfsen, Zabarsky.

The meeting commenced at 10:00 A.M. with V. Ch. Wilson requesting the call of the roll by the Clerk. A quorum having been established, the V. Ch. appointed Rep. Ednapearl F. Parr as parliamentarian and stated the purpose of the scheduled meeting. The Rockingham County Delegation welcomed Rep. Paul Gibbons of Derry as a newly elected representative. It was noted by the Clerk that Rep. Daniel Jones, a newly elected representative from the town of Exeter would be absent from this meeting.

The V. Ch. asked the Delegation to consider voting the sum of \$391,620.00 for Revenue Sharing for the Sheriff's Department, as an unfinished budgetary matter. Rep. Quimby moved, seconded by Rep. Griffin to approve the sum of \$391,620.00. Motion carried. Rep. Boucher moved, seconded by Rep. Griffin to approve the sum of \$30,000.00 for anti-Recession Old Age Assistance. Motion carried. The total budget figure for Rockingham County was stated as \$9,034,814.26. Rep. Skinner moved, seconded by Rep. Boucher to accept the budget figure of \$9,034,814.26 for Rockingham County, which does not reflect any additional salary increases for elected officials. Motion carried.

Rep. Blanchette moved, seconded by Rep. Boucher that the implementation for salaries of elected officials be set at December 31, 1978. Reps. Krasker, Pucci and Chapman spoke to the motion. Reps. Benton, Gaskill and Boucher spoke against the motion. Rep. Griffin moved, seconded by Rep. Parr to amend the motion to make the effective date of implementation July 1, 1978. Discussion followed. Rep. Niebling moved the question, duly seconded by 5. The motion was recorded as 25 in the affirmative, 36 in the negative. The motion lost. Rep. Hartford moved, seconded by Rep. Parr to amend the original motion for the date of implementation as October 31, 1978. Discussion followed. Rep. Blanchette moved the question, duly seconded and so voted. A call for a vote was recorded as 10 in the affirmative, 51 in the negative. The motion failed. Rep. Gaskill moved, seconded by Rep. Erler to amend the motion to January 1, 1978. Lengthy discussion followed. Rep. Pucci moved, seconded by Rep. Smith to move the question. It was so voted. A roll call was requested, seconded by 5 and so voted. The vote was recorded as 26 in the affirmative, 35 in the negative. The motion lost. Rep. Grieco moved, seconded by Rep. Blanchette to amend the motion for the effective date of December 31, 1978 - midnight. Discussion followed. Rep. Quimby moved, seconded by Rep. Skinner to amend the motion for the effective date to March 25, 1978. More discussion followed. Rep. Benton moved the question, duly seconded and so voted. A roll call vote was recorded as 34 in the affirmative and 27 in the negative. The motion carried. A vote on the motion as amended was

**MINUTES
ROCKINGHAM
COUNTY
DELEGATION
ROCKINGHAM
NURSING HOME**

**MARCH 25, 1978
10:00 A.M.**

recorded in the affirmative. Rep. Erler moved, seconded by Rep. Gage C. for reconsideration of the vote. The motion lost.

Rep. Boucher moved, seconded by Rep. Parolise to accept the Blue Ribbon Salary Committee report, as recommended to the Executive Committee. Rep. Campbell moved to amend the motion to take each elected official salary individually. This motion was seconded by Rep. Skinner. Rep. Boucher reported regarding the Blue Ribbon Salary recommendations. The motion was recorded in the affirmative. Rep. Boucher moved, seconded by Rep. Blanchette to approve a salary increase for the County Treasurer from \$3,000. to \$4,000. Motion accepted in the affirmative. Rep. Griffin then moved, seconded by Rep. Norton to increase the salary of the position of Sheriff from \$12,600. to \$21,000. Rep. Pucci moved, seconded by Rep. Smith to amend this increase from \$12,600. to \$17,500. Lengthy discussion followed. Rep. Skinner moved, seconded by Rep. Norton to amend the amendment, to lay the salary for the position of Sheriff upon the table, until discussion regarding the position of Jailer was discussed. Discussion followed. A call for a vote on the amended amendment was recorded in the affirmative. Rep. Griffin moved, seconded by Rep. Maynard to lay the report of the Blue Ribbon Salary Committee upon the table until the position of Jailer could be discussed. Much discussion followed. Rep. Cotton moved, seconded by Rep. Campbell to limit debate. This was so voted. A call for a vote on the motion was recorded in the affirmative.

Rep. Campbell moved, seconded by Rep. Quimby that any person holding a full-time county position, either elected or appointed, cannot hold another county position, whether full-time or part-time. Discussion followed. Rep. Appel moved, seconded by Rep. Pucci to amend the motion to advise the County Commissioners that the Rockingham County Delegation wish this to be a policy, that the Commissioners would implement. Much discussion followed. Rep. Appel then withdrew her amendment. Rep. Pucci withdrew her second. Rep. Appel then moved the following resolution: That the Rockingham County Delegation advise the County Commissioners that it is the sense of the County Convention that any full-time county position, either elected or appointed, cannot hold another full-time county position, either elected or appointed. This resolution was seconded by Rep. Boucher. Discussion followed. Rep. Cotton moved the question, duly seconded by 5 and so voted. Rep. Campbell requested a roll call, duly seconded and so voted. The vote on the resolution was recorded as 35 in the affirmative, 25 in the negative. The resolution passed.

Rep. Skinner spoke regarding the Salary Sub-Committee recommendations, whereby she moved, duly seconded by Rep. Erler that the position of Jailer be adopted at level IX, which is a salary range of \$12,750. - \$15,496. Rep. Benton moved, seconded by Rep. Erler to amend the motion to state that the position of Jailer be adopted at level IX, which is a salary range of \$12,750. - \$15,496. and that if the same person holds both jobs, that the Jailer will be paid 50% of what ever the step recommendation for Jailer is agreed upon. Lengthy Discussion followed. Rep. Niebling moved to limit debate, duly seconded and so voted. The vote on the amended motion was recorded in the affirmative. The vote on the original motion as amended was voted in the affirmative.

Recess for lunch - 12:50 P.M. - Reconvened at 1:25 P.M. The clerk call the roll to establish the presence of a quorum. 57 delegates present. Rep. Boucher asked for reconsideration of the vote for the County Treasurer. Rep. Boucher moved, duly seconded by Rep. Erler that the salary of the

Treasurer be at the maximum level of social security allowances (\$4,000.00) and in the event the federal government increases the maximum allowance for retirement of social security, the salary of the treasurer be increased to the amount. Discussion followed. Rep. Parolise moved, duly seconded to limit debate. Motion so voted. The motion on the floor was voted in the affirmative.

Rep. Griffin moved, seconded by Rep. Parr to remove the Blue Ribbon Salary report from the table. Motion vote in the affirmative. Rep. Griffin moved, seconded by Rep. Ganley that the position of Sheriff be funded at \$21,000. Rep. Pucci moved, seconded by Rep. Smith to amend the motion to \$17,500. Rep. Pucci requested a roll call, duly seconded by 5 and voted. Motion voted 25 in the affirmative, 30 negative. Motion lost. Rep. Krasker asked to be recorded voting yes. Rep. Niebling moved, seconded by Rep. Benton to amend the motion to set the salary for the position of Sheriff at \$19,000.00. Detailed discussion followed. Rep. Campbell moved, seconded by Rep. Kashulines to limit debate. Motion carried. Rep. Campbell requested a roll call, seconded by 5 and so voted. Vote on amended motion 35 in the affirmative, 21 in the negative. Motion carried. The vote on the motion as amended was recorded by roll call as 30 in the affirmative and 25 in the negative. Motion as amended carried.

Rep. Boucher moved, seconded by Rep. Griffin, to accept the Blue Ribbon Salary report regarding the salary recommendations for the County Commissioners (\$7,250.00 to \$10,000.00 with an additional \$1,000.00 for Chairman and \$500 for Clerk). Rep. Gaskill moved, seconded by Rep. Pucci to amend the motion from \$7,250. to \$8,500. with an additional \$500 for Chairman and \$250. for Clerk. Lengthy discussion followed. Rep. Blanchette moved, seconded by Rep. Ganley to limit debate. Motion carried. Rep. Gaskill requested a roll call, duly seconded and so voted. Motion recorded as 26 in affirmative, 29 in the negative. The motion lost. The Vice-Ch. then called for a vote on the original motion. Rep. Erler moved, seconded by 5 and so voted for a roll call. Motion recorded as 32 in the affirmative, 23 in the negative. Motion carried.

Rep. Boucher moved, seconded by Rep. Skinner to adopt the recommendations of the Blue Ribbon Salary Committee regarding the salary increase for the Register of Deeds. Rep. Niebling moved, seconded by Rep. Boucher to amend the motion to increase this salary from \$19,000. to \$22,000. Lengthy discussion followed. Rep. Niebling requested a roll call, duly seconded by 5 and so voted. The vote on the amended motion was in the affirmative. The vote on the motion as amended carried. Rep. Smith moved, seconded by Rep. Pucci that no member of the Executive Committee, serve more than 3 consecutive terms. Rep. Smith spoke to her motion. Motion lost. Rep. Griffin moved, seconded by Rep. Skinner to accept the revised budget of \$9,046,698.26. Motion carried. It was stated that the total receipts was \$6,187,381.69 and the net amount to be raised by taxes was \$2,859,316.57.

Rep. Blanchette moved, seconded by Rep. Skinner that the County Commissioners report back to the Executive Committee regarding the resolution passed this date by the County Convention. Motion carried.

There being no further business to come before the Delegation, the meeting was adjourned at 2:43 P.M.

Annie Mae Schwaner, Clerk
Rockingham County Delegation

**MINUTES
EXECUTIVE
COMMITTEE
MEETING**

**APRIL 21, 1978
10:00 A.M.**

The Executive Committee met this date to discuss the disbursements and receipts for the first quarter.

PRESENT: Representativess: Blanchette, Connors, Cummings, Cunningham, Erler, Maynard, Pucci, Quimby, Skinner, Wilson.

OTHERS: Commissioners: Prentiss, Barka and Driscoll; Winston H. Lothrop, Treas.; Madeyn Walker, Dep. Treas.; Carrolle A. Hueter, Secretary To the Commissioners; Patricia J. Harry, Public Information Officer for Rockingham County; Susan Hardman, Director, Rockingham County Human Services Coordinating and members of the press.

Because of illness in her family, Rep. Schwaner, Clerk, was unable to attend. Carrolle A. Hueter acted as clerk pro-tem.

Rep. Boucher opened the meeting, speaking to the Executive Committee relative to a Title VII congregate meals project. He explained that, presently, Rockingham and Strafford Counties are in a combined effort for such a project. He asked for consideration, to separate the two counties, so that Rockingham County could have a separate meals on wheels program. He stated that an estimated expenditure of \$12,000.00 would be utilized for nutrition for the elderly, which would supply Rockingham County its first year congregate meals program. This \$12,000.00 would be designated under a new line item within the Rockingham County budget. Advertising could be done through CETA for a nutrition specialist, bookkeeping and staffing for secretarial positions. He explained that the State Council on Aging could then fund the nutrition specialist for the second year.

Rep. Blanchette stated that this proposal should go before the Special Budget Request Committee for consideration. Rep. Boucher noted the June 19th deadline for the proposal. He stated that the Rockingham County Human Services Coordination Council will be developing a five year plan for the proposal for Rockingham County, but strongly advised that the proposal go before the Special Budget Request Committee. Rep. Boucher questioned whether the Executive Committee would approve an appropriation of \$12,000 for a separate line item within the Rockingham County budget for this proposal. There being no questions with regard to the suggested proposal, Rep. Boucher moved, seconded by Rep. Pucci that the Executive Committee appropriate \$12,000.00 for the elderly nutrition program in Rockingham County, pending the approval of this proposal by the Special Budget Request Committee. The motion was accepted in the affirmative by a unanimous vote.

Both Reps. Quimby and Pucci strongly spoke in favor of the Rockingham County Human Services Coordinating Council developing the proposal for Rockingham County, stating that this agency does an excellent job in gathering information. Commissioner Prentiss spoke to a meeting with the Director of this agency, and the other Rockingham County Commissioners. He emphasized the importance of coordinating functions with the County.

1st quarter disbursements: \$2,114,586.18

Rep. Cummings read each item for discussion.

County Attorney: Commissioner Prentiss spoke to this item, explaining that, in the next years budget, consideration would be taken for expenses for under cover work, done by the County Attorney's office. It was further suggested that the sub-committee for the County Attorney review an accounting pian for next years budget.

County Home: Commissioner Prentiss explained that cost accounting is now being done at the Rockingham County Nursing Home. He stated that the John Rich Company has been hired to do this cost accounting.

Direct Relief: \$49,751.73. Rep. Wilson suggested that an appropriation be set aside for disasters within Rockingham County.

Retirement: Questions were raised regarding the percentage of this item. Commissioner Prentiss explained that this amount is due to a matter of timing for premiums received.

Cruisers: Commissioner Prentiss explained that the cruisers have been delivered to the Sheriff's Department, but that billing has not been done yet.

Motion was made by Rep. Boucher and seconded by Rep. Cunningham to accept the reports in their entirety. Voted in the affirmative. Congratulations were given to the Commissioners for staying on top of the budgetary situation.

Balance at the end of the first quarter: \$2,493,647.80

Total receipts were noted as \$3,760,360.76 with a net budget surplus of \$858,249.69.

The total available was noted as \$4,618,610.45, less total payments of \$2,114,586.18.

Rep. Blanchette asked for a report from the Commissioners relative to the resolution made at the March 25th meeting of the Rockingham County Delegation regarding the sense of the County Convention that any full time county position, either elected or appointed, cannot hold another full time county position, either elected or appointed. Commissioner Prentiss advised Executive Committee members that a motion was made at the April 10th meeting of the Board of Rockingham County Commissioners to ratify action for the position of jailer for Rockingham County. He informed Executive Committee members that the salary of the jailer was set at one half ($\frac{1}{2}$) of the maximum salary range of level IX or \$7,748.00 yearly. Com. Prentiss explained that this salary was set and will remain in the best interest of the County. Rep. Blanchette spoke to the resolution made, stating that the position of Sheriff and Jailer conflict. Commissioner Prentiss noted the State Statutes regarding these positions, stating that the only position designated as full time was the position of County Attorney. Rep. Quimby spoke to these two positions, stating that they are two incompatible functions. He asked the Commissioners to look at these positions as two separate functions. Commissioner Prentiss stated that along with the Sheriff, the Board of Rockingham County Commissioners shares the responsibility of the jail. He emphasized that this decision was not political, and hopes the Delegation understands the judgement made. Discussion followed. Rep. Blanchette then moved that it be the sense of the Executive Committee in supporting the introduction of legislation to separate the position of Sheriff and Jailer in Rockingham County. Since this motion received no second, the motion failed.

There being no further business to come before the meeting, Rep. Cunningham moved to adjourn the meeting. Motion seconded by Rep. Erler and so voted. Meeting adjourned at 11:27 A.M.

Respectfully submitted,

Annie Mae Schwaner, Clerk
Rockingham County Delegation

**MINUTES
PUBLIC HEARING
HILTON
AUDITORIUM**

**JUNE 27, 1978
7:30 P.M.**

A scheduled public hearing was held in the Hilton Auditorium of the Rockingham Nursing Home in Brentwood, New Hampshire for the purpose of the public reviewing proposals for a new jail facility to be located in Brentwood, New Hampshire.

PRESENT: Representatives: Cunningham, Cummings, Boucher, Day, Wilson, Norton, Skinner, Jones, Sytek, Sanborn, Maynard, J. McDonald, Campbell, Kane.

OTHERS: Commissioners Prentiss, Driscoll and Barka, Mr. Winston H. Lothrop, Treasurer; Mr. Donald Sumner, Architect for Rockingham County, Mrs. Sally Lothrop; Mrs. Myrna Cummings; Mr. Richard LaBranche; Mr. Robert Burke; Ms. Sandra Goldsmith, Haverhill Gazette; Mr. Stephen Mazurka, Portsmouth Herald; Mr. Sheldon Toplitt, Manchester Union Leader; Mr. Harold Daniels, Fosters Daily Democrat and Mr. Robert Linden, WKXR.

The meeting commenced at 7:30 P.M. with Rep. Cunningham, Chairman, Rockingham County Delegation, opening the meeting, stating that the Commissioners will speak in detail to the proposals, that a presentation of the proposed facilities will be made from Mr. Donald Sumner, Architect for Rockingham County and that questions could be then asked.

Commissioner Prentiss introduced Mr. Donald Sumner, whereupon Mr. Sumner reviewed the floor plan and inclusions of the proposed facilities to be located in Brentwood. Mr. Sumner detailed the on-going learning experience of the Building Committee, together with the Rockingham County Commissioners and himself in his capacity as architect. He noted that several seminars have been attended and that several installations of newer facilities nationwide, have been visited to keep abreast of what is being done design wise, and what court decisions have been issued effecting the design of correctional facilities. Mr. Sumner stated that the designated correctional facilities, as of June 27, 1978, represents all the court decisions that influence the design and operation of a correction/detention facility. Mr. Sumner explained that, since a federal grant is involved, for the procurement of federal dollars to be used towards the proposed facilities, the proposal plans had to be submitted for review by the National Clearing House in Illinois, noting several changes which have been made as a result of their response. Mr. Sumner stated that the National Clearing House informed him that the proposal plans have tried to address all the advanced concepts of correctional design, with the exception of a few minor exceptions, which have been corrected he noted.

Mr. Sumner explained that the Sheriff's Department will be moved from the Rockingham County Administration and Justice Building in Exeter, and housed on the top floor of the proposed facilities. The main floor of the center wing, will be divided between male and female population. Each of the male and female areas will be divided into sentenced people and people who are detained, awaiting arraignment. He noted a capacity for forty-eight (48) sentenced cells and forty detained cells for males and twenty-four (24) cells each for sentenced and detained females. In addition to cell areas, he noted federal regulations that state that area has to be provided to inmates for game room area, recreation area, dining room area, exercise area, rehabilitation facilities for drug and alcohol and psychological rehabilitation area.

He emphasized an interesting feature of the new proposed jail facilities, noting a single control area, which will control both floors of the eight wing male area and two wing female area. There will be visual observation of all eight male wings and all four female wings, he noted. Mr. Sumner stated that the proposed plan will be located near the water lagoon area, on land owned by Rockingham County, in Brentwood, New Hampshire. He also noted that the lower level of the proposed facility would encompass the reception/release area, conference area, garage area for Sheriff's Department vehicles, secure auto bay area, support facilities area which houses the mechanical room, kitchen area and laundry area for both males and females.

Mr. Sumner noted that the square footage of cell areas and the layout of cell areas are mandated by court orders. He explained that the plans relative to the exercise area for the proposed facilities are still subject to some review by LEAA, the National Clearinghouse and local officials. He stated that the provided exercise area will be for all four categories (males: detained and sentenced and females: sentenced and detained), with approximately 400-500 square feet. He spoke to the size of windows and how that will effect the people's confinement, stating that there will be three categories for security in the new facilities: maximum security, medium security and low security. Mr. Sumner noted that the actual window size has been edicted as to the width of the window, noting a 5 inch wide window, medium security areas allowance of a 10 inch wide window and a convential size window for low security. Mr. Sumner stated that the total square footage of the new facility will be 65,288 square feet.

FACILITY COST FOR PROPOSED FACILITY

Commissioner Prentiss stated that the total cost for such facility is five million dollars, speaking to a four and a half million dollar bond issue. He explained that, in breaking the costs down, the cost of the jail facilities, which was thoroughly reviewed by Mr. Sumner, amount to \$3,800,000.00 of the \$5,000,000.00 total. He stated that, included in the cost of the total is certain parts of the utility system which will be upgraded to support the new facilities, noting such items as a new elevated water storage tank (1/2 million gallon tank), completely up-dating the water treatment facility, finding new sources of water, pumping and piping the water to the county complex, up-dating the sewer treatment system and repairing the riser to the existing water tank. He explained that the existing tank will be used as an auxilliary tank (50,000 gallon tank); which was purchased several years ago, second hand. This tank has been the source of water storage for drinking purposes at the Rockingham County complex, emphasizing that it is obsolete and will not give the capacity of water needed for further expansion at Brentwood.

Commissioner Prentiss examined the minimum impact on the county tax rate, if the new jail facilities are planned and constructed at this time. He noted that the Building Committee met June 26, 1978 and voted unanimously to recommend to the public and the Rockingham County Delegation, a fifteen year bond issue in the total amount of 4.5 million dollars. He explained the reasoning of the vote for the 4.5 million dollar bond issue, stating that the estimated cost of the proposed new jail facilities and up-graded support facilities will be five million dollars, but that the Delegation, in their wisdom over the past two years, has set aside \$300,000.00 in the Capital Reserve Account for the purpose of constuction on the new jail. Also, application has been made to LEAA through the Governor's Commision on Crime and Delinquency for a \$300,000.00 grant

proposal. He expressed his confidence in the award of this grant. He noted that with the availability of the LEAA grant of \$300,000. and the \$300,000. in the Capital Reserve Account, this total will reduce the bond issue.

IMPACT ON COUNTY TAXPAYER

Commisioner Prentiss stated that the total amount to be raised by taxes in 1978 was \$432,000.00 or 13% less than 1977. He explained that if the first year (1979) total yearly payment of principal (300,000.00) and the interest payments were added, it would total \$547,500.00. Then if the figure of \$547,500.00 was added to the amount to be raised by taxes in 1978, that the increase would amount to 19%. He stated that since the amount to be raised by taxes is 13% lower than last year, the net effect would be a 6% increase. Commisioner Prentiss sighted an example, using his county tax bill. He explained that the county tax equals a \$1.30 per thousand in Exeter, stating that the 6% would equal .7¢ or \$1.37 per thousand. He sighted an assessment of \$50,000.00, noting the total impact for the first year for county taxes would be \$3.50, emphasizing the minimum impact. He also noted the economics between a 15 year and 20 year bond issue.

A question and answer period brought fourth the following questions and answers

Representative Daniel Jones, Exeter, New Hampshire:

QUES: What use will be made of the present jail facilities?

ANS: Commissioner Prentiss stated the possibility of the current facilities being used as a county archives building, due to the tremendous problem with the storage of county records.

QUES: What is the estimated annual change, if any in salaried personnel? Will it take more or less men to operate the new facility?

ANS.: Commissioner Prentiss stated that the new facility will take less men. He noted an estimated projection for planning purposes, would indicate that the total personnel needed to operate the jail and detention facilities in 1980 would require 20 people, as opposed to the current 23. He stated that, included in the total budget, is an increase in the jail population, increases in food costs, increases in clothing costs, maintenance costs and various fringe benefits such as social security for employees. He noted an operating cost increase of slightly under 25%. Commissioner Prentiss also advised that the four female matrons, currently working at the female detention facility, are currently being paid under an LEAA grant. These salaries will have to be picked up at the point in time when the new facility is operational. Commissioner Prentiss stated that the total appropriation for the jail/operation is currently \$408,311.00 and projected \$505,309.00 for 1980. He emphasized the fact that Rockingham County will have one of the finest female detention facilities, and that other counties will probably utilize the female detention facility at a per diem charge. This income will help to offset the increase he explained.

Representative Patricia M. Skinner, Windham, New Hampshire

QUES: What will be the projected time this facility will come into effect?

ANS: Commissioner Prentiss explained that, if the County Delegation approves the proposed facilities plans and the 4.5 million dollar bond issue, It must then go out to bid. The bids will be sent out to various interested

contractors, which will enable a good response. Once all the bids are received, they will be carefully evaluated. He stated that, with all the preliminary work, an award would not be made until after October 1, 1978. Commissioner Prentiss stated that the possibility of exploring two contracts will be done: a site prep contract and a contract for construction.

Representative Joseph A. MacDonald, Portsmouth, New Hampshire

QUES: How much land is involved? Is it all county owned land? Any land acquisitions?

ANS.: Commissioner Prentiss stated that all the land involved is county owned land, which will not involve a land acquisition. Commissioner Driscoll stated that the only possible exception would be the possibility of a short access route from route 101. This he stated, would involve 100-200 feet of property from Route 101 to the area where the Fire Training School is. He spoke to his conversation with the fire cheif in Brentwood and Exeter, noting the mutual aid program in Brentwood, stating that this approach would be much safer and much more accessable to the new proposed facility.

He noted a meeting held regarding this proposal with Mr. John A. Clements, Commissioner, Public Works and Highways and the Board of Rockingham County Commissioners, further stating that a further meeting will be held with Mr. McCrone from the Public Works and Highways Newington Division. Commissioner Prentiss spoke to the possibility of the county being granted a right-of-way. Commissioner Driscoll stated that currently, the land in question, is land locked, with no access.

Commissioner Ernest P. Barka, Derry, New Hampshire:

QUES: What is the current bond indebttness of Rockingham County?

QUES: What shape is the county in?

ANS: Commissioner Prentiss stated that the total amount, as of June 27, 1978 is \$2,810,140.00. He explained that there still is seven (7) years to complete in paying off the bond for the Rockingham County Administration and Justice Building, also noting the hospital bonds for the construction of the Balisdell Building and the sewage bonds for the expansion of the sewer. The amount due this year including principal and interest on the present indebttness is \$289,000.00 he stated.

Representative Wilfred R. Cunningham, Hampton, New Hampshire

QUES: Will there be any further interference from federal and other agencies regarding the changing, if any, of the new facilities?

ANS: Mr. Sumner spoke to this question, stating that once construction is started under certain terms and conditions, generally, plans could be completed as planned.

Representative Daniel Jones, Exeter, New Hampshire

QUES: Do we have case work people, and are they included in the budgetary figures?

ANS: Commissioner Prentiss informed Mr. Jones that currently, a printing program is being run for sentenced people at the jail. This program, he noted, is being paid for from Manpower and Vocational Educational funds. Also, an LEAA grant has been started, which involves four counties for

alcohol and drug abuse. An individual has been assigned to this grant who is full time for Rockingham and Strafford Counties, he stated. He noted that currently, the printing program, as well as the person assigned to the drug and alcohol abuse program, are located in the old Administration Building in Brentwood. Commissioner Prentiss also spoke to the possibility of an electronical components facility locating an assembly shop in the new facilities, where prisoners could assemble electronic components.

Representative Joseph A. MacDonald, Portsmouth, New Hampshire

QUES: Does the cost include a security fence?

ANS: Mr. Sumner informed Mr. MacDonald that this cost does include a security fence around the entire facility.

Mr. Robert Burke, Exeter, New Hampshire spoke to the Commissioners regarding his interests in fitness, diet, and health. He noted the correlation between human activity and the design of the proposed facilities, noting two words: correction and rehabilitation. He stated that if the county wants to sincerely rehabilitate people, the end product would be paramount. Mr. Burke spoke to his recommendations for the design of the new proposed facilities stating that light spectrum be given serious consideration, stressing this also relates to diet. He asked that more window space be considered, if possible. He also stated that the exercise area should be a climate controlled area, and made much bigger so that equipment can be put in. By doing this, it will teach the inmate how to measure his physical activity, relating to his psychological behavior and diet. He explained that this facility could be utilized by county officials and others interested for stress testing for heart disease and health maintenance levels. He distributed copies of his comments regarding profile testing.

Representative Daniel Jones, Exeter, New Hampshire:

QUES: What are we doing for juveniles?

ANS: Commissioner Driscoll spoke to this question, stating that Rockingham County has no authority to keep sentenced juveniles, only retain them until they go to court. He noted that there are 4 cells categorized for juveniles within the new facilities, but emphasized that these cells are only for retention, not for incarceration.

Representative Leonard Sanborn, Kingston, New Hampshire:

QUES: What is the anticipated interest rate?

ANS: Mr. Lothrop, Treasurer of Rockingham County, spoke to this question, informing Rep. Sanborn that the anticipated borrowing rate for fifteen years is 5.5% and 6% for twenty years.

Mr. Robert Linder, WKXR Radio Station, Exeter, New Hampshire:

QUES: How many people will the new facilities hold compared to the present facility?

ANS: Commissioner Prentiss spoke to this question, stating that the new facilities will accommodate 136 individuals. He noted that the present women's detention facilities accommodate seven, with the new female detention facility to accommodate 24. Relative to pre-trial detainees, the new facility will hold 48, he stated.

Representative Ashton Norton, Hampton, New Hampshire, stated that the Building Committee of the Rockingham County Delegation, the Board of Rockingham County Commissioners, as well as the Architect, Mr. Donald Sumner, should be complimented for their assistance in planning the new facilities, stressing the careful planning regarding the accessibility for the mutual aid program for local fire departments, should a fire arise.

Mr. Sumner then spoke to the safety features relative to the proposed facility. He stated that the complete system will be equipped with a sprinkler system, smoke and heat detectors, and emphasized the pitch of the roof. He stated that, in planing the roof pitch in that fashion, it would accomodate a more easier construction plan, should solar heating be incorporated.

Representative Daniel Jones, Exeter, New Hampshire

QUES: Does the new facility provide for expansion?

ANS: Mr. Sumner spoke to this question, stating that wings can be easily added on, and that extensions can be made on wings.

QUES: What type of safety features will be incorporated in the new facility?

ANS: Mr. Sumner stated that all the safety features within the new facilities are all mandated relative to the choice of materials.

There being no further questions to come before the Public Hearing, the Chairman of the Rockingham County Delegation declared the meeting closed at 8:30 P.M.

Respectfully submitted,

Carrolle A. Hueter, Secretary

Rockingham County Commissioners

Approved by:

Thomas M. Prentiss, Chairman
Rockingham County Commissioners

**MINUTES
ROCKINGHAM
COUNTY
DELEGATES
CONVENTION**

**JULY 15, 1978
10:08 A.M.**

PRESENT: Representatives: Barka, Blanchette, Boucher, Campbell, Chapman, Collins, Connors, Cotton, Cummings, Cunningham, Danforth, Davis, Dunfey, Erler, Flanagan, Gage B., Gage C., Gibbons, Goff, Griffin, Hartford, Hoar, Jones, Kane, Kashulines, King, Krasker, Laycock, Lovejoy, MacDonald, McEachern D., McEachern J., Niebling, Norton, Parolise, Pucci, Quimby, Rogers, Sanborn, Scamman, Schwaner, Smith, Splaine, Stimmell, Sytek, Tavitian, Webster, Wilson, Wojnowski, Zabarsky.

OTHER: Commissioners: Prentiss, Barka and Driscoll; Mr. Winston H. Lothrop, Treas.; Mrs. Madelyn Walker, Dep. Treas.; Mrs. Carrolle A., Hueter, Secretary to the Commissioners; Mrs. Patricia J. Harry, Public Information Officer for Rockingham County; Mr. Donald Sumner, Architect for Rockingham County; Ms. Margaret Hansen of the Haverhill Gazette; Mr. Stephen Mazurka of the Portsmouth Herald; Mr. Sheldon Toplitt of the Manchester Union Leader; Mr. Larry Strout of WKXR; Mr. Harold Daniels of Foster's Daily Democrat and members of the general public.

The Chairman called the meeting at 10:08 A.M. and requested the Clerk to call the roll. Fifty one representatives answered the call. A quorum was established. The Chairman stated that the purpose of the meeting was to review and allow the County Commissioners to issue 15 year bonds totalling \$5,000,000.00 under New Hampshire RSA 28 and Municipal Finance Act for a new Jail, House of Correction, Sheriff's Department and ancillary capital improvements.

Mr. Sumner, Architect for Rockingham County, explained in detail, the plans of the proposed facility. Mr. Sumner explained the information gathered for a grant, which was submitted to the Law Enforcement Assistance Administration. He explained that since federal money was not available at that time, the grant was refined, to find additional needs of the county and resubmitted to the National Clearing House for Criminal Justice Planning and Architecture. Several changes were suggested regarding design and layout by the National Clearing House, which were addressed and approved.

Mr. Sumner also spoke in detail to the design of the proposed structure, noting that there are three types of classification access available: general access, semi-access and very secure access. Mr. Sumner spoke to the exterior rendering of the building, explaining that the roof pitch was designed to give natural sunlight to the areas designated as day room space at the upper level. He stated that the roof has been designed at a steep angle, keeping in mind the solar heating concept.

Rep. Parolise questioned the number of females incarcerated in Rockingham County. Com. Prentiss explained that in the past, females from Rockingham County had to be incarcerated in other facilities that could accomodate them. He further explained that Rockingham County is now in the process of generating a formal contract with Strafford County so that female prisoners will be sent to the new Rockingham County Jail/House of Correction at a cost to be determined. He added that there will be the capability of serving one or more counties which will generate income.

Com. Prentiss explained the schedule distributed, which shows the payments to be made for a fifteen year bond both in principal and interest. He explained that the total yearly payments will be \$6,480,000.00 and that the present long-term indebtedness over the next fifteen years would be

\$2,520,642. Com. Prentiss also explained in detail, the projected effect on the tax rate, noting that the new facility would increase the county tax for the first year by \$8.50 and that the cost of the bond issue to individuals should average approximately \$7.00 per year over the fifteen year period, totaling \$105.

Reviewed in length was facility capacity. Com. Prentiss explained that the new facility will have a capacity for forty-eight (48) sentenced cells and forty (40) detained cells for males and twenty-four (24) cells each for sentenced and detained females. He also explained that the new facility will require less personnel. He noted the estimated projection for planning purposes, would indicate that the total personnel needed to operate the jail and detention facility in 1980 would require 20 people, as opposed to the current 23. Com. Prentiss further explained that the four female matrons, currently working at the female detention facility, are currently being paid under an LEAA grant. These salaries will have to be picked up at a point in time when the new facility is operational.

Rep. Jones questioned whether the new facilities would require more maintenance, utility services and janitorial services. Com. Prentiss explained that the new facilities should not require an increase in maintenance. Mr. Sumner added that as an estimated rule of thumb, the new facility would require 2/3 of a gallon of oil per square foot per year for heating costs. Rep. Pucci questioned the usage of the present jail facility, once vacated. Com. Prentiss spoke to the possibility of utilizing this building as a county archives building for Rockingham County. Rep. Tavitian questioned whether the Rockingham County Delegation of 1978 could act upon voting bonds for the construction of new jail facilities, explaining that many delegates will not be involved with the 1979 Delegation. Rep. Boucher spoke to this statement, stressing the court mandate. He emphasized that the 1978 Rockingham County Delegation should move forward and act upon this issue.

Rep. Norton spoke to Executive Committee meeting of July 14th, where he suggested that a larger pipe be considered in the estimate of costs for new detention facilities and additional capital improvements. He made references to Page 3, Item 3 and Page 5, Item 6, which will utilize 8 inch piping. He strongly suggested 12 inch piping, emphasizing that this size would be more adequate to take care of the needs of the new facility. Mr. Sumner spoke to this suggestion, stating that for long range planning purposes, this suggestion was very feasible. He stated that it would cost Rockingham County an estimated \$35,000 - \$36,000 more if the pipe size was increased from 8 inch to 12 inch, adding he felt it was a good move.

The Chairman asked if there were any further questions. There being none, Rep. Boucher then moved the following motion:

MOTION:

That the County Commissioners are authorized to issue 15 year bonds totalling \$5,000,000. under New Hampshire RSA 28 and the Municipal Finance Act for a new jail, house of correction and sheriff's department facility and ancillary utility improvements, that the amount of money in the capital reserve account shall be utilized to reduce the total authorized borrowing, that the Commissioners are authorized to contract for federal aid which may be spent for the project, provided that the total authorized borrowing shall be reduced by the amount of federal grants obtained for the purpose of carrying out the project.

This motion was seconded by Rep. Wilson. Discussion followed the motion. Rep. Tavitian rose in opposition to the motion, stressing that a great deal of money will be spent. Rep. Schwaner reminded delegates of the court mandate. The Chairman then called for a vote on the motion. A vote by roll call showed 48 in the affirmative, 2 in the negative. Rep. Tavitian wished to be recorded as voting in the negative. It was also noted that Com. Barka took Rule 16. The Chairman declared the motion passed.

Also brought before the meeting was the Title VII congregate meals project for the elderly. Rep. Boucher spoke to this program, explaining that presently, Rockingham and Strafford Counties are a combined effort for such a project. He noted the vote taken at the April 21st meeting of the Executive Committee, whereby the Executive Committee voted to appropriate \$12,000. for the elderly nutrition program in Rockingham County, pending the approval of this proposal by the Special Budget Request Committee. The motion made at the April 21st meeting would separate the two counties, so that Rockingham County could have a separate Meals On Wheels Program. He further explained that the expenditure of \$12,000. would be utilized for nutrition for the elderly, which would supply Rockingham County its first year congregate meals program. Rep. Boucher further explained the two suggested motions made by the State Council on Aging. He noted that the Special Request Committee has reviewed this proposal in length and have approved it. Rep. Blake spoke in favor of the proposal, stating the problems of senior citizen groups in Rockingham County getting the proper service from Strafford County. He stressed the need for service in the Rockingham County Area. Rep. Boucher explained that this program will provide an additional 101 meals a day and provide for a new site. A new sit location has not been established, although there is a site available under the proposal, he stated. He also stated that the project director has not been chosen. Advertising and avaluating will be done in hiring such a person based on qualifications. Com. Prentiss stated that this program is fully endorsed by the board of Rockingham County Commissioners. There being no futher question, Rep. Boucher then moved the following motion;

MOTION:

I move that the County Convention ratify and approve the application made by the Rockingham County Commissioners to the State Council on Aging for a Nutrition Project Award under Title VII of the Older Americans Act, for the twelve months beginning October 1, 1978, and that the County Commissioners be authorized to accept a grant or grants to Rockingham County pursuant to said application, and to enter into supplementary and related agreements and contracts and execute related documents, incident to the program.

This motion was seconded by Rep. Griffin. Discussion followed. A call for a vote on the motion was recorded unanimously in the affirmative.

Rep. Boucher then offered the following motion, in conjunction with the first motion relative to the Title VII Nutrition Project:

MOTION:

I move that the Rockingham County Commissioners ratify and approve the application made by them to the State Council on Aging for a Nutrition Project Award under Title VII of the Older Americans Act, as an application in behalf of Rockingham County, a body corporate under RSA 23:1, and that the Chairman, or in the alternative the Vice Chairman, be authorized to accept, in behalf of the County, a grant or grants issued pursuant to said application and to sign and otherwise fully execute such acceptances and

any related documents in behalf of the County, as may be requested by the State Council on Aging.

This motion was seconded by Rep. Griffin. A vote on the motion was also recorded unanimously in the affirmative.

Rep. Cummings gave his thanks to the entire Rockingham County Delegation, the Executive Committee and the sub-committees for their strong efforts, while he has been a member of the Rockingham County delegation. He stated that he will not be running for the 1979 Delegation, but wished to express his appreciation.

Com. Prentiss spoke to the efforts of Mr. Winston Lothrop, Treasurer for Rockingham County. Com. Prentiss stated that through Mr. Lothrop's efforts, Rockingham County has had many years of fine service. He explained that Mr. Lothrop has been Treasurer of Rockingham County for 24 years, and that he is retiring this year.

There being no further business to come before the Board, the meeting was adjourned at 11:25 A.M. on a motion made by Rep. Erler, seconded by Rep. Wilson and so voted.

Respectfully submitted,

Honorable Annie Mae Schwaner, Clerk
Rockingham County Delegation

**MINUTES
EXECUTIVE
COMMITTEE
MEETING**

**JULY 28, 1978
10:00 A.M.**

The Executive Committee of the Rockingham County Delegation met this date to discuss disbursements and receipts for the second quarter.

PRESENT: Representatives: Blanchette , Connors, Cummings
Cunningham, Erler, Gage C., Griffin, Maynard, Norton, Schwaner, Skinner,
Smith, Wilson.

OTHERS: Commissioners: Thomas M. Prentiss, Chairman; John C.
Driscoll, Clerk; Winston H. Lothrop, Treas.; Mrs. Madelyn Walker, Dep.
Treas.; Mrs. Susan Hardman, Director, Rockingham County Human
Services Coordinating Council; Mrs. Patricia J. Harry, Public Information
Officer for Rockingham County and members of the press.

The meeting was called to order at 10:00 A.M. by the Chairman, Rep.
Charles E. Cummings. It was noted that Rep. Quimby was excused from
this meeting, due to important business.

The Commissioners quarterly report for the month ending June 30, 1978,
including 3 months of the second quarter was reviewed and adopted by the
Board as follows:

Total Receipts:	\$5,000,573.13
Add - Net Budget Surplus:	858,249.69
Encumbered to 1978	39,523.68
Total Available:	\$5,898,346.49
Less Payments	
1978 Appropriations	\$4,274,092.25
1978 Encumbered:	19,386.57
Total Payments:	\$4,293,478.82
Cash Balance - June 30, 1978	\$1,604,867.67

Items up for dicussion were noted as follows:

(1) The use of mechanical devices to cut down on the cost of court
stenographers. The problem was referred to by Rep. Boucher's Committee.

(2) Old Age Assistance account. Sixty percent of funds have been
expended. It was noted that the Commissioners will look into the problem
of funding.

(3) Relocating the Human Services Coordinating Council in the
Rockingham County Commissioners Office. The reasons given by
Commissioner Prentiss were:

(a) The saving of rental costs.

(b) The aid that the Rockingham County Human Services Coordinating
Council can give in the many problems relating to human services
that come before the Commissioners.

Commissioner Prentiss stated that the Rockingham County Human
Services Coordinating Council has been a tremendous help to the
Commissioners.

Adopted was the motion made by Rep. Boucher, seconded by Rep. Wilson
that the Rockingham County Human Services Coordinating Council be
moved to the office of the Rockingham County Commissioners. This
motion was so voted in the affirmative. Rep. Blanchette voted in the
negative, stating that she wanted to see an evaluation report before she
would endorse the move.

(4) Cluster housing for the elderly with a day care center.

Commissioner Prentiss stated that the Board of Rockingham County Commissioners will meet with Berkshire Builders, Inc. of Manchester, New Hampshire to discuss the possibility.

Work charts on the time table construction for the new Rockingham County Jail/House of Detention are expected to be received by the Commissioners in two or three weeks.

There being no further business to come before the meeting, a motion was made by Rep. Erler, seconded by Rep. Gage to adjourn the meeting. This motion was so voted in the affirmative. The meeting was adjourned at 11:09 A.M.

Respectfully submitted,

Annie Mae Schwaner, Clerk
Rockingham County Delegation

MINUTES
EXECUTIVE
COMMITTEE
MEETING

OCTOBER 25, 1978
10:04 A.M.

The Executive Committee of the Rockingham County Delegation met this date to discuss disbursements and receipts for the third quarter.

PRESENT: Representatives: Boucher, Connors, Cunningham, Cummings, Norton, Pucci, Quimby, Schwaner, Skinner, Smith.

OTHERS: Commissioners: Prentiss, Barka and Driscoll; Winston H. Lothrop, Treasurer; Madelyn Walker, Dep. Treasurer; Mrs. Susan Hardman, Director, Rockingham County Human Services Coordinating Council; Mrs. Patricia J. Harry, Public Information Officer for Rockingham County; Mrs. Carrolle A. Hueter, Secretary to the Board of Rockingham County Commissioners; Ms. Sandra Goldsmith of the Haverhill Gazette; Mr. Sheldon Toplitt of the Manchester Union Leader; Mr. Jack Kenney of the Manchester Union Leader; Mr. Stephen Mazurka of the Portsmouth Herald and Mr. Harold Daniels of Foster's Daily Democrat.

The meeting was called to order at 10:04 A.M. by the Chairman, Rep. Charles E. Cummings. It was noted that Rep. Blanchette and Rep. Wilson were excused from this meeting. Executive Board members signed a "get well card" to be sent to Rep. Maynard, who also was absent from this meeting due to illness.

The Commissioners quarterly report for the month ending September 30, 1978, including 3 months of the third quarter was reviewed and adopted by the board as follows:

Total Receipts	\$6,463,513.81
Net Budget Surplus	858,249.69
Encumbered from 1978	<u>39,523.68</u>
Total Available	\$7,361,287.18
1978 Appropriation:	\$6,474,783.23
1978 Encumbered:	<u>32,929.95</u>
Total Payments:	<u>\$6,507,713.18</u>
Cash Balance - Sept. 30, 1978	\$ 853,574.00

Items up for discussion were noted as follows:

(1) Commissioners Department (APPROPRIATION - \$120,698.38) (PAYMENT - \$101,531.71) (PERCENTAGE - 84%) (APPROPRIATIONS UNEXPENDED BALANCE - \$19,166.67)

The percentage of the third quarter payment (84%) was explained by Com. Prentiss. He stated that this increase was do to the Public Information Officer position. Rep. Quimby spoke to the need of having a public information officer position in the budget for 1979.

(2) Superior Court (APPROPRIATION - \$530,712.30) (PAYMENT - 3 QUARTERS - \$433,532.40) (PERCENTAGE - 82%) (APPROPRIATIONS UNEXPENDED BALANCE - \$97,179.90)

Discussion followed relative to having more accountability of the Superior Courts budget.

(3) Old Age Assistance (APPROPRIATION - \$250,000.00) (PAYMENT - 3 QUARTERS - \$202,567.97) (PERCENTAGE - 81%) (APPROPRIATIONS UNEXPENDED BALANCE - \$47,432.03)

The Board of Commissioners stated that besides the Rockingham Nursing Home, the County is responsible for 150 people who are in private nursing homes, who are the responsibility of Rockingham County. It was noted that these people are not receiving the same level of care.

(4) Insurance (APPROPRIATION - \$21,000.00) (PAYMENT - 3 QUARTERS - \$23,174.00) (PERCENTAGE - 100+%) (APPROPRIATION UNEXPENDED BALANCE - \$-2,174.00)

The Commissioners explained this item, stating that the -\$2,174.00 balance was due to an increase of valuation. The increase creates a greater coverage on county owned buildings, as explained by Com. Prentiss. It was stated that each department budget will reflect their own insurance rate for 1979.

There being no further business to come before the meeting, a motion to adjourn was made by Rep. Cunningham and so voted in the affirmative. The meeting was adjourned at 12:30 P.M.

Respectfully submitted,

Honorable Annie Mae Schwaner, Clerk
Rockingham County Delegation

**ROCKINGHAM
COUNTY
DELEGATION

HILTON
AUDITORIUM

DECEMBER 9, 1978

9:00 A.M.**

The Rockingham County Delegation met this date, December 9, 1978 at 9:00 A.M. in the Hilton Auditorium of the Rockingham Nursing Home in Brentwood, New Hampshire for the purpose of electing Executive Committee members of the Rockingham County Delegation.

The Clerk called the roll. Representatives: Aeschiliman, Appel, Benton, Bisbee, Blake, Boucher, Butler, Cahill, Campbell, Collins, Connors, Cole, Davis, Dunfey, Ellyson, Felch, Flanagan, Gould, Greene, Griffin, Hoar, Jackson, Kane, Kashulines, Keenan, Kozacka, Landry, LoFranco, MacDonald, McEachern, Nelson, Newell, Parolise, Parr, Petersen, Pevear, Pucci, Quimby, Reese, Rogers, Schmidtchen, Schwaner, Skinner, Smith, Splaine, Stimmell, Tavitian, Tufts, Warburton, Wilson, Wojnowski, Wolfsen, Woodman, Flynn.

OTHERS: Com. Prentiss; Driscoll; Carrolle A. Hueter, Secretary to the Board of Commissioners and members of the press.

Ch. Wilson led in the pledge of allegiance to the flag. A moment of silence was requested by Ch. Wilson for Reps. Richard Hanson and Ralph C. Maynard. Rep. Calvin Warburton led the Rockingham County Delegation in prayer. Ch. Wilson stated at this time that she had appointed Rep. Ednapearl F. Parr to act as parliamentarian.

It was reported that the nominating committee, comprised of Reps.: Aeschiliman, Rogers and Gould met, and put together a listing of proposed Executive Committee members for the 1979-1980 session. Rep. Gould spoke to the following reps. to be named to the Executive Committee: DISTRICT 1: Thomas P. Connors (D); Stephen Dunfey (D); Elizabeth Greene (R); Ruth L. Griffin (R); Elaine S. Krasker (D). DISTRICT II: Ralph Blake (R); Patrica J. Blanchette (D); John Kane (R); John Stimmell (R); K. Michael Tavitian (R). DISTRICT III: Richardson D. Benton (R); Beverly A. Gage (R); Phyllis J. Pucci (D); Conrad L. Quimby (R); Patricia M Skinner (R)

There being no questions regarding representatives suggested by the nominating committee to the Executive Committee, Rep. Parr moved, seconded by Rep. Quimby that the nominated ballot become the elected ballot. There being no questions, the motion was voted in the affirmative.

OTHER BUSINESS:

Ch. Wilson spoke to consideration for the purchase of land to be used for the 500,000 gallon elevated water storage tank at a total purchase price of \$3,000.00. Com. Prentiss spoke to this purchase, explaining that the highest elevation locations were explored. Com. Prentiss explained that this land location will give ten (10) additional pounds of pressure. Several questions were asked regarding this purchase, easements and variances and were answered thoroughly. There being no further questions, Rep. Griffin moved, duly seconded by Rep. Lovejoy to authorize the Board of Rockingham County Commissioners to purchase approximately + /- eighty thousand (80,000) square feet of land from Mr. John Barnes and Mrs. Pricilla Barnes on Prescott Road, Brentwood, New Hampshire for a price of \$3000.00. Motion voted in the affirmative.

Ch. Wilson reminded Executive Committee members that they would be meeting on Dec. 15, 1978 at 10:00 A.M. in the Commissioners Conference Room of the Rockingham Nursing Home for the purpose of a work session to review the 1979 budget, and that there would be a Public Hearing pertaining to the 1979 budget/revenue sharing monies. This Public Hearing

would be held December 16, 1978 at 10:00 A.M. in the Hilton Auditorium of the Rockingham Nursing Home in Brentwood, New Hampshire, she stated. Ch. Wilson reminded Rockingham County Delegation members of their fiscal responsibility to the budget of Rockingham County, and the policy making responsibility of the Board of Rockingham County Commissioners.

It was stated that an orientation session would be held, after the adjournment of the Rockingham County Delegation meeting for new Rockingham County Delegation members. At this time, new members as well as re-elected members, would tour the Rockingham Nursing Home facility, the Rockingham County Jail and House of Correction as well as the Maintenance Department.

There being no further business to come before the meeting, Rep. Woodman moved, duly seconded by Rep. Blake to adjourn. Motion voted in the affirmative. Meeting was adjourned at 9:30 A.M.

Respectfully submitted,

Honorable Annie Mae Schwaner, Clerk
Rockingham County Delegation

**EXECUTIVE
COMMITTEE
OF THE
ROCKINGHAM
COUNTY
DELEGATION**

DECEMBER 9, 1978

The Executive Committee of the Rockingham County Delegation met at 9:40 A.M. in the Commissioners Conference Room of the Rockingham Nursing Home in Brentwood, New Hampshire. Ch. Wilson requested the Clerk to call the roll. The following Reps. answered the Call: Representatives: Connors, Dunfey, Greene, Griffin, Krasker, Blake, Blanchette, Kane, Stimmell, Tavitian, Benton, Pucci and Quimby.

Ch. Wilson stated that the purpose of the meeting was to elect a Chairman of the Executive Committee. She then asked for nominations. Rep. Krasker then nominated Rep. Ruth L. Griffin as Chairman to the Executive Committee. This motion was seconded by Rep. Connors. Rep. Krasker spoke to her nomination, stating that she felt Rep. Griffin was very active, and has a sincere interest in serving the County of Rockingham. She stated that she felt Rep. Griffin has served her apprenticeship, further stating that she is capable of serving as a fair Chairman and urged Executive Committee members to vote for Rep. Griffin. Rep. Quimby spoke in favor of Rep. Krasker's nomination. There being no further nominations, the Chairman declared nominations closed. Chairman Wilson noted that since one vote was cast for Chairman to the Executive Committee, the secretary be instructed to cast one vote for Ruth Griffin for Chairman of the Executive Board for the 1979-1980 session. The nomination of Rep. Ruth Griffin as Executive Committee Chairman was so voted unanimously in the affirmative. The meeting was then turned over to the newly elected Chairman.

Discussion followed regarding a resolution to be sent to Rep. Hanson's family. Rep. Wilson moved, seconded by Rep. Boucher that the Executive Committee send a sympathy card or resolution to Rep. Richard Hanson's family. Discussion followed. Rep. Pucci moved, seconded by Rep. Benton to amend the motion to include a sympathy card or resolution to Rep. Ralph C. Maynard's family. There being no discussion following the amended motion, a call for a vote on the motion was voted unanimously in the affirmative. It was stated that these resolutions/sympathy cards would be signed by the Executive Committee members and would be mailed to their families. It was also suggested that these resolutions follow the pattern of the Clerk of the House.

There being no further business to come before the Executive Committee, Rep. Benton moved to adjourn, duly seconded by Rep. Boucher and voted in the affirmative. The meeting adjourned at 10:30 A.M.

Respectfully submitted,

Honorable Annie Mae Schwaner, Clerk
Rockingham County Delegation

Honorable Ruth L. Griffin, Chairman
Executive Committee of the
Rockingham County Delegation

Purpose: Executive Committee work session to review the proposed 1979 Rockingham County Budget.

Present: Honorable Representatives: Benton, Blanchette, Blake, Connors, Dunfey, B. Gage, Greene, Griffin, Kane, Krasker, Pucci, Quimby, Skinner, Stimmell, Tavitian, Wilson, Boucher, Schwaner

Others: Mr. Winston H. Lothrop, Treas.; Mrs. Madelyn Walker, Deputy Treas.; Rep. Ednapearl F. Parr, Parliamentarian; Carrolle A. Hueter, Secretary to the Commissioners; Mr. Sheldon Toplitt of the Haverhill Gazette; Mr. Stephen Mazurka of the Portsmouth Herald and Mr. Donald Bernat of Foster's Daily Democrat.

The meeting began at 10:05 A.M. The Executive Committee reviewed the proposed 1979 budget as follows: Commissioner's Department-\$125,387. Com. Prentiss spoke to the N.H. Statue, which states that a budget estimate has to be sent out by Dec. 1, 1978. He noted that the overall spending level was increased by \$897,427.73, and the revenue level was increased by \$454,914. Com. Prentiss stated that the increase within the Commissioners Dept. was due to two major areas: wage adjustments and office supplies. Rep. Quimby spoke to this area of the budget, stating that he proposed to fund the position of Public Information Office under the revenue's portion of the budget, to be included in the Commissioners budget. He distributed a copy of the proposed budget. Rep. Quimby then moved that the position of Public Information Officer be included within the budget of the Commissioners Department, and that this position be reviewed at the Public Hearing. Ch. Griffin ruled Rep. Quimby's proposal out of order. She stated that the appropriate time to recommend this addition or deletion would be at the Public Hearing. Rep. Benton suggested that any changes to be made regarding the proposed 1979 budget be done within the individual sub-committees.

Other departments reviewed were: Treas. & Deputy - \$8,341.; Auditor - \$7,500.; County Attorney-Medical Referee - \$148,604.; Register of Deeds - \$310,911.; Register of Probate - \$64,839.; Probate Court - \$2,950.; Superior Court - \$572,495.; Sheriff - \$541,191.

Rep. Quimby moved, seconded by Rep. Boucher to recess the meeting of the Executive Committee and go into an Executive Session to discuss a personnel matter regarding the Sheriff's Department. Motion voted in the affirmative. The meeting was recessed at 10:45 A.M.

The meeting was reconvened at 11:20 A.M. Also reviewed were: Maintenance - \$819,289.; Farm - \$132,480.; County Home - \$4,921,837.; County Jail - \$459,178.; Old Age Assistance - \$375,000.; Board & Care Children - \$110,000.; Direct Relief - \$85,000.; Interest on Temp. Loan - \$136,000.; Interest on Bonds & Notes - \$252,814.; Payment on Loan - \$188,000.; Cooperative Extention Service - \$125,617.

At this time Mr. Winston H. Lothrop, Treas., spoke to Executive Committee members, and testified that the balance in the treasury would be insufficient to meet the demands of the new year and requested approval to borrow up to but not to exceed the amount to be raised by County tax for the year 1979. Rep. Boucher moved, seconded by Rep. Skinner that the money in the treasury of the County, being insufficient to meet the demands of the new year beginning January 1, 1979, approval is hereby given to the Treasurer, upon the order of the County Commissioners, to borrow up to an amount that shall not exceed the amount necessary to be raised by the County tax for the year 1979. Motion voted in the affirmative.

**EXECUTIVE
COMMITTEE
MEETING**

**BRENTWOOD
NEW HAMPSHIRE**

DECEMBER 15, 1978

Also reviewed were: Delegation Expense - \$12,000. At this time Rep. Pucci spoke to the need to increase the rate for mileage for legislators. Com. Driscoll stated that gas and reimbursement rates are controlled by State Statues, and suggested the legislation changing such be introduced. Rep. Pucci then moved, seconded by Rep. Gage that the Executive Committee of Rockingham County sponsor legislation to change per diem or mileage for legislators. Discussion followed. The vote taken by a show of hands, was recorded six (6) in the affirmative and eight (8) in the negative. The motion failed. Insurance - \$3,400.; Matching Funds - \$15,000.; Retirement - \$31,770.; Special Ret. Group -0-.

SPECIALS - NON COUNTY

Rock. County Conservation District - \$14,635.; Fire Training - \$12,000.; Rockingham County Community Action Program - \$11,982.; Child Care Assoc. - \$37,000.; Child & Family Service - \$9,000.; Retired Senior Volunteers - \$5,000.; Youth Service Center - \$ -0-.; Family Planning - \$15,000.; Area Homemaker/VNA - \$30,000.; Great Bay School - \$9,846.; Human Service Council - \$9,136.; Newmarket Health Center - \$8,753.; Kimi Nichols Devel. Center - \$8,588.; Portsmouth Rehabilitation - \$10,000.; Sea Coast Big Brothers Big Sisters - \$10,000.; Nutrition Program - \$11,962.

SPECIALS - COUNTY

Cruisers RS - \$33,000.; County Home RS - 0; Maintenance - \$150,656.; Capital Reserve Fund - 0; Farm RS - \$4,000.; Register of Deeds - \$46,966.; Copier Comm RS - 0; Arch. Plan for Jail & HC - \$ -0-; Printing County Report - \$ -0-; Superior Court - \$15,000.; OAA-MA - \$42,000.

ESTIMATED INCOME

The proposed 1979 estimate income total was reviewed at \$6,642,296. It was noted that the total 1979 amount to be raised by county tax was \$3,301,831. The bottom line figure for the total 1979 proposed Rockingham County Budget was \$9,944,127.

There being no further business to come before the meeting, a motion to adjourn was made by Rep. Boucher, seconded by Rep. Kane and so voted in the affirmative. The meeting was adjourned at 2:30 P.M.

Respectfully submitted,

Honorable Annie Mae Schwaner, Clerk
Rockingham County Delegation

PURPOSE: To review the proposed 1979 Rockingham County Budget

**PUBLIC
HEARING**

DECEMBER 16, 1978

The Public Hearing on the proposed 1979 budget was held in the Hilton Auditorium of the Rockingham Nursing Home, Brentwood, New Hampshire. The Executive Committee answered the roll call by the Clerk as follows: Representatives: Benton, Blake, Blanchette, Connors, Dunfey, B. Gage, Greene, Griffin, Kane, Krasker, Pucci, Quimby, Skinner, Stimmell, Tavitian, Wilson, Boucher, Schwaner.

Also present were the Board of Rockingham County Commissioners, department heads, elected officials, petitioners from various agencies seeking funding, members of the general public and the press.

The meeting commenced at 10:05 A.M. with Rep. Griffin, Ch. of the Executive Committee explaining that the Public Hearing would be conducted, following the rules of the House. She invited anyone who wished to speak for against the budget to do so. It was suggested that the proposed budget be reviewed by line item. The following was reviewed.

Commissioner's Dept. - \$125,387. At this time, Rep. Parr spoke to increasing this total by \$14,698.21 for the position of Public Information Officer. Rep. Parr reviewed the job description for this position. Treas. & Deputy - \$8,341.; Auditor - \$7,500.; County Attorney - Medical Referee - \$148,604. Rep. Benton spoke to the Medical Referee portion of the budget, stating that it would possibly be reduced in 1979.

At this time in the meeting, controversy arose regarding the public speaking at this scheduled meeting. The public was reminded that the meeting was being run by the rules of the House. Discussion followed, whereby Rep. Boucher moved, seconded by Rep. Pucci that the public have the right to question a department head or elected official pertaining to their budget. Motion so voted in the affirmative.

The meeting went on to review: Register of Deeds - \$310,911.; Register of Probate - \$64,839.; Probate Court - \$2,950.; Superior Court - \$572,495.; Sheriff - \$541,191.; Maintenance - \$819,289.; Farm - \$132,480.; County Home - \$4,921,837.; County Jail - \$459,178.; Old Age Assistance - \$375,000.; Board & Care Children - \$110,000.; Direct Relief - \$85,000.; Interest on Temp. Loan - \$136,000.; Interest on Bonds & Notes - \$252,814.; Payment on Loan - \$188,000.; Cooperative Extension Service - \$125,617.; Delegation Expense - \$12,000.; Rep. Pucci spoke to the possibility of raising mileage costs for representatives. Several Reps. spoke for and against this possibility. Insurance - \$3,400.; Matching Funds - \$15,000.; Retirement - \$31,770.; Spec. Ret. Group II -0-.

The Public Hearing recessed for lunch at 12:20 P.M. It reconvened at 1:22 P.M. At that time it was stated that the meeting would commence as a public Public Hearing on Revenue Sharing. The Clerk was asked to call the roll to establish the presence of a quorum. The following Reps answered the roll: Benton, Blake, Blanchette, Connors, Dunfey, B. Gage, Greene, Griffin, Kane, Krasker, Pucci, Quimby, Skinner, Stimmell, Tavitian, Wilson, Boucher, Schwaner.

At this time, Rep Boucher moved, seconded by Rep. Schwaner that the monies designated for Revenue Sharing items be sent to the appropriate sub-committees, to be acted upon. Motion voted in the affirmative.

The following Revenue Sharing items were reviewed: Specials - County: Cruisers - \$33,000.; County Home -0-.; Farm - \$4,000.; Copier Comm. -0-.; Superior Court - \$15,000.; Register of Deeds - \$46,966.; Other County Specials: County Home -0-.; Maintenance - \$150,656.; Capital Reserve Fund -0-.; Arch. Plans for Jail & HC -0-.; Printing County Report -0-.; OAA-MA - \$42,000.

The Estimated Income portion of the budget was reviewed in length. It was noted that the total estimated income proposed for 1979 was \$6,642,296.00. The 1979 amount to be raised by county tax was noted as \$3,301,831. with a net budget surplus (proposed 1979) of \$900,000.

Non County Specials: Rockingham Conservation Dist. - \$14,635.; Fire Training - \$12,000.; Rockingham County Community Action Program - \$11,982.; Rockingham Child Care Assoc. - \$37,000.; Child & Family Services - \$9,000.; Retired Senior Volunteers - \$5,000.; Youth Service Center -0-.; Family Planning - \$15,000.; Area Homemaker/VNA - \$30,000.; Great Bay School - \$9,846.; Human Service Council - \$9,136.; Newmarket Health Center - \$8,753.; Kimi Nichols Develop. Center - \$8,588.; Portsmouth Rehabilitation - \$10,000.; Seacoast Big Brother/Sister - \$10,000.; Nutrition Program - \$11,962.

Rep. Pucci spoke regarding the Salem Association for Retarded Citizens (Debbi Voter Center). She requested a sum of \$10,000 to be designated to the Salem Association for Retarded Citizens (Debbi Voter Center) under Non County Specials, emphasizing that she would see to it that the Special Budget Request Committee review this consideration. Criteria for participation of special budget requestors was explained. Rep. Pucci spoke for consideration of the item request for the Salem Association for Retarded Citizens, stressing that in some instances, special budget requestors were coming to the County again for funding, when they promised they would be asking for "one shot funding." It was suggested that the Salem Association for Retarded Citizens submit a written proposal to the Special Budget Request Committee before December 28, 1978 for consideration in 1979 budget under non County Specials.

There being no further business to come before the Public Hearing, a motion to adjourn the meeting was made by Rep. Wilson, seconded by Rep. Boucher and so voted. The meeting adjourned at 3:48 P.M.

Respectfully submitted,

Honorable Annie Mae Schwaner, Clerk
Rockingham County Delegation

**REPORT
OF
ROCKINGHAM
COUNTY
COMMISSIONERS**

1978

In the year of rising cost and rising taxes, the County experienced a 13.9% reduction in the amount to be raised by taxes over the year 1977. This resulted from tight budgeting, increased revenues and a substantial net budget surplus.

During the year plans were formalized for the construction of a new jail & House of Correction together with a relocated Sheriff's facility. Along with the facility there is to be an update of the water and sewer utilities. For the project the County Convention authorized a bond issue of \$5,000,000. In the early fall site preparation was begun. Bids are expected in early March 1979 for the construction contract.

At the Nursing Home the N.H. Division of Welfare informed us that the Medicaid reimbursement to the County would be increased \$1.01 to \$33.49 effective October 1st. The Commissioners began a study of the feasibility of a privately owned and operated housing for the elderly project with a county operated "Adult Day Care" program.

Progress was made in the development of a County-wide solid waste disposal system with emphasis on resource recovery and refuse to energy.

The county employees began a new era when they entered a newly established personnel system. Included in it are : a pay classification plan; merit pay raises based upon an employee evaluation manual; personnel rules and regulations; personnel commission comprised of each of the elected County Officers, and a Personnel Officer. With this system employees have lateral and upward mobility between and within county departments, with equal pay for equal work in each of the departments. As the Commissioners commented, "The county employees have been finally brought into the 20th century."

Com. Prentiss was named to the Environment & Energy Steering Committee of the National Association of Counties (NACO). Com. Driscoll was reappointed to the NACO Employment Steering Committee. There are 12 such committees and 30 members on each committee. Commissioner Driscoll was elected President of the N.H. Association of Counties

It has been the continued effort of the Commissioners to have the prudential affairs of the County in a prudent, efficient business-like manner. To this end we extend our appreciation to our fellow elected officers, the County Convention, it's Officers & Executive Board and to the employees of the County who make it all work.

Respectfully submitted,
Thomas M. Prentiss, Chairman
John C. Driscoll, Clerk
Ernest P. Barka, Vice-Chairman
Board of Rockingham County Commissioners

ROCKINGHAM COUNTY
FINANCIAL STATEMENTS
AS OF DECEMBER 31, 1978

WILSON P. DENNETT
Public Accountant
86 High Street
Hampton, New Hampshire 03842

**AUDITOR'S
OPINION**

ROCKINGHAM COUNTY

AUDITOR'S OPINION

We have examined the Financial Statements of the various funds and the general long-term debt group of accounts of Rockingham County for the year ended December 31, 1978, listed in the foregoing Table of Contents. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such auditing procedures as we considered necessary in the circumstances.

The County has not maintained a record of its general fixed assets, and accordingly a statement of general fixed assets, required by generally accepted accounting principles, is not included in the Financial Report.

In our opinion, the Financial Statements listed in the aforementioned Table of Contents presents fairly the financial position of such funds and the general long-term debt group of accounts of Rockingham County at December 31, 1978, and the results of operations of such funds for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Wilson P. Dennett, Public Accountant

January 22, 1979

LETTER
OF
TRANSMITTAL

WILSON P. DENNETT
Public Accountant
86 High Street
Hampton, New Hampshire 30842

January 22, 1979

Letter of Transmittal

Board of County Commissioners
Rockingham County
Exeter, New Hampshire, 03833

Gentlemen:

We have examined the books and records of Rockingham County for the fiscal year ended December 31, 1978 and have prepared the attached Exhibits in conformity with the recommended format prescribed by the Municipal Services Division of the State of New Hampshire. Included in the examination and audit were the accounts and records of the Board of County Commissioners, County Treasurer, Clerk of Superior Court, Register of Deeds, Sheriff and Administrator of the County Home.

Financial Statements

General Fund:

Comparative Balance Sheet: (Exhibit A-1)

A comparative balance sheet disclosing the financial condition of the general fund as of December 31, 1977 and December 31, 1978, is presented in Exhibit A-1. As indicated therein, the current surplus of the County decreased from \$1,135,638 to \$763,810 during the fiscal year ended December 31, 1978.

Analysis of Change in Current Financial Condition: (Exhibit A-2)

An analysis of change in current financial condition of the County during the fiscal year is made in Exhibit A-2, with the factors which caused the change indicated therein.

Comparative Statements of Appropriations and Expenditures -
Estimated and Actual Revenues: (Exhibits A-3 and A-4)

Comparative statements of general fund appropriations and expenditures - estimated and actual revenues for the fiscal year ended December 31, 1978 are presented in Exhibits A-3 and A-4. As indicated by the budget summary (Exhibit A-4) a revenue surplus of \$381,241, plus the net appropriations surplus of \$105,180, resulted in a net budget surplus of \$486,421.

Long-Term Indebtedness:

Comparative Balance Sheet: (Exhibit A-5)

A comparative balance sheet which discloses the outstanding bonded indebtedness of the County as of December 31, 1977 and December 31, 1978 is contained in Exhibit A-5. During the fiscal year, the bonded debt decreased by \$193,000 from \$2,096,000 to \$1,903,000.

Statement of Debt Service Requirements: (Exhibit A-6)

A statement of debt service requirements, showing annual maturities of principal and interest, is presented in Exhibit A-6.

Capital Projects Fund:

Comparative Balance Sheet: (Exhibit A-7)

A comparative balance sheet of the capital projects funds as of December 31, 1977 and December 31, 1978 is presented in Exhibit A-7. Although there is an unexpected balance of appropriations of \$568 remaining at December 31, 1978, there is an amount due the general fund of \$15,000.

Capital Reserve Fund:

Balance Sheet: (Exhibit A-8)

A capital reserve fund was set up in 1978 for construction of the jail and house of correction.

Bond Anticipation Note:

Balance Sheet: (Exhibit A-8A)

A \$450,000 note, payable in 6 months, was approved by the full Board of Commissioners and will be replaced by the issue of 15 year bonds totaling \$5,000,000. This bond issue was approved by the Rockingham County Delegates Convention, under N.H. R.S.A.:28 and the Municipal Finance Act, for a new jail, house of correction, sheriff's department facility and ancillary improvements.

Treasurer

General Fund:

Classified Statement of Receipts and Expenditures: (Exhibit B-1)

A summary statement of general fund receipts and expenditures for the fiscal year ended December 31, 1978, made up in accordance with the uniform classification of accounts, is included in Exhibit B-1.

Capital Projects Fund.:

County Home Addition:

Statement of Treasurer's Account: (Exhibit B-2 and B-3)

A statement showing the receipts and expenditures on account of the County Home Addition and Fire Prevention Program for the fiscal year ended December 31, 1978 is included in Exhibit B-2 and B-3.

Capital Reserve Fund:

Jail and House of Correction:

Statement of Treasurer's Account: (Exhibit B-4 and B-4A)

A statement showing receipts and expenditures on account for the period January 1, 1978 through December 31, 1978 is shown in Exhibit B-4. Exhibit B-4A shows transactions in the Bond Anticipation Note Account.

Cash with Fiscal Agent:

Statement of Treasurer's Account: (Exhibit B-5)

A statement showing amounts paid to fiscal agent and payments made by fiscal agent is shown in Exhibit B-5.

Revenue Sharing Funds:

Statement of Revenues, Expenditures, Encumbrances and Fund Balances: (Exhibit B-6)

A statement showing revenue sharing revenue, expenditures and encumbrances together with the fund balance as of December 31, 1978 is shown in Exhibit B-6.

Statement of Treasurer's Account: (Exhibit B-7)

A statement showing the receipts and actual expenditures for the fiscal year ended December 31, 1978 as well as the Treasurer's balance on that date is included in Exhibit B-7.

Rockingham County Anti-Recession Funds:

Statement of Treasurer's Account: (Exhibit B-8)

A statement showing the receipts and actual expenditures for the fiscal year ending December 31, 1978 as well as the Treasurer's balance on that date is included in Exhibit B-8.

Seacoast Big Brothers/Big Sisters of New Hampshire:

Statement of Treasurer's Account: (Exhibit B-9)

A statement showing the receipts and actual expenditures for the fiscal year ending December 31, 1978 as well as the Treasurer's balance on that date is included in Exhibit B-9.

Rockingham County Mosquito Control Program:

Statement of Treasurer's Account: (Exhibit B-10)

A statement showing the receipts and actual expenditures for the fiscal year ending December 31, 1978 as well as the Treasurer's balance on that date is included in Exhibit B-10.

Rockingham/Strafford Census:

Statement of Treasurer's Account: (Exhibit B-11)

A statement showing the receipts and actual expenditures for the fiscal year ending December 31, 1978 as well as the Treasurer's balance on that date is included in Exhibit B-11.

Accounts of Commissioners and Treasurer

An examination was made of a sufficient number of orders by the Commissioners, as well as supporting invoices and payrolls, to satisfy the requirements of accepted standards of audit procedure. The classification of expenditures was noted.

County Home

The accounts and records of the Administrator of the County Home were examined. Receipts were checked by source through the ledger cards. All receipts, as recorded on the ledger cards, were properly accounted for by the Administrator through deposits in the bank to the credit of the County Treasurer's Account.

A classified statement of receipts and expenditures of the County Institutions for the fiscal year ended December 31, 1978 is presented in Exhibit C.

Clerk of Superior Court

The financial accounts and records of the Clerk of Superior Court were examined. Court receipts were checked by source, insofar as possible. Court orders issued by the Clerk were supported by invoices, vouchers and payrolls bearing the approval of the Superior Court Justice.

Register of Deeds

The financial accounts and records of the Register of Deeds were examined. Receipts were checked through the duplicate cash register tapes and compared with remittances to the County Treasurer. All receipts were properly accounted for.

Sheriff

The financial accounts and records of the Sheriff were examined. Receipts were checked by source through ledger cards and compared with remittances to the County Treasurer. All receipts were properly accounted for.

General Comments

Long Term Indebtedness:

The Bond and Coupon Register is not maintained in accordance with R.S.A. 33:12 inasmuch as matured interest coupons cancelled by the fiscal agent are not posted to the register. Consequently, we are unable to reconcile the amount of funds in the hands of the fiscal agent with the register.

Clerk of Superior Court:

The audit and examination of the escrow accounts in the custody of the clerk revealed a balance of \$438,135.88. Passbooks and the records of the clerk were in balance.

Conclusion:

In accordance with the provisions of Chapter 71:27A of the Revised Statutes Annotated, the Auditor's summary of findings and recommendations (Letter of Transmittal) must be published in the next annual report of the County. This letter, therefore, must be published in its entirety, but publication of the Exhibits included in this report is optional at the discretion of the County Commissioners.

We want to extend appreciation and thanks to the officials of the Rockingham County and their staff for their assistance during the course of the audit.

Wilson P. Dennett, Auditor
Joyce Wildes, Accountant

**NOTES
TO
FINANCIAL
STATEMENTS**

WILSON P. DENNETT
Public Accountant
86 High Street
Hampton, New Hampshire 03842

Notes to Financial Statements

Summary of Significant Accounting Policies:

Funds:

Under governmental accounting, self balancing financial statements are prepared for each fund. A fund is defined as an independent accounting and fiscal entity with a self-balancing group of accounts set up for the purpose of recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations or limitations. Please refer to the exhibits enumerated in the Table of Contents for the funds included in this report.

Accounting Method:

The general accounting system of Rockingham County is on the modified accrual basis which includes the accountability of taxes receivable and other substantial accounts receivable when earned. It is the practice of the County to carry forward unexpended capital expenditure appropriations, representing those expenses which are committed or actually incurred. This practice is consistent with that of the preceding fiscal years.

EXHIBIT A-1
 ROCKINGHAM COUNTY
 Comparative Balance Sheet
 As of December 31, 1978 and December 31, 1977

FINANCIAL
 INFORMATION
 GENERAL FUND
 EXHIBIT A-1

<u>ASSETS:</u>	<u>December 31, 1978</u>	<u>December 31, 1977</u>
<u>Cash:</u>		
<u>Cash In Bank</u>		
General Fund	\$509,645	\$897,773
Revenue Sharing Fund	27,971	133,538
Anti-Recession Fund	478	15,883
Cash With Fiscal Agent	2,756	11,416
<u>Change Fund</u>		
Register of Deeds	<u>150</u>	<u>150</u>
	\$541,000	\$1,058,760
<u>Trust Funds (Contra)</u>	61,420	27,131
<u>Accounts Due To County</u>		
Accounts Receivable -	339,482	262,239
County Home - General		
Accounts Receivable	215,167	
County Home - Div of Welfare		
Due From Capital Project Fund	<u>15,000</u>	<u>15,000</u>
<u>TOTAL ASSETS</u>	<u>\$1,172,069</u>	<u>\$1,363,130</u>

LIABILITIES AND CURRENT SURPLUS

	<u>December 31, 1978</u>	<u>December 31, 1977</u>
<u>Reserve For Encumbrances</u>	\$275,667	\$ 39,524
<u>Accounts Payable - County Home - Div. of Welfare</u>	39,967	--
<u>Revenue Sharing</u>		
Encumbered	\$ 9,551	\$63,635
Unappropriated	<u>18,420</u>	<u>69,903</u>
	\$ 27,971	\$133,538
<u>Anti-Recession Fund</u>		
Unappropriated	478	15,883
<u>Matured Interest Payable</u>	2,756	11,416
<u>Trust Funds (Contra)</u>	<u>61,420</u>	<u>27,131</u>
<u>TOTAL LIABILITIES</u>	408,259	227,492
<u>CURRENT SURPLUS</u>	<u>763,810</u>	<u>1,135,638</u>
 <u>TOTAL LIABILITIES AND CURRENT SURPLUS</u>	 <u>\$1,172,069</u>	 <u>\$1,363,130</u>

EXHIBIT A-2
ROCKINGHAM COUNTY
Analysis of Change in Current Financial Condition
Fiscal Year Ended December 31, 1978

FINANCIAL
INFORMATION
GENERAL FUND
EXHIBIT A-2

Current Surplus - December 31, 1978	\$ 763,810	
Current Surplus - December 31, 1977	<u>1,135,638</u>	
Decrease in Current Surplus		<u><u>(\$371,828)</u></u>

Analysis of Change

Increase in Current Surplus:		
Net Budget Surplus (Exhibit A-4)	\$ 486,421	
<u>Decrease in Current Surplus</u>		
Surplus Used To Reduce County Tax	<u>859,249</u>	
Net Increase		<u><u>(\$371,828)</u></u>

FINANCIAL
INFORMATION
GENERAL FUND
EXHIBIT A-3

EXHIBIT A-3
ROCKINGHAM COUNTY
General Fund
Comparative Statement of Appropriations And Expenditures
Fiscal Year Ended December 31, 1978

	Appropriations Forwarded From 1977	Appropriations 1978	Receipts and Reimbursements
<u>General Government:</u>			
<u>Salaries:</u>			
Commissioners	\$	\$ 29,063	\$
Treasurer & Deputy		4,500	
Attorney & Asst. Attorney		59,072	
Sheriff		19,470	
Register of Deeds		21,293	
<u>Expenses:</u>			
Commissioners		91,635	262
Treasurer		2,848	10
Attorney		44,100	45
Register of Deeds	3,322	292,385	
Register of Probate		59,634	
Judge of Probate		2,950	
Auditor		7,500	
Medical Referee		31,740	
Maint. of All County Building	19,103	774,743	467
<u>Superior Court:</u>			
Jury Payrolls		100,000	
"State vs" Payrolls		25,000	
Referees and Masters		35,000	
Stenographers		90,000	
Clerk of Superior Court		280,712	
Sheriff and Deputies		469,218	
<u>Public Welfare:</u>			
Old Age Assistance		250,000	
Board & Care of Children		110,000	
Direct Relief		72,000	
County Nursing Home	9,347	4,527,021	
County Farm		119,243	
County Jail		408,312	

<u>Total Amount Available</u>	<u>Expenditures 1978</u>	<u>Balances</u>		<u>Appropriations Forwarded To 1979</u>
		<u>Unexpended</u>	<u>Overdrafts</u>	
\$ 29,063	\$ 29063 ✓	\$	\$	\$
4,500	4,500 ✓			
59,072	58,406 ✓	666		
19,470	18,822 ✓	648		
21,293	21,293 ✓			
91,897	104,429		12,532	
2,858	2,921		63	
44,145	43,967	178		
295,707	261,333	6,793		27,581
59,634	53,266	6,368		
2,950	2,394	556		
7,500	7,500 ✓			
31,740	20,298	11,442		
794,313	748,082		5,937	52,168
100,000	99,974 ✓	26		
25,000	31,537 ✓		6,537	
35,000	43,864 ✓		8,864	
90,000	89,574 ✓	426		
280,712	295,442 ✓		14,730	
469,218	468,364 ✓		646	1,500
250,000	259,677 ✓		9,677	
110,000	103,087 ✓	6,913		
72,000	81,197 ✓		9,197	
4,536,368	4,244,788	103,914		187,666
119,243	121,738		2,495	
408,312	388,832 ✓	5,980		13,500

EXHIBIT A-3 (Continued)
 ROCKINGHAM COUNTY
 General Fund
 Comparative Statement of Appropriations and Expenditures
 Fiscal Year Ended December 31, 1978

	Appropriations Forwarded From 1977	Appropriations 1978	Receipts and Reimbursements
<u>Cooperative Extension Service</u>		\$ 122,350	
<u>Indebtedness</u>			
<u>Interest on Debt</u>			
On Tax Anticipation Notes		114,125	
On Bonded Debt		96,500	
<u>Principle of Debt</u>			
Payments on Bonded Debt		193,000	
<u>Other Payments:</u>			
Crime Commission - Matching Funds		15,000	
Cruisers - Revenue Sharing		37,000	
Delegation Expense		12,000	
Printing County Report		1,000	
Insurance		21,000	
Fire Training		1,500	
Rockingham Conservation District		8,331	
Maintenance - Special		48,300	
Human Services		111,572	
Farm - Specials		28,000	
Farm - Revenue Sharing		41,000	
County Home - Special		57,000	
County Home - RS	2,000	12,000	
Retirement		14,200	47
Copier Comm Office - RS		3,380	
Special Retirement Fund Group II		1	
Architects Plan For Jail & Court House		10,000	
Register Of Deeds - RS	59,635		
County Attorney Furnishings - RS	2,000		
Capital Reserve Funds Special		172,000	
<u>Capital Improvements</u>			
Renovation Underhill		7,752	
	<u>\$103,159</u>	<u>\$9,046,698</u>	<u>\$831</u>

<u>Total Amount Available</u>	<u>Expenditures 1978</u>	<u>Balances Unexpended</u>	<u>Overdrafts</u>	<u>Appropriations Forwarded to 1979</u>
\$ 122,350	\$ 122,662 ✓	\$	\$ 312	\$
114,125	83,236 ✓	30,889		
96,500	96,501		1	
193,000	~~193,000~~ ✓			
15,000	15,000 ✓			
37,000	32,880 ✓	4,120		
12,000	10,374 ✓	1,626		
1,000	50 ✓	950		
21,000	23,174 ✓		2,174	
1,500	1,500 ✓			
8,331	6,248 ✓	2,083		
48,300	41,409 ✓	6,891		
111,572	95,829 ✓		1,983	17,726
28,000	27,118 ✓	882		
41,000	40,066 ✓	934		
57,000	42,853 ✓			14,147
14,000	2,449 ✓	2,000		9,551
14,247	17,637 ✓		3,390	
3,380	3,377 ✓	3		
1	17,571 ✓		17,570	
10,000	5,000 ✓	5,000		
59,635	59,635 ✓			
2,000		2,000		
172,000	172,000 ✓			
7,752	6,406 ✓			1,346
<u>\$9,150,688</u>	<u>\$8,720,323</u>	<u>\$201,288</u>	<u>\$96,108</u>	<u>\$325,185</u>

FINANCIAL
INFORMATION
GENERAL FUND
EXHIBIT A-4

EXHIBIT A-4
ROCKINGHAM COUNTY
Comparative Statement of Estimated and Actual Revenues
And Budget Summary
Fiscal Year Ended December 31, 1978

<u>SOURCE</u>	<u>Revenues</u>		<u>Excess</u>	<u>Deficit</u>
	<u>Estimated</u>	<u>Actual</u>		
Surplus Used To Re-				
duce County Tax	\$ 858,249	\$ 858,249	\$	\$
1978 County Tax				
Assessments	2,859,317	2,859,317		
Income From County				
Home	3,327,166	3,684,042	356,876	
Register of Deeds Fees	373,000	417,995	44,995	
Sheriff's Department	140,000	170,110	30,110	
Commissioner's Dept.	24,070	38,406	14,336	
Interest on Deposits	45,000	57,092	12,092	
Maint. on All				
County Buildings	551,905	500,557		51,348
County Farm	85,530	102,272	16,742	
Rent - Probation	6,000	9,600	3,600	
Public Assistance	7,000	8,919	1,919	
Fines & Forfeits -				
Superior Court	155,362	151,093		4,269
Water Pollution	51,361	1,361		50,000
Revenue Sharing	485,000	476,041		8,959
County Jail	45,394	45,397	3	
U.S. Anti-Recession				
Act Funding Title II	30,000	30,000		
Workmen's Comp.	1,744	8,929	7,185	
Telephone & Misc.	600			600
County Extension				
Service		5,425	5,425	
County Attorney		617	617	
Human Services		454	454	
Blue Cross		2,063	2,063	
	<u>\$ 9,046,698</u>	<u>\$9,427,939</u>	<u>\$496,417</u>	<u>\$115,176</u>

Budget Summary

Actual Revenues	\$9,427,939
Estimated Revenues	<u>9,046,698</u>
Revenue Surplus	\$381,241
Unexpended Balances	
of Appropriations	201,288
Overdrafts of	
Appropriations	<u>96,108</u>
Appropriation	
Surplus	<u>105,180</u>
<u>Net Budget Surplus</u>	<u>\$486,421</u>

EXHIBIT A-4 (Continued)
ROCKINGHAM COUNTY
Comparative Statement of Estimated and Actual Revenues
And Budget Summary
Fiscal Year Ended December 31, 1978

Note A:

Revenue Sharing Funds - Estimated revenues is per the appropriation budget. The actual revenues stated represent actual revenue sharing funds expended or encumbered during the fiscal year 1978, less unexpended 1977 appropriation returned to the fund balance in 1978.

Exhibit B-6 Expended or Encumbered	\$480,041
Less: Unexpended 1977 Appropriations	<u>4,000</u>
Actual Revenues 1978	<u><u>\$476,041</u></u>

FINANCIAL
INFORMATION

LONG-TERM
INDEBTEDNESS

EXHIBIT A-5

EXHIBIT A-5
ROCKINGHAM COUNTY
Long-Term Indebtedness
Comparative Balance Sheets
As of December 31, 1978 and December 31, 1977

	<u>December 31, 1978</u>	<u>December 31, 1977</u>
<u>ASSETS</u>		
<u>Amount To Be Provided For Retirement Of Long-Term Debt</u>	<u>\$1,903,000</u>	<u>\$2,096,000</u>
<u>LIABILITIES</u>		
<u>Bonds Outstanding</u>		
County Building Bonds 3% -1964	300,000	350,000
Hospital Bonds 4 7/8% - 1972	1,050,000	1,125,000
Hospital Bonds 5 1/2% - 1973	525,000	565,000
	<u>1,875,000</u>	<u>2,040,000</u>
<u>Notes Outstanding</u>		
Sewerage - Hospital	28,000	56,000
	<u>28,000</u>	<u>56,000</u>
<u>TOTAL LIABILITIES</u>	<u>\$1,903,000</u>	<u>\$2,096,000</u>

THIS PAGE LEFT BLANK INTENTIONALLY.

EXHIBIT A-6
ROCKINGHAM COUNTY
Long-Term Indebtedness
Statement of Debt Service Requirements
As of December 31, 1978

74

Hospital Bonds 5.50%		Sewerage - Hospital Notes 4.75%			
\$725,000		\$140,000			
August 1, 1973		March 8, 1974			
August 1st		March 8th			
Feburary 1 and August 1		March 8			
First National Bank of Boston		Indian Head National Bank of Exeter, N.H.		Total	
Principal	Interest	Principal	Interest	Principal	Interest
\$ 35,000	\$ 28,875	\$ 28,000	\$ 1,330	\$ 188,000	\$ 87,814
35,000	26,950			160,000	79,403
35,000	25,025			160,000	72,322
35,000	23,100			160,000	65,241
35,000	21,175			160,000	58,159
35,000	19,250			160,000	51,078
35,000	17,325			110,000	44,747
35,000	15,400			110,000	39,166
35,000	13,475			110,000	33,584
35,000	11,550			110,000	28,003
35,000	9,625			110,000	22,422
35,000	7,700			110,000	16,841
35,000	5,775			110,000	11,259
35,000	3,850			110,000	5,678
35,000	1,925			35,000	1,925
\$ 525,000	\$231,000	\$ 28,000	\$ 1,330	\$1,903,000	\$617,642

FINANCIAL
INFORMATION

CAPITAL
PROJECTS
FUND

EXHIBIT A-7

EXHIBIT A-7
ROCKINGHAM COUNTY
Capital Projects Fund
Comparative Balance Sheets
As of December 31, 1978 and December 31, 1977

<u>ASSETS</u>	<u>December 31, 1978</u>	<u>December 31, 1977</u>
<u>Cash in Banks:</u>		
Fire Protection Program	\$ 76	\$ 76
County Home Addition & Sewer	<u>492</u>	<u>7,661</u>
<u>Total Assets</u>	<u>\$ 568</u>	<u>\$ 7,737</u>
<u>LIABILITIES & UNAPPROPRIATED SURPLUS</u>		
<u>Due To General Fund</u>	15,000	15,000
<u>Unexpended Balances of Appropriation</u>		
Fire Protection Account	76	76
County Home Addition	(82,808)	(80,311)
Sewer Project	<u>68,300</u>	<u>72,972</u>
	<u>(14,432)</u>	<u>(7,263)</u>
<u>Total Liabilities and Unappropriated Surplus</u>	<u>\$ 568</u>	<u>\$ 7,737</u>

EXHIBIT A-8
ROCKINGHAM COUNTY
Capital Reserve Fund
Balance Sheet
As of December 31, 1978

FINANCIAL
INFORMATION

CAPITAL
RESERVE
FUND

EXHIBIT A-8

<u>ASSETS</u>	<u>December 31, 1978</u>
Cash in Bank	\$ 182,292
 <u>TOTAL ASSETS</u>	 \$ <u>182,292</u>
 <u>LIABILITIES & UNAPPROPRIATED SURPLUS</u>	
Unexpended Balances of Appropriations	\$ 182,292
 <u>TOTAL LIABILITIES & UNAPPROPRIATED SURPLUS</u>	 \$ <u>182,292</u>

FINANCIAL
INFORMATION

BOND
ANTICIPATION
NOTE
COUNTY
JAIL

EXHIBIT A-8A

EXHIBIT A-8A
ROCKINGHAM COUNTY
Bond Anticipation Note - County Jail
Balance Sheet
As of December 31, 1978

<u>ASSETS</u>		<u>December 31, 1978</u>
Transfer to Capital Reserve Account	\$150,000	
C.D. Hampton National Bank	<u>300,000</u>	\$450,000
		<u> </u>
<u>TOTAL ASSETS</u>		<u>\$450,000</u>
<u>LIABILITIES AND UNAPPROPRIATED SURPLUS</u>		
Hampton National Bank		<u>\$450,000</u>

EXHIBIT B-1
ROCKINGHAM COUNTY
General Fund
Classified Statement of Receipts and Expenditures
Fiscal Year Ended December 31, 1978

TREASURER

GENERAL
FUND

EXHIBIT B-1

RECEIPTS

Current Revenue

Taxes Received From Towns	\$2,859,317
Income From County Home	3,391,632
Income From County Farm	102,272
Income From Maintenance of All County Buildings	500,557
Register of Deeds Fees	403,672

Welfare Reimbursements

Old Age Assistance	\$5,959	
Board & Care Of Children	1,832	
Direct Relief	<u>1,128</u>	
		8,919

Rent

Probation Department	9,600
----------------------	-------

Other

Fines and Forfeits - Superior Court	151,093
Sheriff's Department	152,094
County Jail	2,173
State of New Hampshire - Water Pollution	1,361
Cooperative Extension Service	5,425
Old Checks Cancelled	None
Insurance - Workmen's Compensation	8,929
Blue Cross & Blue Shield	2,063
Human Services	454
County Attorney	<u>617</u>

Total Current Revenue \$7,600,178

Receipts Other Than Current Revenue

Proceeds on Tax Anticipation Notes	2,600,000
Interest on Deposits	57,092

From Federal Government

Revenue Sharing Funds	417,797	
Interest on Revenue Sharing Funds	6,761	
U.S. Anti-Recession Manpower Program	14,595	
Crime Commission	<u>52,729</u>	
		553,122

79

EXHIBIT B-1 (Continued)
ROCKINGHAM COUNTY
Classified Statement of Receipts and Expenditures
Fiscal Year Ended December 31, 1978

Appropriation Credits

Commissioners Expenses	\$262	
Reimbursement -		
County Attorney	45	
Reimbursement -		
County Treasurer	10	
Reimbursement -		
Retirement	47	
Telephone Rebates	50	
Vending Machine Rebates	391	
Music Rebates	<u>26</u>	
		<u>\$831</u>

Total Receipts Other Than Current Revenues	<u>\$3,211,045</u>
Total Receipts From All Sources	10,811,223
Balance - January 1, 1978	<u>1,047,194</u>
<u>GRAND TOTAL</u>	<u><u>\$11,858,417</u></u>

EXHIBIT B-1 (Continued)
 ROCKINGHAM COUNTY
 General Fund
 Classified Statement of Receipts and Expenditures
 Fiscal Year Ended December 31, 1978

EXPENDITURES

General Government

Salaries

Commissioners	\$29,063	
Treasurer and Deputy	4,500	
Attorney & Asst. Attorney	58,406	
Sheriff	18,823	
Register of Deeds	<u>21,293</u>	\$132,085

Expenses

Commissioners	104,429	
Treasurer	2,921	
Attorney	43,967	
Register of Deeds	261,333	
Register of Probate	53,266	
Judge of Probate	2,394	
Auditor	7,500	
Medical Referee	<u>20,298</u>	496,108

<u>Maintenance of All County Buildings</u>	748,081
--	---------

Superior Court

Jury Payrolls	99,974	
"State vs" Payrolls	31,538	
Referees and Masters	43,864	
Stenographers	89,574	
Clerk of Superior Court	295,442	
Sheriff and Deputies	<u>468,364</u>	1,028,756

Public Welfare

Old Age Assistance	259,677	
Board & Care of Children	103,087	
Direct Relief	<u>81,198</u>	443,962

<u>County Nursing Home</u>	4,244,788
----------------------------	-----------

<u>County Farm</u>	121,738
--------------------	---------

EXHIBIT B-1 (Continued)
 ROCKINGHAM COUNTY
 General Fund
 Classified Statement of Receipts and Expenditures
 Fiscal Year Ended December 31, 1978

<u>Jail</u>		\$388,831
<u>Cooperative Extension Service</u>		122,662
<u>Indebtedness:</u>		
<u>Interest on Debt:</u>		
On Tax Anticipation Notes	\$83,236	
On Bonded Debt	96,501	
<u>Principal of Debt:</u>		
Payments on Tax Anticipation Notes	2,600,000	
Payments on Bonded Debt	193,000	
		<u>2,972,737</u>
<u>Other Payments</u>		
Crime Commission - Matching Funds	15,000	
Cruisers - Revenue Sharing	32,880	
Delegation Expense	10,374	
Printing County Report	50	
Insurance	23,174	
Fire Training	1,500	
Rockingham Conservation District	6,248	
Maintenance - Special	41,409	
Human Services	95,829	
Farm - Specials	27,117	
Farm - Revenue Sharing	40,066	
County Home - Specials	42,853	
County Home - Revenue Sharing	2,449	
Register of Deeds - Revenue Sharing	59,635	
Retirement	17,637	
Copier - Commissioner's Office -		
Revenue Sharing	3,377	
Special Retirement Fund - Group II	17,571	
Arch. Plan for Jail & Court House	5,000	
Capital Reserve Fund - Special	172,000	
		<u>614,169</u>
<u>Capital Improvements</u>		
Renovation Underhill Building		<u>6,406</u>
Total Expenditures For All Purposes		11,320,323
Balance - December 31, 1978		<u>538,094</u>
<u>GRAND TOTAL</u>		<u><u>\$11,858,417</u></u>

EXHIBIT B-2
ROCKINGHAM COUNTY
Capital Projects Fund
Fire Protection Program
Statement of Treasurer's Account
Fiscal Year Ended December 31, 1978

TREASURER

CAPITAL
PROJECTS
FUND

EXHIBIT B-2

<u>Balance - January 1, 1978</u>	\$ 76
<u>Receipts During Year</u>	-0-
<u>Total Funds Available</u>	\$ 76
<u>Expenditures During Year</u>	-0-
<u>Balance - December 31, 1978</u>	\$ 76

TREASURER

CAPITAL
PROJECTS
FUND

EXHIBIT B-3

EXHIBIT B-3

ROCKINGHAM COUNTY

Capital Projects Fund

County Home Addition and Sewer Project

Statement of Treasurer's Account

Fiscal Year Ended December 31, 1978

<u>Balance - January 1, 1978</u>		\$ 7,661
<u>Receipts During Year</u>		-0-
<u>Total Funds Available</u>		\$ 7,661
<u>Expenditures During Year</u>		
Environmental Engineers	\$4,248	
St. Charles Mfg. Co.	2,496	
Rockingham Feed and Supply	<u>425</u>	
		7,169
<u>Balance - December 31, 1978</u>		<u><u>\$ 492</u></u>

EXHIBIT B-4
 ROCKINGHAM COUNTY
 Capital Reserve Fund
 Jail and House of Correction
 Statement of Treasurer's Account
 Fiscal Year Ended December 31, 1978

TREASURER

 CAPITAL
 RESERVE
 FUND

 EXHIBIT B-4

Balance - January 1, 1978		\$123,089
<u>Receipts During Year</u>		
Interest Earned	\$ -0-	
Crime Commission Approp.	66,768	
Transfer from General Fund	172,000	
Loan Proceeds, Hampton National Bank	<u>150,000</u>	
		<u>388,768</u>
Total Amount Available		511,857
<u>Expenditures During Year</u>		
Architect	83,778	
Advertising	225	
Site Preparation	48,739	
Construction Costs	46,783	
Sub-Division Fee	<u>40</u>	
		<u>179,565</u>
Balance - December 31, 1978		<u><u>\$332,292 *</u></u>

<u>Proof of Balance</u>		
December 31, 1978 - Balance Per Hampton National Bank		\$332,292
Less: Outstanding Checks		<u>-0-</u>
Reconciled Bank Balance - December 31, 1978		<u><u>\$332,292</u></u>

* Capital Reserve Balance	\$182,292
Bond Anticipation Note Balance	<u>150,000</u>
	<u><u>\$332,292</u></u>

TREASURER

**CAPITAL
RESERVE
FUND**

EXHIBIT B-4A

**EXHIBIT B-4A
ROCKINGHAM COUNTY
Bond Anticipation Note
County Jail**

Fiscal Year Ended December 31, 1978

<u>Balance - January 1, 1978</u>	-0-
<u>Receipts During Year</u>	
Bond Anticipation Note, Hampton National Bank	\$450,000
	<u> </u>
<u>Total Funds Available</u>	\$450,000
<u>Expenditures During Year</u>	
Transfer to Capital Reserve Account	150,000
	<u> </u>
<u>Balance - December 31, 1978</u>	<u><u>\$300,000</u></u>

EXHIBIT B-5
ROCKINGHAM COUNTY
Cash With Fiscal Agent
Statement of Account
Fiscal Year Ended December 31, 1978

TREASURER

CASH
WITH
FISCAL
AGENT

EXHIBIT B-5

<u>Cash With Fiscal Agent - January 1, 1978</u>		\$ 11,416
<u>Deposited With Fiscal Agent During Year</u>		
a/c Maturing Bonds	\$165,000	
a/c Maturing Interest	<u>93,840</u>	
		<u>258,840</u>
		270,256
<u>Payments by Fiscal Agent During Year:</u>		
Matured Bonds Paid	\$ 90,000	
Matured Interest Paid	<u>177,500</u>	
		<u>267,500</u>
Cash With Fiscal Agent - December 31, 1978		<u><u>\$ 2,756</u></u>

TREASURER

REVENUE
SHARING
FUND

EXHIBIT B-6

EXHIBIT B-6
ROCKINGHAM COUNTY
Revenue Sharing FundsStatement of Revenues, Expenditures, Encumbrances and Fund Balance
Fiscal Year Ended December 31, 1978

Fund Balance - January 1, 1978			\$ 69,903
<u>Additions During Year</u>			
Entitlement Payments		\$417,797	
Interest		6,761	
Unexpended 1977 Appropriation		<u>4,000</u>	
			428,558
<u>Total Available Funds</u>			<u>498,461</u>
<u>Less: Expenditures and Encumbrances</u>			
<u>Operating and Maintenance Expenses:</u>			
<u>Public Safety</u>			
Sheriff's Department	\$391,620		
<u>Financial Administration</u>			
County Court House	<u>98</u>		
<u>Total Operating and Maintenance Expense</u>			391,718
<u>Capital Expenditures:</u>			
<u>Public Safety</u>			
Sheriff's Department	32,880		
<u>Multi-Purpose & General Government</u>			
County Court House	3,377		
Rockingham Nursing Home	12,000		
<u>Maintenance of County Buildings and Equipment</u>			
Farm Truck	21,000		
Backhoe	<u>19,066</u>	<u>40,066</u>	
<u>Total Capital Expenditures</u>			<u>88,323</u>
<u>Total Expenditures, Encumbrances</u>			<u>480,041</u>
<u>Fund Balance - December 31, 1978</u>			<u>\$ 18,420</u>

EXHIBIT B-7
ROCKINGHAM COUNTY
Revenue Sharing Funds
Statement of Treasurer's Account
Fiscal Year Ended December 31, 1978

TREASURER

REVENUE
SHARING
FUND

EXHIBIT B-7

Fund Balance - January 1, 1978		\$133,538	
<u>Receipts During Year:</u>			
Entitlements Payments	\$417,797		
Interest	<u>6,761</u>	<u>424,558</u>	
Total Available Funds			\$558,096
<u>Expenditures During Year:</u>			
<u>Operating & Maintenance Expense:</u>			
<u>Public Safety:</u>			
Sheriff's Department	391,620		
<u>Financial Administration</u>			
County Court House	<u>98</u>		
Total Operating & Maintenance Expense		391,718	
<u>Capital Expenditures:</u>			
<u>Public Safety:</u>			
Sheriff's Department (Cruisers)	32,880		
<u>Multi-Purpose & General Government:</u>			
Register of Deeds (computer)	59,635		
County Court House (copier)	3,377		
<u>Rockingham Nursing Home:</u>			
Hospital (wheelchairs)	2,449		
<u>Maintenance of County Buildings and Equipment</u>			
Farm Truck	21,000		
Backhoe	<u>19,066</u>	<u>40,066</u>	
Total Capital Expenditures		<u>138,407</u>	
Total Expenditures			<u>530,125</u>
Fund Balance - December 31, 1978			<u>\$ 27,971</u>

TREASURER
ROCKINGHAM
COUNTY
ANTI-RECESSION
FUNDS

EXHIBIT B-8

EXHIBIT B-8
ROCKINGHAM COUNTY
Anti-Recession Funds
Statement of Treasurer's Account
Fiscal Year Ended December 31, 1978

Balance - January 1, 1978	\$ 15,883
<u>Receipts During Year</u>	<u>14,595</u>
<u>Total Funds Available</u>	<u>\$ 30,478</u>
<u>Expenditures During Year</u>	
Transfer to General Fund	30,000
<u>Balance - December 31, 1978</u>	<u>\$ 478</u>

EXHIBIT B-9
ROCKINGHAM COUNTY
Seacoast Big Brothers/Big Sisters of New Hampshire
Statement of Treasurer's Account
Fiscal Year Ended December 31, 1978

TREASURER

SEACOAST
BIG BROTHERS
BIG SISTERS
OF
NEW
HAMPSHIRE

EXHIBIT B-9

Cash in Bank - January 1, 1978	\$ 41
<u>Receipts During Year</u>	
Federal Grant #77IIJF1769B02	<u>29,506</u>
Total Funds Available	29,547

<u>Expenditures During Year</u>	
Salaries	\$22,305
Payroll Taxes	1,256
Employee Benefits	219
Employee Travel & Subsistence	1,613
Postage and Operating Supplies	1,602
Advertising	167
Dues and Fees	10
Insurance	421
Telephone	873
Typewriter	553
Filing Cabinet	<u>226</u>
Total Expenditures During Year	29,245
Cash In Bank - December 31, 1978	\$ <u><u>302</u></u>

<u>Proof of Balance</u>	
Balance Per Bank Statement - December 31, 1978	\$ 994
Less: Outstanding Checks	<u>692</u>
Reconciled Bank Balance - December 31, 1978	\$ <u><u>302</u></u>

TREASURER
 ROCKINGHAM
 COUNTY
 MOSQUITO
 CONTROL
 PROGRAM
 EXHIBIT B-10

EXHIBIT B-10
 ROCKINGHAM COUNTY
 Mosquito Control Program
 Statement of Treasurer's Account
 Fiscal Year Ended December 31, 1978

Cash in Bank - January 1, 1978	\$ 4,027	
<u>Receipts During Year</u>		
Grants	<u>133,975</u>	
<u>Total Funds Available</u>		\$138,002
<u>Expenditures During Year</u>		
Payroll	106,319	
Supplies	20,392	
Insurance	491	
Operating Expenses	<u>9,312</u>	
<u>Total Expenditures</u>		<u>136,514</u>
Cash In Bank - December 31, 1978		\$ <u><u>1,488</u></u>
<u>Proof of Balance</u>		
Balance per Exeter Banking Co. - December 31, 1978	\$ 1,488	
Less: Outstanding Checks		<u>-0-</u>
Reconciled Bank Balance - December 31, 1978		\$ <u><u>1,488</u></u>

EXHIBIT B-11
ROCKINGHAM COUNTY
Rockingham/Strafford Census
Statement of Treasurer's Account
Fiscal Year Ended December 31, 1978

TREASURER
ROCKINGHAM
STRAFFORD
CENSUS
EXHIBIT B-11

<u>Balance - January 1, 1978</u>	\$ -0-
<u>Receipts During Year</u>	
Grants	<u>233,850</u>
<u>Total Funds Available</u>	<u>233,850</u>
<u>Expenditures During Year</u>	
Payroll	\$214,666
Operating Expense	<u>18,413</u>
<u>Total Expenditures During Year</u>	<u>233,079</u>
<u>Balance - December 31, 1978</u>	<u>\$ 771</u>

Proof of Balance

Balance per Hampton National Bank - December 31, 1978	\$ 1,915
Less: Outstanding Checks	<u>1,144</u>
Reconciled Bank Balance - December 31, 1978	<u>\$ 771</u>

COUNTY HOME
EXHIBIT C

EXHIBIT C
ROCKINGHAM COUNTY
Rockingham Nursing Home
Classified Statement of Receipts & Expenditures
Fiscal Year Ended December 31, 1978

RECEIPTS

Board and Care:

New Hampshire Dept. of Public Welfare	\$3,206,806
Towns	16,925
County	33,090
Stroke Unit	<u>19,411</u>

\$3,276,232

Refunds and Reimbursements

Administrative Department:

Office Supplies	6
Telephone Calls	733
State Retirement	89
Blue Cross Insurance Benefit	2,297

Dietary Department:

General Supplies	236
Paper Goods	11
Supplies, Tableware	306
Provisions	80,673

Housekeeping Department:

Janitor Services	2,113
Supplies	1,504

Laundry Department:

Jail	3,040
------	-------

Medical & Nursing Department:

General Supplies	8
Lab Tests	361
Pinafores and Pins	1,342

Pharmacy

Staff Drugs	5,760
-------------	-------

Miscellaneous

Patient Hairdressing	3.962
----------------------	-------

EXHIBIT C (Continued)
ROCKINGHAM COUNTY
Rockingham Nursing Home
Classified Statement of Receipts & Expenditures
Fiscal Year Ended December 31, 1978

RECEIPTS (Continued)

Occupational Therapy:

Manpower, Salaries	11,796
--------------------	--------

Rockingham Nursing Home - Maintenance:

Gasoline	199
Motor Service	964

\$ 115,400

Total Receipts From All Sources

\$3,391.632

EXPENDITURES

Administrative	\$ 590,348
Dietary	635,746
Safety Department	30,881
Housekeeping Department	209,975
Laundry Department	83,691
Linen Department	46,061
Medical & Nursing Department	1,599,523
Pharmacy	62,473
Cosmetology Department	11,637
Physical Therapy Department	78,512
Occupational Therapy Department	61,272
Speech Pathologist	4,900
Rockingham Nursing Home Maintenance	498,199
Medical Assistance	322,720

\$4,235,938

Revenue Sharing

Capital Expenditures	2,449
Encumbered from 1977	8,850

11,299

Total Expenditures

\$4,247,237

CLERK OF
SUPERIOR
COURT
EXHIBIT D-1

EXHIBIT D-1
ROCKINGHAM COUNTY
Clerk of Superior Court
Summary of Receipts and Expenditures
Fiscal Year Ended December 31, 1978

Balance - January 1, 1978		\$ 480,632
<u>Receipts During Year</u>		
Clerk Hire	\$ 61,837	
10% Fines	184	
Miscellaneous County Income	30,035	
Cash in Transfer Cases	12,344	
Cash in Custody of County (Escrow Accounts)	504,858	
Entry Fees	46,976	
Miscellaneous Fees	32,310	
Printing & Transfers	1,050	
Fines & Costs	40,075	
Naturalization Fees	500	
<u>Total Receipts</u>		<u>730,169</u>
<u>Total Available Funds</u>		<u>1,210,801</u>
<u>Expenditures During Year</u>		
Clerk Hire	4,138	
10% Fines	256	
Cash in Transfer Cases	33,678	
Cash in Custody of County	455,689	
Postage & Miscellaneous	771	
Salaries	143,269	
Clerk & Assistant Salaries	64,605	
<u>Total Expenditures</u>		<u>702,406</u>
Balance - December 31, 1978		<u>\$ 508,395</u>

EXHIBIT D-2
ROCKINGHAM COUNTY
Clerk of Superior Court
Statement of Account With County
Fiscal Year Ended December 31, 1978

CLERK OF
SUPERIOR
COURT
EXHIBIT D-2

Charges Against County

Allowance - Form A:

Salaries

Clerk and Assistant	\$ 64,605	
Clerical Hire	143,269	
Miscellaneous Expenses	<u>771</u>	
		<u>\$208,645</u>

Credits To County

Naturalization Fees	\$ 500	
Entry Fees	46,976	
Other Fees	32,310	
Printing Fees a/c Transfer Cases	1,050	
Fines, Costs and Bail Forfeitures	40,075	
Other Credits	<u>30,035</u>	
		150,946

Orders Drawn On County Treasurer	<u>57,699</u>
	<u>\$208,645</u>

REGISTER OF
DEEDS

EXHIBIT E

EXHIBIT E
ROCKINGHAM COUNTY
Register of Deeds
Statement of Account With County
Fiscal Year Ended December 31, 1978

Cash in Hands of Register - January 1, 1978 \$ -0-

Receipts During Year:

Real Estate Transfer Taxes	\$775,560	
Recordings & Fees	398,196	
Interest	1,494	
Panel Cabinets	4,850	
Miscellaneous	39	
CETA	<u>14,323</u>	
		1,194,462

Expenditures During Year:

State Tax Commission - Real Estate		
Transfer Taxes		775,560
Transferred to Gen. Fund Reg. a/c	403,672	
CETA a/c	<u>14,323</u>	417,995
Overpayments Refunded		<u>907</u>
		1,194,462

Cash in Hands of Register - December 31, 1978 \$ -0-

EXHIBIT F
ROCKINGHAM COUNTY
Sheriff's Department
Statement of Account With County
Fiscal Year Ended December 31, 1978

SHERIFF'S
DEPARTMENT

EXHIBIT F

Cash in Hands of Sheriff - January 1, 1978 \$ 2,016

Receipts During Year:

Fees	<u>136,320</u>
	\$138,336

Expenditures During Year:

County Treasurer	\$126,000	
Register of Deeds	8,547	
Subpoenas	1,121	
Other Expenses	<u>675</u>	
		<u>136,343</u>

Cash in Hands of Sheriff - December 31, 1978 \$1,993

TRUST FUNDS

EXHIBIT G

EXHIBIT G
ROCKINGHAM COUNTY

Trust Funds

Summary of Principal, Income and Investments
Fiscal Year Ended December 31, 1978

	Principal Balance 1/1/78	Principal Added During Year	Total Principal 1978
Occupational Therapy Fund	\$ 12,415		\$ 12,415
Juliette Barrett Fund	24		24
Emma Pierce Fund	348		348
Hosea Burnham Fund	515		515
Gear Fund	921		921
Mitchell Memorial Hospital Fund	5,000		5,000
Dora Wood Pearl Fund		\$32,297	32,297
	\$19,223	\$32,297	\$51,520

INCOME

Balance 1/1/78	Income During Year	Expended During Year	Balance 12/31/78	Balance of Principal & Income 12/31/78
\$ 1,958	\$ 981	-0-	\$ 2,939	\$ 15,354
36	2		38	62
523	27		550	898
700	46		746	1,261
181	112		293	1,214
4,510	824		5,334	10,334
				32,297
\$ 7,908	\$ 1,992		\$ 9,900	\$ 61,420

INVESTMENTS

Stocks

164	Shares American Telephone & Telegraph - Common	\$4,930
4	Shares American Telephone & Telegraph — Convertible Preferred	200

Savings Accounts

Indian Head National Bank (Exeter)	8,273
------------------------------------	-------

Certificates of Deposit

Exeter Banking Company	2,181
Indian Head National Bank (Exeter)	13,539

Bonds

United States Treasury	32,297
	61,420

SURETY BONDS

EXHIBIT H

EXHIBIT H
ROCKINGHAM COUNTY
County Officer's Surety Bonds
1978

	<u>Number</u>	<u>Amount</u>	<u>Term Beginning</u>
<u>Treasurer:</u>			
Winston H. Lothrop Peerless Insurance Co.	S-184238	\$300,000.00	January 1, 1978
<u>Deputy Treasurer:</u>			
Madelyn Walker Peerless Insurance Co.	S-395254	\$300,000.00	July 1, 1978
<u>Attorney:</u>			
Carleton Eldredge American Fidelity Co.	375735	\$7,000.00	January 1, 1978
<u>Clerk of Superior Court:</u>			
Unwar J. Samaha American Employers' Insurance Company	AB0142341	\$30,000.00	March 1, 1978
<u>Asst. Clerk of Superior Court:</u>			
Raymond W. Taylor American Employers' Insurance Company	AG7117382	\$10,000.00	June 1, 1978
<u>Deputy Clerks of Court</u>			
Marion B. Avery American Employers' Insurance Company	AB-147503	\$30,000.00	January 1, 1978
Rosalie Wilson American Employers' Insurance Company	SYFPO- 142342	\$10,000.00	January 1, 1978
Eleanor C. Robinson American Employers' Insurance Company	AB-147501	\$10,000.00	January 1, 1978
<u>Register of Probate:</u>			
Edward J. Howard American Employers' Insurance Company	AB-7113541	\$5,000.00	January 1, 1977
<u>Deputy Register of Probate:</u>			
Elizabeth E. Powell United States Fidelity and Guaranty Company	62-01707670	\$5,000.00	January 1, 1977

Register of Deeds:

Edith E. Holland N.H. Insurance Co.	37-80-18	\$20,000.00	January 1, 1977
--	----------	-------------	-----------------

Deputy Register of Deeds:

Mary Wright N.H. Insurance Co.	37-80-19	\$10,000.00	January 1, 1977
-----------------------------------	----------	-------------	-----------------

Beverly Stewart N.H. Insurance Co.	37-80-20	\$10,000.00	January 1, 1977
---------------------------------------	----------	-------------	-----------------

Sheriff:

George Sampson N.H. Insurance Co.	36-07-61	\$20,000.00	January 1, 1977
--------------------------------------	----------	-------------	-----------------

Deputy Sheriffs:

Ira H. Cook N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
-----------------------------------	----------	-------------	-----------------

George Tetreault N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
--	----------	-------------	-----------------

Joseph H. Southwick N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
---	----------	-------------	-----------------

Charles F. Vetter N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
---	----------	-------------	-----------------

Roy S. Crossland N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
--	----------	-------------	-----------------

Norman Hinton N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
-------------------------------------	----------	-------------	-----------------

Stephen G. Sampson N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
--	----------	-------------	-----------------

Florence A. Kershaw N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
---	----------	-------------	-----------------

Robert A. Farrar N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
--	----------	-------------	-----------------

William C. Ritchie N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
--	----------	-------------	-----------------

Mark W. Pierce N.H. Insurance Co.	35-90-54	\$20,000.00	August 26, 1978
--------------------------------------	----------	-------------	-----------------

William J. Thompson N.H. Insurance Co.	35-90-54	\$20,000.00	January 1, 1978
---	----------	-------------	-----------------

Alvin C. Bissell N.H. Insurance Co.	35-90-54	\$20,000.00	May 15, 1978
--	----------	-------------	--------------

County Farm and Nursing Home:

Harold H. Horricks, Admin. N.H. Insurance Co. (1)	39-37-82	\$10,000.00	April 1, 1978
--	----------	-------------	---------------

Gladys Sanborn, Bus. Mgr.

N.H. Insurance Co. (1) 39-37-82 \$10,000.00 April 1, 1978

Other Personnel:

N.H. Insurance Co. (1) 39-37-82 \$10,000.00 April 1, 1978

- (1) This comprehensive commercial bond covers any person in the regular service of the County Farm and Nursing Home, excluding those required by law to secure bond coverage. The total number of employees covered under this bond is fourteen.

RECEIPTS:

BOARD AND CARE:

N.H. Department of Public Welfare	\$3,206.806.
Towns	16,925.
County	33,090.
Stroke Unit	19,411.

\$3,276,232.

REFUNDS AND REIMBURSEMENTS:

ADMINISTRATIVE DEPT:

Telephone	738.
State Retirement	89.
Blue Cross Insurance Fund	2,297.

DIETARY DEPT :

Supplies	553.
Provisions	80,673.

HOUSEKEEPING DEPT.:

Janitor Supplies (Manpower)	2,113
Supplies	1,504.

LAUNDRY DEPT :

Jail	3,040.
------	--------

MEDICAL SERVICES DEPT :

General Supplies	8.
Lab Tests	361.
Pinafores and Pins	1,342.

PHARMACY DEPT :

Staff Drugs	5,760.
-------------	--------

COSMETOLOGY DEPT :

Patient Hairdressing	3,962.
----------------------	--------

OCCUPATIONAL THERAPY DEPT :

Manpower - Salaries	11,796.
---------------------	---------

MAINTENANCE DEPT :

Gasoline	199.
Motor Services	965.

\$115,400

TOTAL RECEIPTS FROM ALL SOURCES

\$3,391,632

ROCKINGHAM
NURSING
HOME
ANNUAL
REPORT

YEAR ENDING
DECEMBER 31,1978

105

EXPENDITURES:

Administration	\$ 590,348	
Dietary Dept.	635,746.	
Safety Dept.	30,881.	
Housekeeping Dept.	209,975.	
Laundry Dept.	83,691.	
Linen Dept.	46,061.	
Medical & Nursing Dept.	1,599,523.	
Pharmacy Dept.	62,473.	
Cosmetology Dept.	11,637.	
Physical Therapy Dept.	78,512.	
Occupational Therapy Dept.	61,272.	
Speech & Audiology Dept.	<u>4,900.</u>	

\$3,415,019.

MAINTENANCE:

Labor & Materials	\$ 300,700.	
Plant Operation	<u>197,499.</u>	
		\$ 498,199.
Welfare - Old Age Assistance		<u>322,720.</u>

TOTAL EXPENDITURES

\$4,235,938.

INVENTORY OF LIVESTOCK

December 31, 1978

Steers - 1 yr. and over	19
Heifers	48
Bull	1
Steers and Heifers - under 1 yr.	62
Sows	69
Piglets	114
Pigs - 50-100 lbs.	16
Pigs - 100-150 lbs.	99
Butcher pigs - 150 lbs. and up	66
Boars	2

MEAT FOR YEAR 1978

Beef dressed & consumed	28,045 lbs.
Pork dressed & consumed	30,543 lbs.

VEGETABLE CROPS FOR YEAR 1978

Peppers	31	Crates
String beans	29½	Crates
Tomatoes	27½	Crates
Sweet corn	658	Doz.
Summer squash	67½	Crates
Swiss chard	12	Crates
Cabbage	8	Crates
Spinach	6	Crates
Peas	38½	Bushels
Cauliflower	6	Boxes
Beet greens	18½	Crates
Beets	650	Lbs.
Carrots	1,800	Lbs.
Turnips	1,200	Lbs.
Broccoli	15	Bushels
Winter squash	9,200	Lbs.
Onions	1,700	Lbs.
Lettuce	34	Crates
Cucumbers	19½	Crates
Strawberries	1,243	Qts.
potatoes	61	tons

OTHER CROPS FOR 1978

1st crop Hay	19,653 bales
2nd crop Hay	4,110 bales
Oats - green chop	350 tons
Corn Silage	2,001 tons

FARM INVENTORY 1978

ROCKINGHAM
NURSING
HOME

PATIENTS
ANNUAL
STATISTICS

Total Census, January 1, 1978	287
Total Admissions	98
Total Discharges	96
Total Census, December 31, 1978	289
Deaths	55
Total Patient Days	104,909
Daily Average Patients	287.42
Highest Census	290
Lowest	283
Daily Average: Underhill Building	61.79
Daily Average: Fernald Building	83.90
Daily Average: Mitchell Building	39.73
Daily Average: Blaisdell Building	102.01
Average Age of Patients Census of Dec. 31, 1978	79.65
Average Age of Patients at Death	83.44
Average Length of Stay of Discharged Patients	2 yrs., 5 mos., 13 days

Harold H. Horrocks
Administrator

**ROCKINGHAM
COUNTY**

**APPORTIONMENT
OF
COUNTY
TAX
1978**

	<u>\$2,859,317</u>	
Atkinson	17.21	\$ 49,209
Auburn	12.80	36,599.
Brentwood	7.90	22,589
Candia	11.80	33,740
Chester	10.65	30,452
Danville	5.00	14,297
Deerfield	15.41	44,062
Derry	66.75	190,859
East Kingston	5.40	15,440
Epping	12.50	35,741
Exeter	55.71	159,293
Fremont	5.13	14,668
Greenland	12.77	36,513
Hampstead	16.84	48,151
Hampton	78.12	223,370
Hampton Falls	10.22	29,222
Kensington	8.35	23,875
Kingston	18.07	51,668
Londonderry	53.27	152,316
New Castle	9.61	27,478
Newfields	5.20	14,868
Newington	63.10	180,423
Newmarket	16.28	46,550
Newton	10.34	29,565
North Hampton	26.97	77,116
Northwood	15.47	44,234
Nottingham	9.96	28,479
Plaistow	27.75	79,346
Portsmouth	118.66	339,287
Raymond	18.12	51,811
Rye	45.10	128,955
Salem	122.43	350,066
Sandown	6.90	19,729
Seabrook	37.08	106,023
South Hampton	5.23	14,954
Stratham	11.55	33,025
Windham	26.35	75,344
	<u>1,000.00</u>	<u>\$2,859.317</u>

BOARD
AND
CARE
OF
CHILDREN

OLD
AGE
ASSISTANCE

BOARD & CARE OF CHILDREN:	\$103,087.47
JANUARY	\$7,164.50
FEBRUARY	9,618.48
MARCH	8,273.30
APRIL	7,849.43
MAY	8,224.92
JUNE	7,318.30
JULY	7,530.42
AUGUST	8,785.06
SEPTEMBER	8,310.13
OCTOBER	9,003.37
NOVEMBER	9,777.95
DECEMBER	11,231.61
TOTAL:	\$103,087.47
AVERAGE NO. CHILDREN PER MONTH - 55	

OLD AGE ASSISTANCE: \$259,677.37

	ROCK.CTY.BLDG	MISC,	TOTAL
JANUARY	\$ 39,824.93	- 0 -	\$ 39,824.93
FEBRUARY	21,090.61	- 0 -	21,090.61
MARCH	- 0 -	587.10	587.10
APRIL	22,782.33	830.10	23,612.43
MAY	18,584.41	3,855.91	22,440.32
JUNE	42,302.47	640.75	42,943.22
JULY	26,010.24	409.60	26,419.84
AUGUST	- 0 -	376.25	376.25
SEPTEMBER	24,334.37	938.90	25,273.27
OCTOBER	- 0 -	347.30	347.30
NOVEMBER	24,015.10	415.00	24,430.10
DECEMBER	32,332.00	- 0 -	32,332.00
TOTAL	\$251,276.46	\$8,400.91	\$259,677.37

AVERAGE NO. CLIENTS SERVED:

O.A.A.	491
A.P.T.D.	557
TOTAL:	1048

\$81,197.57

**SUMMARY
OF
DIRECT
RELIEF**

DISTRICT 1:

Greenland	\$ 51.00
Hampton	3,542.40
North Hampton	886.20
Portsmouth	17,652.06
Rye	1498
Direct Relief Miscellaneous	5.50
Office Rent & Miscellaneous	4,204.15
Salaries	7,208.25
TOTAL:	\$ 33,564.25

DISTRICT 2:

Brentwood	\$350.00
Candia	429.69
East Kingston	158.10
Epping	82.30
Exeter	2,448.60
Fremont	29.90
Kingston	309.85
Newmarket	1,490.28
Newton	1,051.89
Northwood	1,087.70
Nottingham	30.00
Plaistow - Westville	414.41
Raymond	1,831.18
Sandown	230.00
Seabrook	2,993.63
Stratham	40.00
Office Miscellaneous	706.47
Salaries	700.00
TOTAL:	\$ 14,069.00

DISTRICT 3:

Atkinson	\$ 54.58
Chester	489.94
Derry	12,415.38
Hampstead	876.56
Londonderry	2,058.58
Salem	8,436.56
Windham	1,316.80
Office Rent & Miscellaneous	2,502.05
Salaries	3,570.11
TOTAL:	\$31,720.56
BX-BS, Soc. Sec. & Misc.	1,843.47

GRAND TOTAL:

\$81,197.57

**REPORT
OF
REGISTER
OF
DEEDS**

**OFFICE OF REGISTER OF DEEDS
Rockingham County
Exeter, N.H. 03833**

January 12, 1979

To The Honorable Board of Commissioners of Rockingham County

Gentlemen:

I am pleased to report the successful implementation of the new computer system for processing and printing the indexes of all the land records of the 37 communities comprising Rockingham County. This is a first among land recording offices in the State and probably in New England. This new system permits all the indexing to be done on the premises instead of sending the work to a commercial, out-of-state computer center. The benefits to the county and public are many, including: vital information is more readily available, the indexes are more accurate and will be less expensive to create.

The re-indexing project of the period 1920-1939 has been completed and the books are available for use by the public. Re-indexing of all other non-alphabetical indexes will be processed on the new in-house computer which will result in a much more efficient operation and will save the public considerable research time when the project is completed.

The project of refilming the photostat books for preservation purposes was continued throughout 1978. At the request of the Clerk of Court, the office undertook the task of processing their microfilm on a cost basis. For several years the office has been processing the security film for the Registry of Probate.

Receipts turned over to the Rockingham County Treasurer during 1978 totalled \$403,672. showing an increase of \$46,893. over the previous year. Expenditures totalled \$308,000. which gave the Rockingham County treasury a \$95,000. surplus from the operation of the Registry of Deeds.

The capabilities and dedication of the staff at the Deeds office, as well as the co-operation of the Commissioners and Delegation, permitted a very rewarding year.

Sincerely,

Edith E. Holland
Register

To the Honorable Board of Commissioners of Rockingham County

Gentlemen:

The financial statement of the Rockingham County Register of Probate covering the period from January 1, 1978 to December 31, 1978 is as follows:

Estimated Budget for 1978:

Salaries	\$38,970.40
Social Security	3,072.10
N.H. Retirement	1,080.04
Blue Cross/Blue Shield	1,096.64
Workmen's Compensation	30.00
Telephone	2,260.00
Postage	3,100.00
Relief Judges & Transcripts	600.00
Office Equipment	1,260.00
3M Supplies & Copier	1,400.00
Office Supplies	990.00
Restore & Rebind Old Books	200.00
Books, Supplements & Directories	300.00
Ledgers, Binders & Index	200.00
Bonds & Insurance	445.00
Kodak Microfilm Supplies and Equipment	1,435.00
Printing	1,650.00
Contracts: 3M, IBM, Pitney Bowes	<u>1,545.00</u>
TOTAL EXPENDITURES	\$59,634.18

Edward J. Howard
Register of Probate
Rockingham County

REPORT
OF
OFFICE
OF
REGISTER
OF
PROBATE

**STATISTICS
OF
THE
PROBATE
OFFICE**

**TO THE HONORABLE BOARD OF COMMISSIONERS
FOR ROCKINGHAM COUNTY**

**STATISTICS ON THE WORK OF THE PROBATE OFFICE FOR
ROCKINGHAM COUNTY FOR THE YEAR ENDING JUNE 30, 1978**

Adoptions	201
Change of Names	108
Conservators Appointed	38
Guardians: Minors & Mentally Incompetent	163
Wills Allowed	465
Administrations Allowed	168
Voluntary Administrations Granted	176
Marriage Waivers Granted	517
Death Certificates Filed	69
Foreign Wills Filed	172
NEW FILES OPENED	2077
Trustees Appointed	127
Accounts Allowed: Administrators; Trustees; Guardians & Conservators	1292
Licenses Issued: Goods & Chattels; Real Estate and Securities	342
Relinquishments	32
Terminations of Parental Rights	68
Commitments to Laconia State School	14
Involuntary Commitments	4

As Rockingham County continues to grow the work load in the Probate Office reflects that increase. The Probate Office continues to meet the increasing demands and to comply with new legislation.

In compiling statistics sent to the Department of Administration and Revenue for Inheritance Taxes due the State of New Hampshire, the Department was able to levy taxes that exceeded \$1,130,000.00.

The continued support and cooperation of the County Officers is deeply appreciated and I would like at this time to express my thanks to them.

Edward J. Howard

Register of Probate
Rockingham County

The following three term accounts, as approved by the Court, are a compilation by Court Terms of the Court's business. The detailed information used to prepare these accounts is available for inspection in the Office of the Clerk.

REPORT
OF
THE
CLERK
OF
SUPERIOR
COURT

JANUARY
TERM

CHARGES TO COUNTY:

ALLOWANCE FOR CLERK & ASSISTANT	<u>\$15,624.98</u>	
ALLOWANCE FOR CLERICAL HIRE	<u>\$36,438.00</u>	
MISC. CASH DISBURSEMENTS	<u>\$ 93.73</u>	
TOTAL CHARGES		<u>\$52,156.71</u>

CREDITS TO COUNTY:

FEES:		
NATURALIZATION	<u>\$ 262.50</u>	
TRANSFERS TO SUPREME COURT	<u>\$ 300.00</u>	
ENTRIES		
723 @ \$14.	10,122.	
125 @ \$8.	1,000.	<u>\$11,122.00</u>
ALL OTHER FEES	<u>\$ 7,632.48</u>	<u>\$19,316.98</u>
FINES, COST & BAIL FORFEITURES		<u>\$18,345.00</u>
MISCELLANEOUS COUNTY CREDITS	<u>\$ 7,408.89</u>	
TOTAL CHARGES		<u>\$45,070.87</u>
TOTAL CHARGES IN EXCESS OF CREDITS		<u>\$7,085.84</u>
TOTAL CREDITS IN EXCESS OF CHARGES		<u>\$4,138.17</u>
PARYMENT BY COUNTY ORDERS TO CLERK FOR EXCESS CHARGES BY ORDER NUMBER <u>C1739, C2026</u>		<u>\$11,224.01</u>
OR		
PAYMENT BY CHECKS OF CLERK TO COUNTY FOR EXCESS CREDITS BY CHECK NUMBER <u>5127</u>		<u>\$4,138.17</u>

DATE: MARCH 31, 1978

UNWAR J. SAMAHA, CLERK OF SUPERIOR COURT

EXAMINED AND APPROVED:

ARTHUR E. BEAN
PRESIDING JUSTICE

APRIL
TERM

CHARGES TO COUNTY:

ALLOWANCE FOR CLERK & ASSISTANT	<u>\$25,708.30</u>	
ALLOWANCE FOR CLERICAL HIRE	<u>\$58,463.00</u>	
MISC. CASH DISBURSEMENTS	<u>\$ 606.48</u>	
TOTAL CHARGES		<u>\$84,777.78</u>

CREDITS TO COUNTY:

FEES:

NATURALIZATION	<u>\$ 237.50</u>	
TRANSFERS TO SUPREME COURT	<u>\$ 575.00</u>	
ENTRIES		
1328 @ \$14.	18,592.	
@ \$8.	1,680.	<u>\$20,272.00</u>
ALL OTHER FEES	<u>\$13,678.39</u>	\$ 34,762.89
FINES, COSTS & BAIL FORFEITURES		<u>\$10,560.00</u>
MISCELLANEOUS COUNTY CREDITS		<u>\$15,276.97</u>
TOTAL CREDITS		<u>\$60,599.86</u>

TOTAL CHARGES IN EXCESS OF CREDITS -OR- \$24,177.92

TOTAL CREDITS IN EXCESS OF CHARGES \$

PAYMENT BY COUNTY ORDERS TO CLERK
FOR EXCESS CHARGES BY ORDER
NUMBER C2175, C2418, C2685, C2726, C2836 \$24,177.92

OR

PAYMENT BY CHECKS OF CLERK TO COUNTY
FOR EXCESS CREDITS BY CHECK NUMBER \$

DATE: SEPTEMBER 29, 1978

UNWAR J. SAMAHA, CLERK OF SUPERIOR COURT

EXAMINED AND APPROVED:

WAYNE J. MULLAVEY
PRESIDING JUSTICE

CHARGES TO COUNTY:

ALLOWANCE FOR CLERK & ASSISTANT	<u>\$23,271.89</u>	
ALLOWANCE FOR CLERICAL HIRE	<u>\$48,368.24</u>	
MISC. CASH DISBURSEMENTS	<u>\$ 70.29</u>	
TOTAL CHARGES		<u>\$71,710.42</u>

CREDITS TO COUNTY:

FEES:		
NATURALIZATION	\$	
TRANSFERS TO SUPREME COURT	\$ 175.00	
ENTRIES		
997 @ \$14.	13,958.	
203 @ \$8.	1,624	<u>\$15,582.00</u>
ALL OTHER FEES	<u>\$10,999.05</u>	<u>\$26,756.05</u>
FINES, COSTS & BAIL FORFEITURES		<u>\$11,170.00</u>
MISCELLANEOUS COUNTY CREDITS	<u>\$ 7,349.21</u>	
TOTAL CREDITS		<u>\$45,275.26</u>

TOTAL CHARGES IN EXCESS OF CREDITS -OR- \$26,435.16

TOTAL CREDITS IN EXCESS OF CHARGES \$

PAYMENT BY COUNTY ORDERS TO CLERK
FOR EXCESS CHARGES BY ORDER
NUMBER C2932, C3060, C3282, C3566, \$26,435.16

OR

PAYMENT BY CHECK OF CLERK TO COUNTY
FOR EXCESS CREDITS BY CHECK NUMBER \$

DATE: JANUARY 2, 1979

UNWAR J. SAMAHA, CLERK OF SUPERIOR COURT

EXAMINED AND APPROVED:

WAYNE J. MULLAVEY
PRESIDING JUSTICE

COUNTY
ATTORNEY'S
REPORT

1978 DISPOSITION STATISTICS ON CRIMINAL CASES
PROCESSED IN THE SUPERIOR COURT

Individuals

884

FELONIES:

Murder	7	
Kidnapping	7	
Drug	89	
Manslaughter	2	
Theft & Fraud	264	
Robbery	30	
Burglary	193	
Felonious Sexual Assault	20	
Arson	6	
Aggravated Assault	37	
Negligent Homicide	6	
Other	44	
TOTAL FELONIES		705

MISDEMEANORS:

Drug	21	
DWI	174	
Sexual Assault	8	
Criminal Mischief	11	
Criminal Trespass	35	
Thefts & Frauds	48	
Operating after suspension	15	
Reckless operation	55	
Traffic	99	
Other	254	
TOTAL MISDEMEANORS		720
TOTAL OFFENSES		1,425

GUILTY PLEAS AND TRIALS:

Guilty Pleas	566	
Plea to lesser offense	35	
Not guilty by reason of insanity	2	
Jury trials		
guilty	35	
not guilty	18	
Jury waived trials		
guilty	17	
not guilty	9	
*Dismissed, Remanded, Nol Pros	721	
TOTAL PLEAS AND TRIALS		1,403

SENTENCES AND OTHER DISPOSITIONS:

Jail or Prison	243	
Probation	139	
Fine	218	
State Hospital	1	
Conditional or Restitution	63	
Suspended Sentence	169	
Continued for Sentencing	245	
*Remanded (returned to District Court for original penalty)	238	
*Dismissed by the State (Nol-Pros	383	
*Dismissed by the Court	100	
TOTAL SENTENCES AND DISPOSITIONS		1,800

1978 NOL-PROS EXPLANATION:

Consideration of a guilty plea to lesser	125	
Insufficient evidence	40	
Request of County Attorney	27	
Request of complaining witness	10	
Material witness unavailable	49	
Reconsideration of Grand Jury	11	
Request of Police Department	10	
Inexpedient to try	52	
Defendant deceased	10	
Complaining witness failed to appear	14	
Request of Attorney General	5	
Disposed of in District Court	4	
Presently serving time elsewhere	6	
Material witness deceased	11	
Juvenile	1	
TOTAL NOL-PROS		375

**REPORT
OF
THE
SHERIFF'S
DEPARTMENT**

THE SHERIFF'S DEPARTMENT

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS:

The year of 1978 has seen many increases in the activities of the Rockingham County Sheriff's Department. The Civil Office received and processed 8,559 civil actions, an increase of 1,172 over the previous year which earned \$125,500 in revenue for the County.

Of the 431 indictments handed down by the Grand Jury, 92 of these indictments were obtained by this department for criminal prosecution. This number was more than any other town or law enforcement agency procured. Included in these offenses for criminal prosecution were burglaries, thefts, forgeries, assaults, possession, selling and manufacturing of controlled drugs, arson and attempted murder.

A new Base Station allows us new capabilities on the National Mutual Aid Frequency and also gives us additional back-up proficiency on our primary circuits. We installed remote receivers in three locations in the County to assist us in hearing the hand held portables. The purchase of a Microfiche System has enabled the Dispatch Center to have instant listings of car registrations at their fingertips which vastly improves our service to mobile units throughout the County. The Communications part of the department continued to grow with additional phone lines, including one for Civil Defense and also digital alarms for burglaries, medical emergencies and fires. The number of radio transmissions logged has increased to over 225,000 and the incoming telephone calls has risen to over 87,600 many of which are of an emergency nature.

There were 353 Polygraph examinations administered by the Sheriff's Department in 1978 for several agencies including state, federal, other counties and the military. The majority of these were burglary cases and the remaining consisted of thefts, rapes, assaults and arsons. This valuable tool not only verifies guilt, but exonerates the innocent.

The entire Department will continue to serve the increased demand for services to all citizens of Rockingham County to the best of their ability and endeavor to operate under a reasonable and restricted budget for the benefit of all taxpayers.

At this time I wish to acknowledge and extend my thanks to all the law enforcement agencies whether it be local, county, state or federal who provide assistance and cooperation to our department in our efforts to lower the crime rate in Rockingham County. I would also like to thank you, the Commissioners, the Sheriff's Sub-committee and all the dedicated representatives to the County Convention who make it possible for us to fulfill our responsibility to the citizens of this County.

Respectfully submitted,

George Sampson, HIGH SHERIFF OF ROCKINGHAM COUNTY

COUNTY JAIL/HOUSE OF CORRECTION

REPORT OF THE COUNTY JAIL HOUSE OF CORRECTION

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS:

Once again it was a busy year for the Jail/House of Correction with the records showing that the number of held/boundovers increased from 1093 to 1312, a 20% change. The number of days that these same inmates were held decreased from 8816 to 7988, a change of 9.4%. Total admissions for 1978 was 1617.

With the completion of the renovations of the Carlisle Building we were able to satisfactorily house female prisoners for the first time. This of course caused the hiring for 3 shifts of female correctional officers to staff this facility. Being able to quarter female inmates has saved the County the expenditure of boarding them out which had become very costly.

I wish to point out that it is through the constant vigilance and attention of the employees who are in daily attendance that we can proudly state that our Jail/House of Correction maintains a high standard of cleanliness and security for the inmates.

Respectfully submitted,

George Sampson, HIGH SHERIFF OF ROCKINGHAM COUNTY

1978
ANNUAL
REPORT

ROCKINGHAM
COUNTY
COOPERATIVE
EXTENSION
SERVICE

The Cooperative Extension Service (C.E.S.) is an organization whose design and function is to help people help themselves. Each year the Rockingham Extension Service assists more people than any other County Department.

Here is part of what we do:

- | | |
|----------------|--|
| AGRICULTURE | 1. Technical advice to commercial farmers and home gardenders. |
| | 2. Services and demonstrations on small fruit production pest control, and home ornamentals. |
| | 3. Assistance to towns in community development projects. |
| FORESTRY | 4. Urban forestry programs, such as the Portsmouth shade tree planting. |
| | 5. Assistance to woodland owners in all forest management activities, including timber sales, firewood harvesting, thinning and pruning. |
| | 6. Guidance for wood using industries which, statewide, represent our 3rd largest employer. |
| 4-H | 7. Helping youth learn life skills in 50 different project categories, such as large and small animals, foods and crafts, sewing, mechanics and woodworking, plant science gardening. |
| | 8. School demonstrations and International 4-H Youth Exchange programs that reach 5,000 Rockingham County citizens annually. |
| | 9. Provide leadership to over 1,300 youths in more than 90 4-H Clubs, led by some 300 volunteers. |
| HOME ECONOMICS | 10. Educational programs in many diverse areas including consumerism, home furnishings, canning and freezing, energy and water conservation, clothing, family health and housing, and problems of aging. |
| | 11. Write and disseminate bulletins on over 300 topics pertaining to family living. |
| | 12. Conduct daily radio programs, projects and demonstrations for local organizations and community meetings open to all. |

Programs are open to all persons without regard to race, color, ethnic background or economic circumstances.

Your County Extension Agents

Philip Auger - Forestry & Coordinator
Lynn Garland - 4-H Youth Development
Harry Knox - 4-H Youth Development
Stanley Knowles - Forestry
Edith Lovering - Home Economics
Thomas Rogers - Forester (PT)
Ruth Stimson - Home Economics
Edward Upham - Agriculture

EXTENSION SERVICE CENTER
NORTH ROAD, BRENTWOOD, N.H.

P.O. BOX 200

EPPING, N.H. 03042

(603) 679-5616

County Appropriation for 1978	\$122,350.15	
Added for Salary Increases	<u>311.83</u>	
Received on Account of Appropriation & Direct Payment Vouchers		\$122,661.98
Other Funds - Air Conditioner Installation from 1977 funds		<u>730.00</u>
Total Funds Available for 1978		\$123,391.98

EXPENSES

Salaries - Agents	43,261.25	
- Secretaries	38,443.44	
- Custodian	669.96	
Work Study Aides	1,290.98	
Social Security & County Benefits	4,130.33	
Travel - Agents	<u>12,162.22</u>	
		99,958.18

GENERAL MAINTENANCE

Telephone & Postage	5,241.24	
Work Room Equipment	7,770.54	
Repairs to Equipment	591.08	
Equipment (new)	1,679.20	
Supplies	5,705.36	
Wiring Air Conditioners	483.22	
Workmen's Compensation	583.00	
Council Travel	<u>380.16</u>	
		<u>22,433.80</u>

Total Expenditures	\$122,391.98
Balance, returned to County Treasurer	\$ 1,000.00

This statement includes all expenditures of the County Appropriated Funds for the Rockingham County Extension Service. State and Federal funds allocated to the Rockingham County Extension Service were paid in the form of salaries and some travel to the agents from the University of New Hampshire.

Edward F. Upham
County Agricultural Agent & Coordinator

Herman Hauschel
Treasurer
Extension Service Council

ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE

FINANCIAL STATEMENT

JANUARY 1, 1978
TO
DECEMBER 31, 1978

ADVISORY COUNCIL

The C.E.S. County Council is an organization authorized by an act of the State Legislature, which has the responsibility to guide, sponsor, and promote the work of the agents and specialists of the University of New Hampshire C.E.S. Although Council Members are elected to their position (except the County Delegation member who is appointed) by the clientele of the program areas, their concerns are with the total Extension effort in the county.

Representing Agriculture

Patrick Jackson, Chairman
Seth Perry
Wayne Cousins

Representing Home Economics

Mrs. Sally Marden, Secretary
Mrs. Barbara Widen
Mrs. Nancy Bowen

Representing 4-H Youth Development

Mrs. Marilyn Bennotti
James Stuart
Mrs. Beth Duston

Representing Forestry

Herman Hauschel, Treasurer
Mrs. Sarah Curwood, Vice Chairman
Richard Lewis

Representing County Convention

John H. Stimmell

Representing County Convention

Cooperative Extension Service
Sub-Committee

Kenneth Gould, Chairman

ROCKINGHAM COUNTY COOPERATIVE
EXTENSION SERVICE
FINANCIAL STATEMENTS
AS OF DECEMBER 31, 1978

LETTER
OF
TRANSMITTAL

WILSON P. DENNETT
Public Accountant
86 High Street
Hampton, New Hampshire 03842

January 20, 1979

ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE

LETTER OF TRANSMITTAL

Board of County Commissioners
Rockingham County
Exeter, New Hampshire 03833

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Rockingham County Cooperative Extension Service for the fiscal year ended December 31, 1978.

SCOPE OF AUDIT

Vouchers supported by invoice and travel expense records were examined and compared with cancelled checks and entries in the cash disbursement record. Recorded receipts were checked against statements on file from the depository bank. Total receipts and disbursements were verified and closing balances reconciled.

GENERAL COMMENTS

The examination of all vouchers disclosed that proper signatures were recorded in all instances.

I want to extend my appreciation and thanks to the office staff for the assistance rendered during the course of the audits.

Very truly yours,

Wilson P. Dennett, Auditor

WILSON P. DENNETT
Public Accountant
86 High Street
Hampton, New Hampshire 03842

**CERTIFICATE
OF
AUDIT**

ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE

CERTIFICATE OF AUDIT

We have examined and audited the accounts and records of the Rockingham County Cooperative Extension Service for the fiscal year ended December 31, 1978.

Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as were considered necessary in the circumstances.

In our opinion, the accompanying balance sheet and statement of sources of revenue and expense present fairly the financial position of the Rockingham County Cooperative Extension Service at December 31, 1978, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applicable to governmental entities applied on a consistent basis.

Respectfully submitted,

Wilson P. Dennett, Public Accountant
January 20, 1979

**NOTES
TO
THE
FINANCIAL
STATEMENTS**

ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE

NOTES TO THE FINANCIAL STATEMENTS

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Note A: The general accounting system of the Rockingham County Cooperative Extension Service is on the cash basis. General operating expenses are budgeted on a twelve month basis. All bills have been received and paid before December 31. This practice is consistent with that of the preceding fiscal year.

COMPARATIVE STATEMENT OF TREASURER'S ACCOUNT

Note B: The unused balance of the County appropriation is returned to the County Treasurer as of December 31, 1978 and 1977.

The appropriation for 1978 was \$122,350, with an additional \$312 approved later, for a total appropriation of \$122,663, all of which was drawn.

Note C: Check Number 6208 dated December 30, 1978 for \$1,000 was returned to County Treasurer on January 10, 1979. Check Number 5942 dated December 30, 1977 for \$5,425 was returned to County Treasurer on January 24, 1978.

GENERAL FIXED ASSETS

The Cooperative Extension Service does not maintain a record of fixed assets. Accordingly, a report of this type was not included within the scope of this audit.

EXHIBIT A
ROCKINGHAM COUNTY COOPERATIVE EXTENTION SERVICE
Comparative Balance Sheets
As Of December 31, 1978 and December 31, 1977

COMPARATIVE
BALANCE
SHEETS

EXHIBIT A

December 31, 1978 December 31, 1977

ASSETS

Cash in Bank	\$ -0- <u> </u>	\$ -0- <u> </u>
--------------	--------------------------------	--------------------------------

LIABILITIES AND CURRENT SURPLUS

Appropriated Surplus	\$ -0- <u> </u>	\$ -0- <u> </u>
----------------------	--------------------------------	--------------------------------

COMPARATIVE
STATEMENT
OF
BUDGETARY
ACCOUNTS
AND
EXPENDITURES

EXHIBIT B

EXHIBIT B
ROCKINGHAM COOPERATIVE EXTENSION SERVICE
Comparative Statement of Budgetary Account and Expenditures
Fiscal Year End December 31, 1978

	Appropriations Carried Forward To 1978	1978 Appropriations	Receipts And Reimbursements
<u>Salaries</u>			
Agents & Clerical	\$	\$ 82,825	\$
<u>Travel Agents</u>		13,080	
<u>Taxes - Social Security</u>		4,411	
<u>Work Study</u>		1,725	
<u>Special 4H Forestry Project</u>			3,250
<u>Operating Expenses:</u>			
Supplies & Materials		5,000	
Workmen's Compensation		583	
Communication Services		5,500	
Office Machine		7,756	
Repairs & Maintenance		350	
Equipment		1,000	730
Council Travel		432	
	<u>\$ -0-</u>	<u>\$122,662</u>	<u>\$ 3,980</u>

<u>Total</u>	<u>Expenditures</u>	<u>Balances</u>		<u>Appropriations Carried Forward To 1979</u>
		<u>Unexpended</u>	<u>Overdrafts</u>	
\$82,825	\$82,375	\$450	\$	\$
13,080	12,162	918		
4,411	4,131	280		
1,725	1,291	434		
3,250	3,250			
5,000	5,705		705	
583	583			
5,500	5,241	259		
7,756	7,771		15	
350	591		241	
1,730	2,162		432	
432	380	52		
<u>\$126,642</u>	<u>\$125,642</u>	<u>\$2,393</u>	<u>\$1,393</u>	<u>\$ - 0 -</u>

COMPARATIVE
STATEMENT
OF
TREASURER'S
ACCOUNT

EXHIBIT C
ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE
Comparative Statement of Treasurer's Account
For Fiscal Years Ending December 31, 1978 and December 31, 1977

EXHIBIT C

	<u>1978</u>	<u>1977</u>
Balance - January 1	\$ -0-	\$ -0-
<u>Receipts During Year</u>		
County Appropriations	122,622	108,677
U.N.H. Extension Service	3,250	4,757
Old Checks Cancelled	730	
	<u> </u>	<u> </u>
<u>Total Available</u>	126,642	113,434
<u>Expenditures During Year</u>	125,642	108,009
	<u> </u>	<u> </u>
Balances	1,000	5,425
Returned to Treasurer (Note C)	1,000	5,425
	<u> </u>	<u> </u>
Balance - December 31, 1978	<u><u>\$ -0-</u></u>	<u><u>\$ -0-</u></u>

EXHIBIT D
 ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE
 Summary Statement of Expenditures
 Fiscal Year Ended December 31, 1978

SUMMARY
 STATEMENT
 OF
 EXPENDITURES

EXHIBIT D

	<u>Total</u>	<u>Agricultural Agent</u>	<u>Home Economist</u>
<u>Salaries</u>			
Agents & Clerical	\$82,375	\$14,832	\$14,402
<u>Travel Agents</u>	12,162	1,280	1,453
<u>Taxes - Social Security</u>	4,131	795	795
<u>Work Study</u>	1,291	465	
<u>Special 4-H Forestry Project</u>	3,250		
<u>Operating Expenses</u>			
Supplies & Materials	5,705	983	1,162
Workmen's Compensation	583		
Communication Services	5,241	1,039	1,045
Office Machine	7,771	1,554	1,555
Repairs & Maintenance	591	118	118
Equipment	2,162	433	433
Council Travel	380		
	<u> </u>	<u> </u>	<u> </u>
	\$125,642	\$21,499	\$20,963
	<u> </u>	<u> </u>	<u> </u>

EXHIBIT D (Continued Next Page)

EXHIBIT D (Continued)
 ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE
 Summary Statement of Expenditures
 Fiscal Year Ended December 31, 1978

	Assistant Home Economist	4-H Youth Development Knox	4-H Youth Development Garland	Forestry
<u>Salaries</u>				
Agents & Clerical	\$4,914	\$13,424	\$12,232	\$20,006
<u>Travel Agents</u>	1,024	1,230	2,403	4,380
<u>Taxes - Social Security</u>		795	795	795
<u>Work Study</u>		413	413	
<u>Special 4-H Forestry Project</u>				
<u>Operating Expenses</u>				
Supplies & Materials		1,201	1,261	1,098
Workmen's Compensation				
Communication Services		1,048	1,063	1,039
Office Machine		1,554	1,554	1,554
Repairs & Maintenance		118	119	118
Equipment		432	432	432
Council Travel				
	<u>\$5,938</u>	<u>\$20,215</u>	<u>\$20,272</u>	<u>\$29,422</u>

Assistant Forest Technicians	Council	Workmen's Comp.	Custodians	Expanded 4-H Program	Rockingham Cty. Special 4-H Forestry Project UNH Funds
------------------------------------	---------	--------------------	------------	----------------------------	---

\$1,836			670	59	
360				32	
111			41	4	
					3,250
		583		7	
	380				

\$2,307	\$380	\$583	\$711	\$102	\$3,250	

**REPORT
OF THE
ROCKINGHAM/
STRAFFORD
EMPLOYMENT
AND
TRAINING
CONSORTIUM**

Report of the Rockingham/Strafford Employment and Training Consortium
The Rockingham/Strafford Employment and Training Consortium (RSETC) was formed in the Spring of 1974, through the efforts of the two Boards of County Commissioners. It was established to apply for and receive federal funds under "The Comprehensive Employment and Training Act of 1973" as amended.

Since that time the Consortium has operated subsidized employment and training programs for some 14,000 residents of the two-county area. In the last fiscal year (October 1, 1977 through September 30, 1979), the Consortium provided CETA services to some 3,008 individuals who were economically disadvantaged unemployed and underemployed.

Some 679 participated in vocational training activities, either in the public or private sectors. Classroom training was offered in a variety of occupations such as, licensed practical nursing, nurse assistant, electronics, business occupations, bookkeeping, machine tool, auto body repair, and printing. Some 127 received their skill training in the private sector, working for local businesses. Some 73% successfully completed training and obtained unsubsidized employment in the private sector.

Last year was the first year for the new youth programs. The consortium established training and employment programs for the economically disadvantaged youth across the two counties. Some 371 youths were served in both full-time and part-time training and work opportunities. Another 804 participated in work and training activities under the summer youth program.

Last year was the second year for the public service projects program. Some 917 persons who had been longterm unemployed obtained temporary employment within one of the 35 projects that were created. These were operated by most of the cities, towns, public and private-non-profit agencies in the two-county area.

The following chart shows the enrollments by district and title for FY'78:

	District I	District II	District III	Strafford	Total
I	143	145	127	264	679
II	128	60	43	92	323
YETP	65	73	57	101	291
YCCIP	0	20	21	34	75
SPEDY	114	214	139	287	804
VI	218	207	137	355	917
Total	718	719	524	1135	3008

The Consortium was awarded some \$7.1 million and expended \$6.7 million, achieving some 94% of the activity planned. Only 6% of the total funds used were spent on administrative costs. Overall it was a very satisfying year, both in terms of people served and community involvement.

Respectfully submitted,

Judith A. Gustafson, Employment and Training Director

PRINTED BY
THE ROCKINGHAM COUNTY PRINT SHOP
A CETA FUNDED TRAINING ACTIVITY

